

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
AUGUST 8, 2013**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, August 8, 2013; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jason Carty, Commissioner
Ms. Jacquelyn Perinchief, Commissioner
Mr. Robert Silcox, Commissioner
Mr. Jules Thiessen, Vice Chairman
Mr. John Edwards, Chairman

ALSO Joseph V. Rizzuto, Executive Director
PRESENT: Stephen J. Mushinski, Esq., Parker McCay, Solicitor
Albert K. Marmero, Esq., Long Marmero & Associates, LLP, Special Counsel
Richard Alaimo, R.A. Alaimo Associates, Engineer
Keith Weisman, R.A. Alaimo Associates, Engineer
Joel Hervey, Deputy Director of Plant Operations
Tracey Giordano, Deputy Director of Finance Administration/Treasurer
Anthony Stagliano, Deputy Director of Regulatory Affairs
Debra E. Fortner, Secretary

VERIFICATION OF NOTICE

Executive Director Rizzuto verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on March 3, 2013, and the Courier Post on March 2, 2013. On Tuesday, August 6, 2013, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on action items.

APPROVAL OF MINUTES

Commissioner Thiessen moved for the approval of regular minutes of July 11, 2013. Commissioner Carty seconded the motion. Motion carried.

Commissioner Perinchief and Commissioner Silcox abstained.

OLD BUSINESS

NEW BUSINESS

RESOLUTION 2013-66

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE RELEASE OF MAINTENANCE BOND
(ARK ROAD PUMP STATION)**

Commissioner Silcox moved for the approval of Resolution 2013-66. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-67

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AMENDING THE 2013 BUDGET OF THE MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY**

Chairman Edwards asked Deputy Director of Finance and Administration, Giordano, for an explanation of this amendment. Ms. Giordano reported the amendment is for an increase to the Municipal Appropriations/Other Reserves line item. The amount appropriated to Mount Holly Township has increased \$125,000.00 taking the line item from \$540,150.00 to \$665,150.00. Deputy Director of Finance and Administration, Giordano, stated the recent rate increase will cover the additional appropriation.

Commissioner Silcox moved for the approval of Resolution 2013-67. Commissioner Carty seconded the motion. Commissioner Perinchief abstained. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Commissioner Thiessen,
Chairman Edwards

NAYS:

RESOLUTION 2013-68

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
ADOPTING AN ENVIRONMENTAL POLICY**

Commissioner Silcox moved for the approval of Resolution 2013-68. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-69

**A RESOLUTION APPROVING THE OPERATING EXPENSES
FOR THE MONTH OF JULY, 2013.**

Commissioner Carty asked for an explanation of "PPL" Executive Director Rizzuto stated it is the third party electrical supplier contracted through the energy aggregation group the Authority belongs to. Mr. Rizzuto reported he will be meeting with the energy aggregation group next week.

Commissioner Silcox moved for the approval of Resolution 2013-69. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-69A

**A RESOLUTION APPROVING SEWER REFUND EXPENDITURES
FOR THE MONTH OF JULY, 2013**

Commissioner Silcox moved for the approval of Resolution 2013-69A. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-70

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF
JULY 2013 FROM THE ESCROW FUND**

Commissioner Carty moved for the approval of Resolution 2013-70. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-71

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF
JULY 2013 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Silcox moved for the approval of Resolution 2013-71. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-72

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING THE REVISED JOB DESCRIPTIONS FOR THE POSITIONS OF DEPUTY
DIRECTOR OF FINANCE AND ADMINISTRATION, DEPUTY DIRECTOR FOR PLANT
OPERATIONS, OPERATIONS MANAGER, COMPUTER PROGRAM COORDINATOR, AND
ADMINISTRATIVE STAFF**

Commissioner Thiessen asked Executive Director Rizzuto if he is satisfied with the updated job descriptions. Executive Director Rizzuto stated he is, and also, informed the Commissioners there will be more forthcoming.

Commissioner Silcox moved for the approval of Resolution 2013-72. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

COMMUNICATIONS

There were no communications.

MATTERS TO BE PRESENTED BY THE PUBLIC

There were no matters to be presented by the public.

REPORT OF THE EXECUTIVE DIRECTOR

The Report of the Executive Director was received.

Executive Director Rizzuto reported he received a late email from Steve Shaffer, the Authority's investment broker, advising he is looking into options that will work well for the Authority. The investments will be reported monthly on the Bank Balance Report.

REPORT OF THE ENGINEER

The Report of the Engineer was received.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The Report of the Deputy Director of Plant Operations was received

Commissioner Thiessen asked if the number of odor complaints has decreased with the new plant up and running. Deputy Director of Plant Operations, Hervey, reported that yes, there has been a decrease in complaints. He went on to say, however, there is still an issue on Hainesport-Mt. Laurel Road which the Authority continues to work toward correcting.

REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS

The Report of the Deputy Director for Regulatory Affairs was received.

REPORT OF THE SOLICITOR

The solicitor had nothing further to report.

REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION

The Report of the Deputy Director of Finance and Administration was received.

Deputy Director of Finance and Administration, Giordano, called the attention of the Commissioners to the area on her report showing that \$247,297.28 was flowed from the Renewal and Replacement Fund in order to cover the Authority's August 1, 2013 debt service payment. Chairman Edwards asked if this issue is expected again next month. Deputy Director of Finance and Administration reported in July two sale payments were received and currently daily deposits are improving; increasing cash flow. She stated the Authority will not see the affects of the rate increases that went into effect on July 1, 2013, for another quarter or so.

OTHER NEW BUSINESS

MATTERS TO BE PRESENTED BY THE COMMISSIONERS

There were no matters to be presented by the Commissioners.

ADJOURNMENT

Commissioner Carty moved for adjournment. Commissioner Thiessen seconded the motion. Chairman Edwards adjourned the meeting at 625 P.M.

Respectfully submitted,

Debra E. Fortner