

AFFIRMATIVE ACTION  
QUESTIONNAIRE AND INFORMATION FORM  
FOR  
PROCUREMENT AND SERVICE CONTRACTS

Please complete the following questions. In the event that your firm is awarded the Contract(s), this information will be used to provide your office with the necessary forms and will serve as a check list to insure that all required documentation is submitted.

1. Does your firm have an existing federally approved or sanctioned Affirmative Action Program?        YES        NO
- A. If YES, a photo static copy of this approval is to be attached hereto and submitted to the MHMUA.
- B. If NO, answer Question No. 2.
2. Does your firm have a Certificate of Employee Information Report Approval?        YES        NO
- A. If YES, a photo static copy of this approval is to be attached hereto and submitted to the MHMUA.
3. If your answers to Questions No. 1 and 2 are NO, you will be provided with and required to submit to the MHMUA a completed Employee Information Report (Form AA302).

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The purpose of this questionnaire and information form is to provide general guidance to the Contractor. All responsibility for complying with the Affirmative Action Regulations, (P.L. 1975, C. 127, (NJAC 17:27) rests solely with the Contractor.

I certify that the above information is correct to the best of my knowledge:

NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_