

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
DECEMBER 12, 2013**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, December 12, 2013; at 6:00 PM. Vice Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jason Carty, Commissioner
Ms. Jacquelyn Perinchief, Commissioner
Mr. Robert Silcox, Commissioner
Mr. Jules Thiessen, Vice Chairman

ALSO Joseph V. Rizzuto, Executive Director
PRESENT: Stephen J. Mushinski, Esq., Parker McCay, Solicitor
Jesse M. DeBrosse Esq., Long Marmero & Associates, LLP, Special Counsel
Keith Weisman, R.A. Alaimo Associates, Engineer
Joel Hervey, Deputy Director of Plant Operations
Tracey Giordano, Deputy Director of Finance Administration/Treasurer
Anthony Stagliano, Deputy Director for Regulatory Affairs & Purchasing Agent
Robert Maybury, Operations Manager
Debra E. Fortner, Secretary

ABSENT: Mr. John Edwards, Chairman

VERIFICATION OF NOTICE

Executive Director Rizzuto verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on March 3, 2013, and November 10, 2013, and the Courier Post on March 2, 2013, and November 9, 2013. On Tuesday, January 7, 2014, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on action items.

APPROVAL OF MINUTES

Commissioner Silcox moved for the approval of regular minutes of November 14, 2013. Commissioner Perinchief seconded the motion. Commissioner Thiessen abstain. Motion carried.

OLD BUSINESS

RESOLUTION 2013-110

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING THE SERVICE AGREEMENT RENEWAL WITH THE BURLINGTON
COUNTY RESOURCE RECOVERY COMPLEX FOR THE TREATMENT OF NON-
DOMESTIC WASTE WATER**

The Commissioners received information in their packets regarding the proposed service agreement renewal with The Burlington County Resource Recovery Complex. Vice Chairman Thiessen asked if any comments had been received. The Executive Director stated that no written or oral comments were received. Vice Chairman Thiessen asked if there were any comments from the public. There were no comments from the public. Vice Chairman Thiessen asked if there were any comments from the Commissioners. There were no comments from the Commissioners. Vice Chairman Thiessen declared the public hearing closed.

Commissioner Silcox moved for the approval of Resolution 2013-110. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

RESOLUTION 2013-111

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING THE SERVICE AGREEMENT RENEWAL WITH THE BURLINGTON
COUNTY CO-COMPOSTING FACILITY FOR THE TREATMENT OF
NON-DOMESTIC WASTE WATER**

The Commissioners received information in their packets regarding the proposed service agreement renewal with The Burlington County Resource Recovery Complex. Vice Chairman Thiessen asked if any comments had been received. The Executive Director stated that no written or oral comments were received. Vice Chairman Thiessen asked if there were any comments from the public. There were no comments from the public. Vice Chairman Thiessen asked if there were any comments from the Commissioners. There were no comments from the Commissioners. Vice Chairman Thiessen declared the public hearing closed.

Commissioner Silcox moved for the approval of Resolution 2013-110. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

NEW BUSINESS

Public Notice for the purpose of Request for Proposals for Professional Services for the period of one (1) year.
(For action at the February 13, 2014 Board Meeting)

RESOLUTION 2013-101

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
ADOPTING THE 2014 BUDGET**

Commissioner Silcox moved for the approval of Resolution 2013-101. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

RESOLUTION 2013-102

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING AN S-2 AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY AND KEATING URBAN PARTNERS, LLC FOR SANITARY
SEWERAGE SERVICE AT PAKERS MILLS BLVD. EAST**

Commissioner Silcox moved for the approval of Resolution 2013-102. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

RESOLUTION 2013-103

**A RESOLUTION APPROVING S-3 APPLICATION FOR APPROVAL OF SEWER
CONSTRUCTION PLANS BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY AND KRE INC. T/A SHOPRITE OF HAINESPORT**

Commissioner Silcox moved for the approval of Resolution 2013-103. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

RESOLUTION 2013-104

THIS RESOLUTION WAS WITHDRAWN

RESOLUTION 2013-105

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPOINTING QUALIFIED PURCHASING AGENT**

Commissioner Silcox moved for the approval of Resolution 2013-105. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

RESOLUTION 2013-106

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED
FOR PUBLIC USE THROUGH AN ONLINE AUCTION**

Commissioner Carty moved for the approval of Resolution 2013-106. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

RESOLUTION 2013-107

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING THE OPERATING EXPENSES FOR THE MONTH OF NOVEMBER 2013**

Commissioner Silcox moved for the approval of Resolution 2013-107. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

RESOLUTION 2013-107A

**A RESOLUTION APPROVING SEWER REFUND EXPENDITURES
FOR THE MONTH OF NOVEMBER 2013**

Commissioner Carty moved for the approval of Resolution 2013-107A. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

RESOLUTION 2013-108

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF
NOVEMBER 2013 FROM THE ESCROW FUND**

Commissioner Carty moved for the approval of Resolution 2013-08. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

RESOLUTION 2013-109

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF
NOVEMBER 2013 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Silcox moved for the approval of Resolution 2013-109. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Vice Chairman Thiessen

NAYS:

COMMUNICATIONS

There were no communications.

MATTERS TO BE PRESENTED BY THE PUBLIC

There were no matters to be presented by the public.

REPORT OF THE EXECUTIVE DIRECTOR

The Report of the Executive Director was received. There was nothing further to report.

REPORT OF THE ENGINEER

The Report of the Engineer was received.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The Report of the Deputy Director of Plant Operations was received.

**REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS AND
PURCHASING AGENT**

The Report of the Deputy Director for Regulatory Affairs and Purchasing Agent was received.

REPORT OF THE SOLICITOR

The solicitor stated he has one matter for closed session.

**REPORT OF THE DEPUTY DIRECTOR OF
FINANCE AND ADMINISTRATION/BOARD TREASURER**

The Report of the Deputy Director of Finance and Administration/Board Treasurer was received.

OTHER NEW BUSINESS

MATTERS TO BE PRESENTED BY THE COMMISSIONERS

EXECUTIVE SESSION

Commissioner Silcox moved for the approval of Resolution 2013-112. Commissioner Perinchief seconded the motion.

At 6:20PM the Authority Commissioners retired to Executive Session for a discussion involving personnel and contract matters

RESOLUTION 2013-112

**AUTHORIZING EXECUTIVE SESSION OF THE
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
FOR THE PURPOSE OF PERSONNEL AND
CONTRACT MATTERS**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Mount Holly Municipal Utilities Authority has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

WHEREAS, the regular meeting of this Authority will reconvene following closed session;

NOW, THEREFORE, BE IT RESOLVED that the Mount Holly Township Municipal Utilities Authority will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12:

Discussions with respect to personnel and contract matters.

BE IT FURTHER RESOLVED that the Authority hereby declares that its discussion of the aforementioned subject may be made public at a time when the Authority Attorney advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Secretary to take the appropriate action to effectuate the terms of this resolution.

AYES: Commissioner Carty, Commissioner Silcox, Commissioner Perinchief, Vice Chairman Thiessen.

NAYS:

The Authority Commissioners returned to regular session at 6:30 P.M.

Respectfully submitted,

Debra E. Fortner, Secretary

ADJOURNMENT

Commissioner Silcox moved for adjournment. Commissioner Carty seconded the motion. Vice Chairman Thiessen adjourned the meeting at 6:30 P.M.

Respectfully submitted,

Debra E. Fortner