

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
DECEMBER 8, 2011**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, December 08, 2011; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jason R. Carty, Commissioner  
Ms. Jacquelyn Perinchief, Commissioner  
Mr. Robert Silcox, Vice Chairman  
Mr. John R. Edwards, Chairman

ALSO William G. Dunn, Executive Director  
PRESENT: Stephen J. Mushinski, Esq., Solicitor  
Edward Kondracki, Esq., Special Counsel  
Tracey Giordano, Deputy Director of Finance and Administration  
Andrew Doyle, Assistant Executive Director  
Joel Hervey, Deputy Director of Plant Operations  
Anthony Stagliano, Deputy Director of Regulatory Affairs  
Robert Maybury, Operations Manager  
Richard A. Alaimo, Engineer, R.A. Alaimo Associates  
Keith Weisman, Engineer, R.A. Alaimo Associates  
Debra E. Fortner, Secretary

Mr. Jules Thiessen, Commissioner (Arrived at 6:05PM)

**VERIFICATION OF NOTICE**

Executive Director Dunn verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 14th, 2011, and April 20, 2011, and the Courier Post on February 15th, 2011, and April 20<sup>th</sup>, 2011. On Tuesday, December 6, 2011, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**PLEDGE OF ALLIEGIENCE TO THE FLAG**

**APPROVAL OF MINUTES**

Commissioner Carty moved for the approval of regular minutes of November 10, 2011. Commissioner Perinchief seconded the motion. Motion carried. Commissioner Silcox abstained.

**OLD BUSINESS**

**RESOLUTION 2011-107**

(this resolution was tabled at the November 10, 2011 meeting)

**A RESOLUTION AUTHORIZING  
ELECTRICAL ENERGY PURCHASING PROCESS**

Chairman Edwards reminded the board Resolution 2011-107 had previously been tabled in order for more information in regards to the resolution be gathered and presented to the board.

Commissioner Carty stated he is still uncomfortable with the \$17,500.00 figure which he understands is a cap. Special Counsel Kondracki explained that amount is standard contract language.

Commissioner Perinchief asked if this contract will still only be good through May of 2012. Executive Director Dunn stated the power company decided they would not allow the recapture of time, therefore, when the bid takes place on December 22<sup>nd</sup>, 2011, it will be decided on either a one or a two year contract commencing in May, 2012.

Commissioner Silcox moved for the approval of Resolution 2011-107. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards

NAYS:

**NEW BUSINESS**

**RESOLUTION 2011-109**

**A RESOLUTION APPROVING THE CASH MANAGEMENT PLAN OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY FOR FISCAL YEAR 2012**

Deputy Director of Finance and Administration confirmed the Cash Management Plan had been updated to reflect the 2012 Budget numbers.

Commissioner Silcox moved for the approval of Resolution 2011-109. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen,  
Commissioner Silcox, Chairman Edwards

NAYS:

**RESOLUTION 2011-110**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING SALARIES AND WAGES FOR MANAGEMENT AND OTHER  
NON-UNION PERSONNEL**

Chairman Edwards stated this resolution will be held to the end of the meeting for matters of Commissioners and a brief closed session.

**RESOLUTION 2011-111**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
ADOPTING THE 2012 BUDGET**

Chairman Edwards moved for the approval of Resolution 2011-111. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Perinchief, Commissioner Thiessen, Commissioner Silcox,  
Chairman Edwards

NAYS: Commissioner Carty

**RESOLUTION 2011-112**

**A RESOLUTION APPROVING THE OPERATING EXPENSES  
FOR THE MONTH OF NOVEMBER 2011**

Commissioner Carty noted the operating expenses were higher than usual due to lieu of taxes payments.

Chairman Silcox moved for the approval of Resolution 2011-112. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Perinchief, Commissioner Thiessen, Commissioner Silcox,  
Chairman Edwards

NAYS: Commissioner Carty

**RESOLUTION 2011-112A**

**A RESOLUTION APPROVING THE SEWER EXPENSES  
FOR THE MONTH OF NOVEMBER 2011**

Commissioner Thiessen moved for the approval of Resolution 2011-112A. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen,  
Commissioner Silcox, Chairman Edwards

NAYS: None

**RESOLUTION 2011-113**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF  
NOVEMBER 2011 FROM THE ESCROW FUND**

Commissioner Thiessen moved for the approval of Resolution 2011-113. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen,  
Commissioner Silcox, Chairman Edwards

NAYS: None

**RESOLUTION 2011-114**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF NOVEMBER 2011 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Thiessen moved for the approval of Resolution 2011-114.  
Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen,  
Commissioner Silcox, Chairman Edwards

NAYS: None

**RESOLUTION 2011-115**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF NOVEMBER 2011 FROM THE 2007-2010 CONSTRUCTION FUND (EDWARD STREET PUMP STATION)**

Commissioner Silcox moved for the approval of Resolution 2011-115. Commissioner Perenchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen,  
Commissioner Silcox, Chairman Edwards

NAYS: None

**COMMUNICATIONS**

Executive Director Dunn stated there were no communications to report.

