

**Mount Holly Municipal Utilities Authority Regular Meeting Minutes
August 10, 2017**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street, Mt. Holly New Jersey on Thursday August 10, 2017; at 6:00 P.M. Vice Chairman Silcox called the meeting to order.

PRESENT: Mr. Robert Silcox, Vice Chairman
Mr. Jason Jones, Commissioner
Mr. Christopher Banks, Commissioner
Ms. Gina LaPlaca, Commissioner
Mr. Robert Maybury, Executive Director
Mr. Tom Coleman, Raymond Coleman Heinold, LLP
Ms. Carol Berlin, Rainine Coughlin Minchello, LLC; Special Counsel
Mr. Armando Riccio, Labor/Employment Counsel
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Joel Hervey, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mrs. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Jules Thiessen, Chairman

Verification of Notice

Executive Director Robert Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 15, 2017 and the Courier Post on February 15, 2017. On August 07, 2017, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Mandatory Affirmative Action Compliance Notice

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Pledge of Allegiance



Moment of Silence of Mr. William Dunn

Vice Chairman Silcox asked everyone to stay standing and stated that earlier this week Mr. William Dunn passed away. Vice Chairman Silcox continued stating Mr. Dunn was a friend and was a leader for the Authority for almost fifty years. Vice Chairman Silcox specified that Mr. Dunn did so many things for the town, the Authority and so many people and asked that we have a moment of silence.

~obituary~

Bill was born in Oradell, N.J., Jan. 26, 1926, and grew up in Cranbury. He was a World War II U.S. Army veteran. He graduated from the University of Rochester in 1954. Bill was a long time Regional sales manager for WR Meadows overseeing construction and engineering projects across the country. Bill began his service to the Mount Holly Municipal Utilities Authority first as a board member and chairman and for many years as the full-time executive director. Under Bill's leadership the authority upgraded and expanded treatment systems and became a model of ground breaking technology in the area. Bill retired from the MHMUA at the end of 2012 at the age of 87 and was honored with a Joint Legislative Resolution by the New Jersey Senate and General Assembly. Bill and his wife, Ruth resided in Mount Holly for over 61 years. Mr. Dunn was also active in the Mount Holly community and served as deputy mayor and town councilman. He was a member and past-president of the Mount Holly Rotary Club, a member of the Mount Holly Lions Club, and the Mount Holly Elks. He was also active in helping to establish the Mount Holly First Night and frequently was a judge for many Mill Race and downtown Mount Holly events. Bill is survived by his wife of nearly 66 years, Ruth; three children, daughter, Roberta Bartley (William) of Boca Raton, Fla.; daughter, Alexandra Dunn of West Palm Beach, Fla.; and son, William G. Dunn Jr. of Mount Holly; and three grandsons, Michael Bartley, Connor Pleban, and Kyle Pleban. Friends may attend his visitation from 6 to 8 p.m. Friday, Aug. 11, at the Perinchief Chapels, 438 High St., and Mount Holly. A memorial service will be held 1:30 p.m. Saturday, Aug. 12, at the funeral home. In lieu of flowers, contributions in his memory may be made to the University of Rochester or Penn Medicine. Perinchief Chapels, Mount Holly.

Public Comments on Action Items

None.

Approval of Minutes

Commissioner Jones moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of July 13, 2017. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen

Old Business

None.

New Business

Resolution 2017-73

A Resolution approving an S-1NR Application for sewerage service between the Mount Holly Municipal Utilities Authority and Frontier Development, LLC/ Starbucks, Township of Lumberton, Block 14.03; Lot 4.01, 4.02 & 4.03

Resolution 2017-74

A Resolution approving an S-2 Application for sewerage service between the Mount Holly Municipal Utilities Authority and Frontier Development, LLC/ Starbucks, Township of Lumberton, Block 14.03; Lot 4.01, 4.02 & 4.03

Executive Director Robert Maybury stated resolution 2017-73 and 2017-74 refer to applications that pertain to the proposed Starbucks who applied for sewer service. Executive Director Robert Maybury explained that Starbucks intends to purchase the Lone Wolf Farm Market at the intersection of the bypass and Route 38 in Lumberton Township. Approving these two resolutions allows them to proceed with sewer service for this property.

Commissioner Jones moved for the approval of resolution 2017-73. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen

Commissioner Jones moved for the approval of resolution 2017-74. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen

CONSENT AGENDA:

“All items listed with an asterisk (*) are considered routine by the MHMUA and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

***Resolution 2017-69**

A resolution approving the operating expenses for the month of July 2017.

***Resolution 2017-70**

A resolution approving the sewer refunds for the month of July 2017.

***Resolution 2017-71**

A resolution approving the expenditures for the month of July 2017 from the escrow fund.

***Resolution 2017-72**

A resolution approving the expenditures for the month of July 2017 from the improvement replacement fund

Commissioner Jones moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen

Communications None.

