

## **Mount Holly Municipal Utilities Authority Regular Meeting Minutes for December 21,2017**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday December 21, 2017; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

**PRESENT:** Mr. Jules Thiessen, Chairman  
Mr. Robert Silcox, Vice Chairman  
Mr. Christopher Banks, Commissioner  
Mr. Robert G. Maybury, Executive Director  
Mr. Stephen E. Raymond, Raymond Coleman Heinold, LLP  
Ms. Anne Rowan, Rainine Coughlin Minchello, LLC; Special Counsel  
Mr. Dan Hornickel, Labor/Employment Counsel  
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer  
Mrs. Brandy C. Boyington, Board Secretary

**ABSENT:** Ms. Gina LaPlaca, Commissioner  
Mr. Jason Jones, Commissioner  
Mr. Joel Hervey, Operations Superintendent

### **Verification of Notice**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 15, 2017 and the Courier Post on February 15, 2017. On Monday December 18, 2017, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

### **Mandatory Affirmative Action Compliance Notice**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

### **Pledge of Allegiance**



### **Public Comments on Action Items**

### **Approval of Minutes**

Commissioner Silcox moved for the approval of Regular Meeting Minutes of November 09, 2017. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Vice Chairman Silcox, Commissioner Banks

Nays:

Abstain:

Absent: Commissioner LaPlaca, Commission Jones

### **New Business**

- Resolution 2017-104 A resolution of the Mt. Holly M.U.A approving the S-1 West Rancocas Redevelopment Phase 2 Apartments Phase 1
- Resolution 2017-105 A resolution of the Mt. Holly M.U.A approving the S-1 West Rancocas Redevelopment Phase 2 Apartments Phase 2
- Resolution 2017-106 A resolution of the Mt. Holly M.U.A approving the S-1 West Rancocas Redevelopment Phase Townhouses Phase 2
- Resolution 2017-107 A resolution of the Mt. Holly M.U.A approving the S-2 West Rancocas Redevelopment Phase 2 Apartments Phase 1
- Resolution 2017-108 A resolution of the Mt. Holly M.U.A approving the S-2 West Rancocas Redevelopment Phase 2 Apartments Phase 2
- Resolution 2017-109 A resolution of the Mt. Holly M.U.A approving the S-2 West Rancocas Redevelopment Phase 2 Townhouses

Commissioner Silcox moved for the approval of resolutions 2017-104 through 2017-109. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Vice Chairman Silcox, Commissioner Banks

Nays:

Abstain:

Absent: Commissioner LaPlaca, Commission Jones

Resolution 2017-110 A resolution of the Mt. Holly MUA authorizing a credit for postage and handling charges for certain accounts. Chairman Thiessen confirmed that the rate payers eligible for the credit would receive notification in their next bill, the notice would also be posted on the website and a press release will be distributed announcing the credit.

Commissioner Silcox moved for the approval of resolution 2017-110. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Vice Chairman Silcox, Commissioner Banks

Nays:

Abstain:

Absent: Commissioner LaPlaca, Commission Jones

Resolution 2017-111 A resolution of the Mt. Holly MUA adopting the 2018 annual budget and capital budget/program. Executive Director Maybury added that this was the second fiscal budget lower than the previous year's budget. Commissioner Silcox commended everyone involved for working so hard to present a budget without an increase and Chairman Thiessen thanked all involved as well.

Commissioner Silcox moved for the approval of resolution 2017-111. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Vice Chairman Silcox, Commissioner Banks

Nays:

Abstain:

Absent: Commissioner LaPlaca, Commission Jones

#### **CONSENT AGENDA:**

"All items listed with an asterisk (\*) are considered routine by the MHMUA and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

\*Resolution 2017-112 A resolution approving the operating expenses for the month of November 2017.

\*Resolution 2017-113 A resolution approving the sewer refunds for the month of November 2017.

\*Resolution 2017-114 A resolution approving the expenditures for the month of November 2017 from the escrow fund.

\*Resolution 2017-115 A resolution approving the expenditures for the month of November 2017 from the improvement replacement fund.

Commissioner Silcox moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Vice Chairman Silcox, Commissioner Banks

Nays:

Abstain:

Absent: Commissioner LaPlaca, Commission Jones

**Communications-** None.

**Matters to be presented by the Public-**None.

**Report of the Executive Director** The Report of the Executive Director was received. Executive Director Maybury notified the board that the RFP's for the MHMUA's professional appointments have been posted on the MHMUA's website and placed in the papers, they are scheduled to be opened January 17, 2018. Executive Director Maybury continued by informing the board that there is a cost issue with the High Street Sewer Main project and a change order will be issued due to increased cost of police coverage for traffic control.

**Report of the Engineer** The Report of the Engineer was received. Nothing to add.

**Report of the Operations Superintendent** The Report of the Operations Superintendent was received.

**Report of the Safety Director and Special Projects** The Report of the Safety Director and Special Projects was received. Mr. Stagliano informed the board that there was a sewer backup on December 09, 2017 at 26 Estate Road Lumberton. Mr. Stagliano continued stating the homeowner refused the cleaning services that were suggested to him and decided to clean it up himself.

**Report of the Solicitor** The Report of the Solicitor was received. Nothing to add.

**Report of the Finance Administrator/Board Treasurer** The Report of the Finance Administrator/Board Treasurer was received. Nothing to add.

**Other New Business-**None

**Matters to be presented by Commissioners**-None.

**Executive Session**

Resolution 2017-116- A resolution approving Executive Session for contract negotiations, legal advice and litigation, no action to be taken at 6:25 P.M. Commissioner Silcox moved for the approval to go into Executive Session. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Vice Chairman Silcox, Commissioner Banks

Nays:

Abstain:

Absent: Commissioner LaPlaca, Commissioner Banks

**Adjournment**

Commissioner Silcox moved for adjournment. Commissioner Banks seconded the motion. Chairman Thiessen adjourned the meeting at 6:46P.M.

Respectfully submitted,

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Brandy C. Boyington, Secretary