

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
JANUARY 08, 2015**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, January 08, 2015; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jason Jones, Commissioner  
Ms. Jacquelyn Perinchief, Commissioner  
Mr. Robert Silcox, Vice Chairman  
Mr. Jules Thiessen, Chairman

ALSO Robert Maybury, Interim Executive Director  
PRESENT: George Morris., Parker McCay, Solicitor  
Albert Marmero, Esq., Long Marmero & Associates, LLP, Special Counsel  
David Skibicki, R. A. Alaimo Associates, Engineer  
Tracey Giordano, Deputy Director of Finance and Administration/Treasurer  
Anthony Stagliano, Deputy Director of Regulatory Affairs & Qualified Purchasing Agent  
Joel Hervey, Deputy Director for Plant Operations  
Brandy C. Boyington, Interim Secretary

ABSENT:

**VERIFICATION OF NOTICE**

Interim Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 28, 2014 and the Courier Post on February 28, 2014. On Monday, January 5, 2015, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ACTION ITEMS**

**APPROVAL OF MINUTES**

Commissioner Silcox moved for the approval of Regular minutes of December 11, 2014. Commissioner Perinchief seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Chairman Thiessen.

NAYES: None

ABSTAIN:

Commissioner Silcox moved for the approval of Executive Session Minutes of December 11, 2014. Commissioner Perinchief seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Chairman Thiessen.

NAYES: None

ABSTAIN: None

**OLD BUSINESS**

**RESOLUTION 2015-03**

**COMPLETE REMOVAL AND REPLACEMENT OF PLANT 3 ROOFS & DISC FILTER  
STAIR TOWER ROOF, INCLUDING ALL CAPPING AND APERTURES CONTRACT  
NO. 2014-13 (to be acted upon at the February 12, 2015, Board Meeting)**

Commissioner Jones moved for the approval of Resolution 2015-03. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

\*Tabled till February 12<sup>th</sup>, 2015

AYES:

NAYS: None

ABSTAIN: None

**RESOLUTION 2015-04**

**SUPPLY ONE (1) 1983 OR NEWER REFURBISHED ASHBROOK SIMON HARTLEY  
WINKLEPRESS SIZE 3, TYPE 84 (2.2 METER) BELT FILTER PRESS OR  
EQUIVALENT RE-BID CONTRACT NO. 2014-14**

Commissioner Silcox moved for the approval of Resolution 2015-04. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Silcox, Commissioner Perinchief,  
Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2015-05**

**SUPPLY MISSION COMMUNICATION PUMP STATION AND MANHOLE  
SUPERVISORY CONTROL AND DATA ACQUISTION (SCADA) EQUIPMENT OR  
EQUIVALENT RE-BID CONTRACT NO. 2014-9**

Commissioner Jones moved for the approval of Resolution 2015-05. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Silcox, Commissioner Perinchief,  
Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2015-06**

**ELECTRONIC PAYMENT PROCESSING SERVICES**  
**RE-BID CONTRACT NO. 2014-17**

Commissioner Silcox moved for the approval of Resolution 2015-06. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Silcox, Commissioner Perinchief,  
Chairman Thiessen

NAYS: None

ABSTAIN: None

**NEW BUSINESS**

**RESOLUTION 2015-01**

**A RESOLUTION APPROVING THE OPERATING EXPENSES FOR**  
**THE MONTH OF DECEMBER 2014**

Commissioner Jones moved for the approval of Resolution 2015-01. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Silcox, Commissioner Perinchief,  
Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2015-01A**

**A RESOLUTION APPROVING THE SEWER REFUNDS FOR**  
**THE MONTH OF DECEMBER 2014**

Commissioner Silcox moved for the approval of Resolution 2015-01A. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Perinchief,  
Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2015-02**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF DECEMBER,**  
**2014 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Silcox moved for the approval of Resolution 2015-02. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Silcox, Commissioner Perinchief,  
Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2015-07**