Matters to be presented by the Public Andrew Huber – 706 Henderson Road, Lumberton NJ 08048

Mr. Huber stated before he presents to the board his issue he would like to recognize the importance MUA's have on their communities, they are a cornerstone upon society and he appreciates that. Mr. Huber continued stating the ability to have flush away piping has a priceless aspect to it and thinks without getting too far into the MHMUA's rates. Mr. Huber stated he personally does not have an issue with the billing structure, but the postage and handling is salt to a wound. Mr. Huber continued by explaining that about eight to nine months ago social media flared up with posts about the MHMUA and he started to pay attention to his bill. Mr. Huber stated his bill for 706 Henderson Road looks good and he has no issues, but he once owned 8 Sesame in Country Estates and pulled an old bill, it was before the MHMUA itemized the service billing charge. Mr. Huber stated he then filed a formal OPRA request with the MHMUA to understand the charges. Mrs. Boyington helped me out and was a great aid. Mr. Huber continued explaining he was trying to figure out if he was being billed for a garbage disposal when he owned 8 Sesame, but after understanding the combination of fees in the service billing charge he discovered he was being billed for a ¾" meter not a 5/8" meter. Mr. Huber continued to explain after more communication with the MHMUA it was explained to him that accounts are setup based on the information provided to them from what the developers put on the application for service. Silver Construction stated on the original application that the residence at 8 Sesame had a ¾" meter. Mr. Huber continued saying he felt as a citizen it was in his interest to notify people, and he did. Mr. Huber stated through other various social media posts he discovered the MHMUA's online billing feature, he found an issue with the MHMUA's billing in the Country Estates Development. Mr. Huber continued stating that for the nine and half years he owned 8 Sesame he was incorrectly billed \$708.40. Vice Chairman Silcox informed Mr. Huber this matter would be looked into and thanked him for his information. Mr. Huber stated he will make a formal request for the refund. Commissioner Jones thanked Mr. Huber.

Kenneth Pearson- (MHMUA retiree) 41 Nassau Road, Lumberton, NJ 08048. Mr. Pearson asked the board why the American Flag was not at half-staff for Mr. William Dunn's passing. Mr. Pearson continued stating he understands everyone has their own feeling about Mr. Dunn but would the board show some respect and lower the flag. Solicitor Coleman stated the Governor and /or President would need to make that call.

Report of the Executive Director Report of the Executive Director was received. Executive Director Robert Maybury stated the Belt Filter Press Project is complete minus the final report from Alaimo and the project came in under budget. Executive Director Robert Maybury stated the contractors did a good job throughout the construction project. Executive Director Robert Maybury continued stating the MHMUA is currently performing the trial of the Peracetic Acid (PAA) in lieu of sodium hypochlorite for disinfection. Executive Director Robert Maybury explained the trial began in July and so far, it is effective and this trial is expected to be a success. Executive Director Robert Maybury stated the trial will continue into early 2018. Engineering design for a permanent storage building, tanks and pumps will need to start in the near future. Executive Director Robert Maybury informed the board the High Street Project is getting ready to go to bid and this project is expected to be completed by the end of September.

Report of the Engineer Report of the Engineer was received. Mr. Skibicki stated the High Street Project advertising will be posted early next week and bids will be due two and half weeks later. Mr. Skibicki continued stating the total time for the project is forty-five days.

Report of the Operations Superintendent Report of the Operations Superintendent was received. Nothing to add

Report of the Safety Director and Special Projects Report of the Safety Director and Special Projects was received. Nothing to add

Report of the Solicitor Report of the Solicitor was received. Comments reserved for Executive Session.

Report of the Finance Administrator/Board Treasurer Report of the Finance Administrator/Board Treasurer was received. Nothing to add.

Other New Business None.

Matters to be presented by Commissioners Commissioner LaPlaca thanked Mr. Huber for bringing up the water meter size issue as she is aware of the chatter on social media. If the subject was not brought up by the public tonight, she was going to address this topic. Commissioner LaPlaca continued stating she would like to be better educated on the billing of the water meters, she stated for example whose responsibility is it to determine what size meter per each property. Commissioner LaPlaca continued stating she would like to know how many properties are affected by this kind of discrepancy and how will the MHMUA handle it moving forward. Executive Director Robert Maybury stated this discrepancy has come up in the past, and over the last two years there has not been many. Executive Director Robert Maybury continued stating a similar situation came up in Eastampton Township, the developer used two different meter sizes throughout the development and the MHMUA billing department found there were sixty-one properties with the incorrect water meter size on their account. Executive Director Robert Maybury stated the problem is the MHMUA does not own the water meters, the MHMUA relies on the developer or the homeowner to properly complete the initial sewer service application, including the correct water meter size. The developer in the Eastampton case misidentified the water meter sizes for these homes in the initial sewer service application. Executive Director Robert Maybury stated discrepancies with all accounts are corrected immediately once confirmed by New Jersey American Water.

Executive Session:

Resolution 2017-75 A resolution approving Executive Session for contract negotiations and litigation, possible action to be taken, at 6:15 P.M. - Commissioner Jones moved for the approval to go into Executive Session. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Chairman Thiessen

****Resolution 2017-76** A resolution to add a resolution to the agenda. Commissioner Jones moved for the approval to add a resolution to the agenda. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Chairman Thiessen

****Resolution 2017-77** A resolution authorizing the collective bargaining agreement with the MHMUA's Supervisory Union. Commissioner LaPlaca moved for the approval of resolution 2017-77. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Chairman Thiessen

Adjournment

Commissioner Jones for adjournment. Commissioner LaPlaca seconded the motion. Vice-Chairman Silcox adjourned the meeting at 6:37 P.M.

Respectfully submitted,

Brandy C. Boyington, Secretary