

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
AUGUST 11, 2011**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, August 11, 2011; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jules K. Thiessen, Commissioner  
Ms. Jacquelyn Perinchief, Commissioner  
Robert Silcox, Vice Chairman  
Mr. John R. Edwards, Chairman

ALSO William G. Dunn, Executive Director  
PRESENT: Stephen J. Mushinski, Esq., Solicitor  
Tracey Giordano, Deputy Director of Finance and Administration  
Andrew Doyle, Assistant Executive Director  
Anthony Stagliano, Deputy Director of Regulatory Affairs  
Robert Maybury, Operations Manager  
Richard A. Alaimo, Engineer, R.A. Alaimo Associates  
Keith Weisman, Engineer, R.A. Alaimo Associates  
Brooke Tidswell, Treasurer  
Debra E. Fortner, Secretary

ABSENT: Mr. Jason Carty, Commissioner

**VERIFICATION OF NOTICE**

Executive Director Dunn verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 14th, 2011, April 20<sup>th</sup>, 2011, July 27, 2011, and the Courier Post on February 15th, 2011, April 20<sup>th</sup>, 2011, and July 27, 2011. On Monday, August 8th, 2011, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**PLEDGE OF ALLIEGIENCE TO THE FLAG**

**APPROVAL OF MINUTES**

Commissioner Silcox moved for the approval of regular minutes of July 20, 2011. Commissioner Thiessen seconded the motion. Motion carried.

**OLD BUSINESS**

**RESOLUTION 2011-79**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING ENGINEERING SERVICES CONTRACT WITH THE ALAIMO  
GROUP FOR SOLAR ELECTRIC RENEWABLE ENERGY SYSTEM**

Executive Director Dunn stated he has conducted a significant amount of research on solar power. Mr. Dunn reported he has concluded the benefits to the authority from this project would range from \$21,000.00 for the worst case scenario to \$81,000.00 for the most reasonable conditions. He would like to move within the next 10-14 days since developers would like to be able to get at least 5% of the solar project completed by the end of 2011 in order to receive the 30% cash benefits versus tax benefits in subsequent years. Mr. Dunn recommended awarding the project to R.A. Alaimo Associates since they were the lowest bidder. However, he would like to have a commitment by R. A. Alaimo Associates that there would be no increases in the price after the project is awarded and he wants the RFP out in two weeks or less.

Richard A. Alaimo, of R.A. Alaimo Associates, stated that they would proceed with the project but he does not want to go into the marketplace at the moment since it is very uncertain. Mr. Alaimo said the proposals could be prepared immediately but he suggests sitting tight right now since it is a difficult time to get bids and there is still plenty of time until the end of the year. Mr. Dunn responded he wishes to go out to bid immediately in order for contractors to qualify for incentives as stated earlier.

Commissioner Thiessen asked why there was such a range of the amounts in the proposals. Mr. Alaimo stated it is because the RFP did not include all variables.

Commissioner Silcox moved for the approval of Resolution 2011-79. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards

NAYS: None

**NEW BUSINESS**

**RESOLUTION 2011-77**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE RENEWAL OF MEMBERSHIP IN THE NEW JERSEY  
UTILITY AUTHORITIES JOINT INSURANCE FUND**

Commissioner Silcox moved for the approval of Resolution 2011-77. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards

NAYS: None

**RESOLUTION 2011-78**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING FOURTH AMENDMENT TO CONSULTING ENGINEERING  
SERVICES CONTRACT WITH THE ALAIMO GROUP FOR THE UPGRADE AND  
EXPANSION OF ITS WASTEWATER TREATMENT FACILITIES**

Executive Director Dunn explained this amendment is a result of R. A. Alaimo Engineering taking over the work at the Maple Avenue Site AE COM did not complete. Solicitor Mushinski reminded the board there had been a dispute with AE COM. The dispute was settled to avoid going to litigation. As a result of the settlement there was a bit of an over run in costs resulting in this amendment.