**MATTERS TO BE PRESENTED BY THE PUBLIC**

There were no matters to be presented by the public.

**REPORT OF THE EXECUTIVE DIRECTOR**

Executive Director Dunn reported Vanguard, the awardee for the solar power bid, are acting as if they are dealing with a private, versus a public contract, evidenced by some of the changes they are trying to make. Executive Director Dunn stated Russell Trice of Alaimo Associates, Assistant Executive Director Doyle, Solicitor Mushinski, and himself, met on December 7<sup>th</sup> to discuss the changes and respond to Vanguard accordingly. Substantially, no changes are being made. Commissioner Carty asked how this would affect the deadline for the rebates. Solicitor Mushinski stated that deadline is an issue for Vanguard, not for the Authority.

**REPORT OF THE ENGINEER**

The report of the Engineer was received.

**REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS**

The report of the Deputy Director for Plant Operations was received.

## **REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS**

The Report of the Deputy Director for Regulatory Affairs was received.

Deputy Director for Regulatory Affairs, Stagliano, pointed out there is an automobile accident on the monthly report. Mr. Stagliano stated the accident was through no fault of the Authority's employee, there were no injuries, and the automobile is currently in the process of being repaired.

## **REPORT OF THE SOLICITOR**

The Solicitor had nothing further to report.

## **REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION**

The Report of the Deputy Director of Finance and Administration was received.

Deputy Director of Finance and Administration, Giordano, reported the budget had been submitted to the State and she received the signed approval from the State on December 7, 2011.

## **REPORT OF TREASURER**

Treasurer Tidswell offered congratulations to Deputy Director of Finance and Administration, Giordano for the incredible job she did putting the 2012 budget together. Chairman Edwards stated, he too, would like to commend Deputy Director of Finance and Administration, Giordano, and company, for the outstanding work on the 2012 budget.

## **OTHER NEW BUSINESS**

## **MATTERS TO BE PRESENTED BY THE COMMISSIONERS**

### **EXECUTIVE SESSION**

Commissioner Silcox moved for the approval of Resolution 2011-116. Commissioner Perinchief seconded the motion.

At 6:25 PM the Authority Commissioners retired to Executive Session for a discussion of personnel matters with the intent of taking action following Executive Session.

**RESOLUTION 2011-116**

**AUTHORIZING EXECUTIVE SESSION OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
FOR THE PURPOSE OF DISCUSSING PERSONNEL MATTERS**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Mount Holly Municipal Utilities Authority has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of this Authority will reconvene following closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Mount Holly Township Municipal Utilities Authority will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12:

Discussions pertaining to personnel matters specifically involving salary adjustments for non-bargaining unit employees.

**BE IT FURTHER RESOLVED** that the Authority hereby declares that its discussion of the aforementioned subject may be made public at a time when the Authority Attorney advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Secretary to take the appropriate action to effectuate the terms of this resolution.

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen,  
Commissioner Silcox, Chairman Edwards

NAYS: None

The Authority Commissioners returned to regular session at 6:51 P.M.

Respectfully Submitted,

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Debra E. Fortner, Secretary

**RESOLUTION 2011-110**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING SALARIES AND WAGES FOR MANAGEMENT AND OTHER  
NON-UNION PERSONNEL**

Chairman Edwards stated the Authority will increase the salary of non union and management personnel with the exception of the Executive Director by 2% beginning on January 1, 2012.

Chairman Edwards moved for the approval of Resolution 2011-110. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen,  
Commissioner Silcox, Chairman Edwards

NAYS: None

**RESOLUTION 2011-117**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING SALARY AND WAGE FOR THE EXECUTIVE DIRECTOR**

Chairman Edwards stated the Authority will increase the salary of the Executive Director by 1% beginning January 1, 2012.

Chairman Edwards moved for the approval of Resolution 2011-117. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Perinchief, Commissioner Silcox, Chairman Edwards

NAYS: Commissioner Carty, Commissioner Thiessen

Commissioner Thiessen stated he had one request before the meeting adjourned. He noted the Authority advertised for solicitations for professionals and asked that he be sent full copies of the proposals when they come in. Deputy Director of Finance and Administration, Giordano, assured him he would receive copies which are not due until January 25, 2011.

**ADJOURNMENT**

Commissioner Thiessen moved for adjournment. Commissioner Silcox seconded the motion. Chairman Edwards adjourned the meeting at 6:55 P.M.

Respectfully submitted,

Debra E. Fortner