

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING MINUTES
NOVEMBER 09, 2017**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, November 09, 2017; at 6:00 P.M. Commissioner Silcox called the meeting to order with the following roll call:

PRESENT: Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Ms. Gina LaPlaca, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond Coleman Heinold, LLP
Ms. Carol Berlin, Rainine Coughlin Minchello, LLC; Special Counsel
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Joel Hervey, Operations Superintendent
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mrs. Brandy C. Boyington, Board Secretary

ALSO

ABSENT: Mr. Jules Thiessen, Chairman
Mr. Jason Jones, Commissioner
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Armando Riccio, Labor/Employment Counsel

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 15, 2017 and the Courier Post on February 15, 2017. On Monday November 06, 2017, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Mandatory Affirmative Action Compliance Notice

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Pledge of Allegiance 

Public Comments on Action Items

Luis Lopez 98 Levis Drive, Mt. Holly, N.J. 08060

Mr. Lopez asked for clarity on resolution 2017-99. Commissioner Silcox explained resolution 2017-99 is to approve revised job descriptions and the updated organizational chart. Mr. Lopez ask to see a copy of the 2018 budget, Commissioner Silcox explained to Mr. Lopez that it is available on the MHMUA's website.

Approval of Minutes

Commissioner LaPlaca moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of October 12, 2017. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Chairman Thiessen, Commissioner Jones

New Business

Resolution 2017-99 A resolution of the Mt. Holly Municipal Utilities Authority approving the revised job descriptions and updated organizational chart by title. Commissioner LaPlaca moved for the approval of resolution 2017-99. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks

Nays:

Abstain:

Absent: Chairman Thiessen, Commissioner Jones

Resolution 2017-100 A resolution of the Mt. Holly Municipal Utilities Authority introducing the 2018 Budget. Commissioner Banks moved for the approval of resolution 2017-100. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks
Nays:
Abstain:
Absent: Chairman Thiessen, Commissioner Jones

Resolution 2017-101 A resolution of the Mt. Holly Municipal Utilities Authority authorizing the late introduction and submission of the 2018 budget. Commissioner Banks moved for the approval of resolution 2017-101. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks
Nays:
Abstain:
Absent: Chairman Thiessen, Commissioner Jones

Resolution 2017-102 A resolution of the Mt. Holly Municipal Utilities Authority approving the award of contract #2017-16; supply and delivery of Aqueous Sodium Hypochlorite Solution to Miracle Chemical. Commissioner LaPlaca moved for approval of resolution 2017-102. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks
Nays:
Abstain:
Absent: Chairman Thiessen, Commissioner Jones

CONSENT AGENDA:

“All items listed with an asterisk (*) are considered routine by the MHMUA and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2017-95 A resolution approving the operating expenses for the month of October 2017
- *Resolution 2017-96 A resolution approving the sewer refunds for the month of October 2017.
- *Resolution 2017-97 A resolution approving the expenditures for the month of October 2017 from the escrow fund.
- *Resolution 2017-98 A resolution approving the expenditures for the month of October 2017 from the improvement replacement fund.

Commissioner LaPlaca moved for the approval of the consent agenda. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks
Nays:
Abstain:
Absent: Chairman Thiessen, Commissioner Jones

Communications

None

Matters to be presented by the Public

Luis Lopez- 98 Levis Drive, Mt. Holly, N.J. 08060

Mr. Lopez asked if the budget was approved today. Solicitor Coleman explained to Mr. Lopez that today the budget was introduced and next month the budget will be on the agenda to be adopted. Mr. Lopez asked if the 2018 budget will be affected by the decision resolving the meter size discrepancies. Commissioner Silcox stated it will not.

Report of the Executive Director The Report of the Executive Director was received.

Report of the Engineer The Report of the Engineer was received.

Report of the Operations Superintendent The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects The Report of the Safety Director and Special Projects was received.

Report of the Solicitor The Report of the Solicitor was received.

Report of the Finance Administrator/Board Treasurer The Report of the Finance Administrator/Board Treasurer was received.

Other New Business

Matters to be presented by Commissioners

Executive Session

None

Adjournment

Commissioner LaPlaca moved for adjournment. Commissioner Jones seconded the motion. Commissioner Silcox adjourned the meeting at 6:11P.M.

Respectfully submitted,

Brandy C. Boyington, Secretary