Commissioner Silcox moved for the approval of Resolution 2011-78. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards

NAYS: None

**RESOLUTION 2011-72**

**A RESOLUTION APPROVING THE OPERATING EXPENSES FOR  
THE MONTH OF JULY 2011**

Commissioner Silcox moved for the approval of Resolution 2011-72. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards

NAYES: None

**RESOLUTION 2011-72A**

**A RESOLUTION APPROVING THE SEWER REFUNDS  
FOR THE MONTH OF JULY 2011**

Commissioner Silcox moved for the approval of Resolution 2011-72A Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards

NAYS: None

**RESOLUTION 2011-73**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF  
JULY 2011 FROM THE ESCROW FUND**

Commissioner Thiessen moved for the approval of Resolution 2011-73. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards

NAYS: None

**RESOLUTION 2011-74**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF JULY 2011 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Silcox moved for the approval of Resolution 2011-74. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox, Chairman Edwards

NAYS: None

**RESOLUTION 2011-75**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF JULY 2011 FROM THE 2007-2010 PROJECT CONSTRUCTION FUND (PLANT EXPANSION)**

Commissioner Thiessen moved for the approval of Resolution 2011-75. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox, Chairman Edwards.

NAYS: None

**RESOLUTION 2011-76**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF JULY 2011 FROM THE 2007-2010 CONSTRUCTION FUND (EDWARD STREET PUMP STATION)**

Commissioner Silcox moved for the approval of Resolution 2011-76. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox, Chairman Edwards

NAYS: None

**COMMUNICATIONS**

Executive Director Dunn stated the stoppage issue on Pine Street, as outlined in the letter included in the Commissioners packets, is now in the hands of the insurance company.

Executive Director Dunn reported that he has not had any response to a letter he sent to Mount Holly Township regarding potential damage to Washington Street.

**MATTERS TO BE PRESENTED BY THE PUBLIC**

There were no matters to be presented by the public.

**REPORT OF THE EXECUTIVE DIRECTOR**

There was nothing further for the Executive Director to report.

### **REPORT OF THE ENGINEER**

The report of the Engineer was received.

### **REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS**

The report of the Deputy Director for Plant Operations was received.

### **REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS**

The Report of the Deputy Director for Regulatory Affairs was received.

### **REPORT OF THE SOLICITOR**

Solicitor Mushinski stated he has one item for closed session.

### **REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION**

The Report of the Deputy Director of Finance and Administration was received.

### **REPORT OF TREASURER**

Treasurer Tidswell stated it is time to think about putting a committee together to work on the 2012 Budget. Commissioner Thiessen and Chairman Edwards volunteered to represent the board on the committee.

### **AUTHORITY STATUS REPORT OF NEW TREATMENT FACILITY**

There was nothing further to report in regards to the status of the new treatment facility.

### **OTHER NEW BUSINESS**

There was no other new business.

### **MATTERS TO BE PRESENTED BY THE COMMISSIONERS**

Commissioner Thiessen stated he has personally smelled odors in the vicinity of the Edward Street Pump Station and requested the matter be researched further.

Chairman Edwards noted correspondence had been received from Commissioner Carty requesting an excused absence for the July and August board meetings.

### **EXECUTIVE SESSION**

Commissioner Silcox moved for the approval of Resolution 2011-80. Commissioner Thiessen seconded the motion.

At 6:29 PM the Authority Commissioners retired to Executive Session for a discussion of a grievance under a collective bargaining agreement.

**RESOLUTION 2011-80**

**AUTHORIZING EXECUTIVE SESSION OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
FOR THE PURPOSE OF DISCUSSION OF A GRIEVANCE  
UNDER A COLLECTIVE BARGAINING AGREEMENT**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Mount Holly Municipal Utilities Authority has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of this Authority will reconvene following closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Mount Holly Township Municipal Utilities Authority will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12:

Discussions pertaining to a grievance filed by Wayne Gaskill under the Collective Bargaining Agreement with the Construction and General Laborer's Union.

**BE IT FURTHER RESOLVED** that the Authority hereby declares that its discussion of the aforementioned subject may be made public at a time when the Authority Attorney advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Secretary to take the appropriate action to effectuate the terms of this resolution.

AYES: Commissioner Perinchief, Commissioner Thiessen, Commissioner Silcox,  
Chairman Edwards

NAYS:

The Authority Commissioners returned to regular session at 6:40 P.M.

Respectfully submitted,

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Debra E. Fortner, Secretary

**RESOLUTION 2011-81**

**A RESOLUTION OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
DENYING A GRIEVANCE UNDER A COLLECTIVE BARGAINING AGREEMENT**

Commissioner Silcox moved for the approval of Resolution 2011-81. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Thiessen, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards

NAYES: None

**ADJOURNMENT**

Commissioner Silcox moved for adjournment. Commissioner Thiessen seconded the motion. Chairman Edwards adjourned the meeting at 6:40 P.M

Respectfully submitted,

Debra E. Fortner