**A RESOLUTION DESIGNATING INTERIM EXECUTIVE DIRECTOR ROBERT MAYBURY AS SIGNATORY ON THE AUTHORITY CHECKS**

Commissioner Jones moved for the approval of Resolution 2015-07. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Silcox, Commissioner Perinchief,  
Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2015-08**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY APPROVING INTER-MUNICIPAL SLUDGE MANAGEMENT AGREEMENT WITH THE COUNTY OF BURLINGTON**

Commissioner Silcox moved for the approval of Resolution 2015-08. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Silcox, Commissioner Perinchief,  
Chairman Thiessen

NAYS: None

ABSTAIN: None

**COMMUNICATIONS**

Commissioner Jason Carty's resignation.

**MATTERS TO BE PRESENTED BY THE PUBLIC**

Jason Carty, 9 Wesley Court, Mt. Holly, N.J. 08060. Mr. Carty thanked the Mount Holly Utilities Authority for the 4 years he had served with the board members. Mr. Carty regretfully voiced that he was unable to say good-bye to Debra E. Fortner; the Mount Holly Municipal Utilities Authority's prior Secretary. Mr. Carty also welcomed Brandy C. Boyington the new Secretary. In closing, Mr. Carty said that Tracey Giordano, Robert Maybury and the staff at the business office are "top notch".

**REPORT OF THE INTERIM EXECUTIVE DIRECTOR**

The Report of the Interim Executive Director was received. Interim Executive Director stated the Rancocas Road Trickling Filter project should be complete by the end of March. Interim Executive Director informed the board there was interest in the purchase of 37 Washington Street. The interested party is a local business and would be a good fit for Mt. Holly. Chairman Thiessen asked if the appraisal was shown to the interested party. Interim Executive Director confirmed the appraisal was discussed and that a copy was given to the interested party. Interim Executive Director Maybury also discussed the County Fueling Station located on Maple Avenue in Hainesport near the MUA treatment facility. Interim Executive Director Maybury stated the pros and cons of having the fueling station and that it may be in the interest of the MUA to have a smaller station if an agreement can't be reached with the county. Interim Executive Director Maybury also stated that the MUA received 8 bids for the complete removal and replacement of plant 3 roofs & disc filter stair tower roof, including capping and apertures, which the architect is reviewing the bids.

## **REPORT OF THE ENGINEER**

The report of the Engineer was received. Mr. Skibicki stated he will be reaching out to Interim Executive Director Maybury and Pennoni (Mt. Holly Twp. Engineer) to setup a meeting for Phase 3A pre-construction of West Rancocas Redevelopment.

## **REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS**

The Report of the Deputy Director of Plant Operations was received. There was nothing further for the Deputy Director of Plant Operations to report.

## **REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS AND QUALIFIED PURCHASING AGENT**

The Report of the Deputy Director for Regulatory Affairs and Qualified Purchasing Agent was received. Deputy Director for Regulatory Affairs and Qualified Purchasing Agent stated that 2014 was the worst year in 10 years for workman compensation. A ruptured triceps from claim #12 had a total of 114 lost days. Deputy Director for Regulatory Affairs and Qualified Purchasing Agent Stagliano states there was a total of 62 claims for 2014. The total in workman compensation came in at \$500,000 for 2014.

## **REPORT OF THE SOLICITOR**

The Report of the Solicitor was received. There was nothing further for Solicitor to report.

## **REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION/BOARD TREASURER**

The Report of the Deputy Director of Finance and Administration/Board Treasurer was received. There was nothing further for the Deputy Director of Finance and Administration/Board Treasurer to report.

## **OTHER NEW BUSINESS**

## **MATTERS TO BE PRESENTED BY COMMISONERS**

Chairman Thiessen asked if moving forward we can follow a consent agenda. Chairman Thiessen stated it would "mimic" Mount Holly Townships and lump all the resolutions together.

## **ADJOURNMENT**

Commissioner Silcox moved for adjournment. Commissioner Jones seconded the motion. Chairman Thiessen adjourned the meeting at 6:20 P.M.

Respectfully submitted,

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Brandy C. Boyington, Secretary