

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
JANUARY 10, 2013**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, January 10, 2013, at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT:

Mr. Jason Carty, Commissioner
Ms. Jacquelyn Perinchief, Commissioner
Mr. Robert Silcox, Commissioner
Mr. Jules Thiessen, Vice Chairman
Mr. John R. Edwards, Chairman

ALSO PRESENT:

Tracey N. Giordano, Interim Executive Director/Deputy Director of Finance & Administration/Treasurer
Stephen J. Mushinski, Esq., Solicitor
Edward A Kondracki, Esq., Special Counsel
Joel Hervey, Deputy Director of Plant Operations
Robert Maybury, Operations Manager
Anthony Stagliano, Deputy Director of Regulatory Affairs
Richard A. Alaimo, R.A. Alaimo Associates, Engineer
Debra E. Fortner, Secretary

VERIFICATION OF NOTICE

Interim Executive Director Giordano verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 20, 2012, and the Courier Post on February 20, 2012. On Tuesday, January 8, 2013, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ACTION ITEMS

APPROVAL OF MINUTES

Commissioner Silcox moved for the approval of regular minutes of December 13, 2012. Commissioner Carty seconded the motion. Motion carried.

Commissioner Silcox moved for the approval of the executive session minutes of December 13, 2012. Commissioner Carty seconded the motion. Motion carried.

Commissioner Silcox moved for the approval of special meeting minutes of December 27, 2012. Commissioner Carty seconded the motion. Motion carried. Commissioner Thiessen abstained.

Commissioner Silcox moved for the approval of the executive session minutes of December 27, 2012. Commissioner Carty seconded the motion. Motion carried. Commissioner Thiessen abstained.

OLD BUSINESS

NEW BUSINESS

RESOLUTION 2013-01

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED
FOR PUBLIC USE THROUGH AN ONLINE AUCTION**

Commissioner Thiessen moved for the approval of Resolution 2013-01. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Thiessen,
Commissioner Silcox, Chairman Edwards.

NAYS:

RESOLUTION 2013-02

**A RESOLUTION APPROVING THE OPERATING EXPENSES
FOR THE MONTH OF DECEMBER 2012**

Commissioner Silcox moved for the approval of Resolution 2013-02. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-02A

**A RESOLUTION APPROVING SEWER REFUND EXPENDITURES
FOR THE MONTH OF DECEMBER 2012**

Commissioner Silcox moved for the approval of Resolution 2013-02A. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-03

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF
DECEMBER 2012 FROM THE IMPROVEMENT AND REPLACEMENT FUND.**

Commissioner Silcox moved for the approval of Resolution 2013-03. Commissioner Carty, seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

COMMUNICATIONS

There were no communications.

MATTERS TO BE PRESENTED BY THE PUBLIC

There were no matters to be presented by the public.

REPORT OF THE EXECUTIVE DIRECTOR

Interim Executive Director, Giordano, reported Vanguard will be beginning the solar power project in the next week or so. She also reported Mr. Weisman, Engineer for R A. Alaimo Associates, and Keating Urban Partners, Inc. are working toward the beginning of the first phase of the Gardens project. Connection fees for these units are included in the 2013 budget. Interim Executive Director, Giordano, stated this first phase consists of apartments and also townhomes which are being completed by a different developer than the rest of the project. The Authority has no timeline on completion of the entire project at this time.

Chairman Edwards confirmed Vanguard has been advised Deputy Director of Plant Operations, Hervey, is currently their point of contact on the solar project.

RESOLUTION 2013-04

A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE EXECUTION OF ENDORSEMENTS BY THE EXECUTIVE DIRECTOR

Interim Executive Director Giordano explained there are issues coming up which would require the signature of the Executive Director. This resolution needs to be passed to allow her to sign, as interim, for the Authority until the new Executive Director begins. Commissioner Carty requested this, and other necessary resolutions, be in place for the new Executive Director in February.

Commissioner Silcox moved for the approval of Resolution 2013-04. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

REPORT OF THE ENGINEER

The report of the Engineer was received.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The Report of the Deputy Director of Plant Operations was received

Deputy Director of Plant Operations, Hervey, pointed out two odor complaints on Hainesport-Mount Laurel Road. Authority staff is currently investigating with Siemens to find out the source of the odors. It is not attributable to the Authorities treatment plants but is to the Authorities collection systems.

Chairman Edwards asked, as long as Hainesport-Mount Laurel Road is being discussed, for an update on the Hainesport Project of seven years ago. Interim Executive Director, Giordano, reported a letter has gone out putting Hainesport on notice that the situation must be resolved. Chairman Edwards asked what the next step will be. Special Counsel, Kondracki, explained the enforcement agreement is with Hainesport since they are the party the Authority would have to go to for recourse. Interim Executive Director, Giordano, will follow up with Hainesport Township on progress.

REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS

The Report of the Deputy Director for Regulatory Affairs was received.

Deputy Director for Regulatory Affairs, Stagliano, stated the report includes the 2012 claim summary. There were 19 incidents reported with only one lost time injury. That was the first lost time injury in two years.

Chairman Edwards asked if any of the flood expenses are being recouped by FEMA. The Board was advised that overtime records, payroll, pumps station and generator information was submitted for review. Additional emails were received requesting an explanation of why certain pump stations were running during the storm. FEMA is also requesting GPS coordinates and pictures of each generator that ran during the storm and the attached hour meter.

REPORT OF THE SOLICITOR

Solicitor Mushinski stated there are matters to be discussed in Executive Session.

REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION

The Report of the Deputy Director of Finance and Administration was received.

OTHER NEW BUSINESS

There was no other new business.

MATTERS TO BE PRESENTED BY THE COMMISSIONERS

EXECUTIVE SESSION

Commissioner Silcox moved for the approval of Resolution 2013-05. Commissioner Thiessen seconded the motion.

At 6:35 PM the Authority Commissioners retired to Executive Session for a discussion involving personnel, negotiations, and contract matters.

RESOLUTION 2013-05

**AUTHORIZING EXECUTIVE SESSION OF THE
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
FOR THE PURPOSE OF DISCUSSING PERSONNEL,
NEGOTIATIONS AND CONTRACT MATTERS**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Mount Holly Municipal Utilities Authority has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

WHEREAS, the regular meeting of this Authority will reconvene following closed session;

NOW, THEREFORE, BE IT RESOLVED that the Mount Holly Township Municipal Utilities Authority will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12:

Discussions with respect to contract matters with the Township of Mount Holly, collective bargaining negotiations with employee unions and discussions concerning the appointment and payment of staff members.

BE IT FURTHER RESOLVED that the Authority hereby declares that its discussion of the aforementioned subject may be made public at a time when the Authority Attorney advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Secretary to take the appropriate action to effectuate the terms of this resolution.

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

The Authority Commissioners returned to regular session at 7:15 P.M.

Respectfully submitted,

Debra E. Fortner, Secretary

RESOLUTION 2013-06

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING INTERIM EXECUTIVE DIRECTOR PAYMENTS**

Chairman Edwards stated a stipend will be paid to Interim Executive Director Giordano until March 31st, 2013, as per the memo which was submitted and will be attached to the minutes.

Commissioner Carty moved for the approval of Resolution 2013-06. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

ADJOURNMENT

Commissioner Thiessen moved for adjournment. Commissioner Carty seconded the motion. Chairman Edwards adjourned the meeting at 7:20 PM.

Respectfully submitted,

Debra E. Fortner