

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
JULY 11, 2013**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, July 11, 2013; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jason Carty, Commissioner  
Mr. Jules Thiessen, Vice Chairman  
Mr. John Edwards, Chairman

ALSO Joseph V. Rizzuto, Executive Director  
PRESENT: Stephen J. Mushinski, Esq., Solicitor  
Albert K. Marmero, Esq., Long Marmero & Associates, LLP, Special Counsel  
Robert Maybury, Operations Manager  
Anthony Stagliano, Deputy Director of Regulatory Affairs  
Debra E. Fortner, Secretary

ABSENT: Mr. Robert Silcox, Commissioner  
Ms. Jacquelyn Perinchief, Commissioner

**VERIFICATION OF NOTICE**

Executive Director Rizzuto verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on March 3, 2013, and the Courier Post on March 2, 2013. On Tuesday, July 9, 2013, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ACTION ITEMS**

There were no public comments on action items.

**APPROVAL OF MINUTES**

Commissioner Carty moved for the approval of regular minutes of June 13, 2013. Commissioner Thiessen seconded the motion. Motion carried.

Commissioner Carty moved for the approval of executive session minutes of June 13, 2013. Commissioner Thiessen seconded the motion. Motion carried.

**OLD BUSINESS**

**NEW BUSINESS**

**RESOLUTION 2013-58**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING SALARIES FOR MANAGEMENT AND OTHER NON-BARGAINING UNIT  
PERSONNEL FOR 2013**

Commissioner Carty moved for the approval of Resolution 2013-58. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2013-59**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY TO  
APPROVE THE S2 AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY AND FERNSMOOR MT HOLLY URBAN RENEWAL, LLC**

Commissioner Thiessen moved for the approval of Resolution 2013-59. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Commissioner Edwards

NAYS:

**RESOLUTION 2013-60**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY TO  
APPROVE THE S3 APPLICATION FOR APPROVAL OF SEWER CONSTRUCTION PLANS  
BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND FERNSMOOR  
MT HOLLY URBAN RENEWAL, LLC**

Commissioner Carty moved for the approval of Resolution 2013-60. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Commissioner Edwards

NAYS:

**RESOLUTION 2013-61**

**A RESOLUTION APPROVING THE OPERATING EXPENSES  
FOR THE MONTH OF JUNE, 2013.**

Commissioner Carty moved for the approval of Resolution 2013-61. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2013-61A**

**A RESOLUTION APPROVING SEWER REFUND EXPENDITURES  
FOR THE MONTH OF JUNE, 2013**

Commissioner Carty moved for the approval of Resolution 2013-61A. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2013-62**

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF  
JUNE 2013 FROM THE ESCROW FUND**

Commissioner Thiessen moved for the approval of Resolution 2013-62. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2013-63**

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF  
JUNE 2013 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Thiessen moved for the approval of Resolution 2013-63. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2013-64**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY TO  
APPROVE THE S-3 APPLICATION BETWEEN THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY AND NEW JERSEY AMERICAN WATER FOR SANITARY  
SEWERAGE SERVICE FOR GREEN STREET WATER TREATMENT PLANT-RAW WATER  
FILTRATION BUILDING**

Commissioner Carty moved for the approval of Resolution 2013-64. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Commissioner Edwards

NAYS:

**RESOLUTION 2013-65**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY TO  
APPROVE THE S3 APPLICATION BETWEEN THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY AND MCDONALD'S USA, LLC FOR SANITARY SEWERAGE  
SERVICE FOR PROPOSED MCDONALD'S RESTAURANT**

Commissioner Carty moved for the approval of Resolution 2013-65. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Commissioner Edwards

NAYS:

## **COMMUNICATIONS**

Executive Director Rizzuto pointed out a copy of a thank you letter received from the recipient of the 2013 Ronald Nicholson Scholarship award included in the Commissioner's packets.

### **MATTERS TO BE PRESENTED BY THE PUBLIC**

There were no matters to be presented by the public.

### **REPORT OF THE EXECUTIVE DIRECTOR**

The Report of the Executive Director was received.

Executive Director Rizzuto discussed the two new spreadsheets titled "Revenue Budget Summary" and "2013 Budget Report" that have been generated; the "Revenue Budget Summary" spreadsheet compares monthly and to-date revenue to budgeted revenue projections. Through May 31, 2013, Total Meter Service and Total Sludge Income revenues are below budgeted revenue projections in the amount of \$997,525.01 and \$170,728.04, respectively. The "2013 Budget Report" spreadsheet offers a dashboard view of operational expenses compared to budgeted amounts. Executive Director Rizzuto pointed out the spreadsheets show the Authority is living within their means in regards to budget projections, however, revenue is off. Executive Director Rizzuto stated that total water usage, year to date, is 19 Million gallons or 5% less compared to the same usage period in 2012.

Executive Director Rizzuto discussed the Laurel Creek Force Main repair. Executive Director Rizzuto commended Joel, Bob, Anthony, and the collection system crew stating that while the job was a tricky, difficult, one, the staff did a great job dealing with the issues such as the traffic, rain, and heat. Executive Director Rizzuto reported Henkels & McCoy extended to the Authority the same contract pricing as Mt. Laurel MUA which was already publicly vetted. Going forward, Mr. Rizzuto would like the Authority to annually bid for emergency repair services. Deputy Director for Regulatory Affairs explained in the past the Authority had a list of contractors to refer to, however, the final decision was at the discretion of the Executive Director.

### **REPORT OF THE ENGINEER**

The Report of the Engineer was received.

### **REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS**

The Report of the Deputy Director of Plant Operations was received

### **REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS**

The Report of the Deputy Director for Regulatory Affairs was received.

### **REPORT OF THE SOLICITOR**

The solicitor had nothing further to report.

### **REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION**

The Report of the Deputy Director of Finance and Administration was received.

### **OTHER NEW BUSINESS**

### **MATTERS TO BE PRESENTED BY THE COMMISSIONERS**

There were no matters to be presented by the Commissioners.

### **ADJOURNMENT**

Commissioner Carty moved for adjournment. Commissioner Thiessen seconded the motion. Chairman Edwards adjourned the meeting at 6:25 P.M.

Respectfully submitted,

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