

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
JULY 10, 2014**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, July 10<sup>th</sup>, 2014; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jason Jones, Commissioner  
Mr. Jason Carty, Commissioner  
Mr. Robert Silcox, Vice Chairman  
Mr. Jules Thiessen, Chairman

ALSO Joseph V. Rizzuto, Executive Director  
PRESENT: Stephen J. Mushinski, Esq., Parker McCay, Solicitor  
Albert Marmero, Esq., Long Marmero & Associates, LLP, Special Counsel  
Richard A. Alaimo, R.A. Alaimo Associates, Engineer  
Keith Weisman, R.A. Alaimo Associates, Engineer  
Joel Hervey, Deputy Director of Plant Operations  
Anthony Stagliano, Deputy Director for Regulatory Affairs & Qualified Purchasing Agent  
Robert Maybury, Operations Manager  
Debra E. Fortner, Secretary

ABSENT: Ms. Jacquelyn Perinchief, Commissioner

**VERIFICATION OF NOTICE**

Executive Director Rizzuto verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 28, 2014 and the Courier Post on February 28, 2014. On Monday, July 7th 2014, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ACTION ITEMS**

**APPROVAL OF MINUTES**

Commissioner Carty moved for the approval of regular minutes of June 12, 2014. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox,  
Chairman Thiessen.

NAYES: None

ABSTAIN: None

**APPROVAL OF EXECUTIVE SESSION MINUTES**

Commissioner Carty moved for the approval of regular minutes of June 12, 2014. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox, Chairman Thiessen

NAYES: None

ABSTAIN: None

**OLD BUSINESS**

**NEW BUSINESS**

**RESOLUTION 2014-66**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING CHANGE ORDER NUMBER 1 TO CONTRACT 2014-10 FOR THE  
REPLACEMENT OF GENERATOR AT PLANT NUMBER 3-RANCOCAS ROAD WWTP**

Executive Director Rizzuto explained this change order is for a \$2,000 reduction in the original contract.

Commissioner Carty moved for the approval of Resolution 2014-66. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox, Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2014-67**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING THE OPERATING EXPENSES FOR THE MONTH OF JUNE, 2014**

Commissioner Silcox moved for the approval of Resolution 2014-67. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox, Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2014-67A**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING THE SEWER REFUND EXPENDITURES FOR THE MONTH OF JUNE, 2014**

Commissioner Silcox moved for the approval of Resolution 2014-67A. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox, Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2014-68**

**A RESOLUTION APPROVING ESCROW EXPENSES  
FOR THE MONTH OF JUNE, 2014**

Commissioner Carty moved for the approval of Resolution 2014-68. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox, Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2014-69**

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF JUNE, 2014 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Silcox moved for the approval of Resolution 2014-69. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox, Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2014-70**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
RELEASING THE PERFORMANCE GUARANTEE FOR KIRBY COURT SOUTH**

Executive Director Rizzuto reported Performance Guarantees had been provided for this section and other sections of the project. Executive Director Rizzuto stated sanitary sewer installation has been inspected and approved by the Authority Engineer. Executive Director Rizzuto explained the Authority has received Maintenance Guarantees in place of the Performance Guarantees which are for two years at 10% of the original Performance Bond amount. Executive Director Rizzuto recommended a full release of the Performance bonds.

Commissioner Carty moved for the approval of Resolution 2014-70. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox, Chairman Thiessen

NAYS: None

ABSTAIN: None

**RESOLUTION 2014-71**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
RELEASING THE PERFORMANCE GUARANTEE FOR PARKER'S MILLS WEST**

Commissioner Silcox moved for the approval of Resolution 2014-71. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox, Chairman Thiessen

NAYS: None

ABSTAIN: None

**COMMUNICATIONS**

There were no communications.

**MATTERS TO BE PRESENTED BY THE PUBLIC**

There were no matters to be presented by the public.

**REPORT OF THE EXECUTIVE DIRECTOR**

The Report of the Executive Director was received.

Executive Director Rizzuto stated he had one matter for closed session.

**REPORT OF THE ENGINEER**

The Report of the Engineer was received.

**REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS**

The Report of the Deputy Director of Plant Operations was received.

**REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS AND QUALIFIED PURCHASING AGENT**

The Report of the Deputy Director for Regulatory Affairs and Qualified Purchasing Agent was received.

**REPORT OF THE SOLICITOR**

There was nothing further for Solicitor to report.

**REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION/BOARD TREASURER**

The Report of the Deputy Director of Finance and Administration/Board Treasurer was received.

**OTHER NEW BUSINESS**

**MATTERS TO BE PRESENTED BY THE COMMISSIONERS**

Commissioner Carty thanked Special Counsel for their letter to Mr. Costa.

**EXECUTIVE SESSION**

Commissioner Carty moved for approval of Resolution 2014-72. Commissioner Silcox seconded the Motion. At the call of roll, the vote was:

AYES: Commissioner Jones, Commissioner Carty, Commissioner Silcox, Chairman Thiessen

NAYS: None

ABSTAIN: None

At 6:09 P.M. the Authority Commissioners retired to Executive Session for a discussion involving the Sewer Service Agreement with Hainesport Township and matters involving attorney-client privilege.

**RESOLUTION 2014-72  
AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Mount Holly Municipal Utilities Authority (“MHMUA”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the MHMUA will reconvene following the end of the closed session.

**NOW, THEREFORE, BE IT RESOLVED** that the MHMUA will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and

conditions with employees or representatives of employees of the public body (Specify contract:

\_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_√\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the MHMUA's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the MHMUA hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the MHMUA Attorney advises the MHMUA that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the MHMUA or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the MHMUA, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Executive Director to take the appropriate action to effectuate the terms of this resolution.

I, Debra Fortner, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on July 10, 2014.

\_\_\_\_\_  
Debra Fortner, Secretary

**ADJOURNMENT**

Commissioner Carty moved for adjournment. Commissioner Jones seconded the motion. Chairman Thiessen adjourned the meeting at 6:32 P.M.

Respectfully submitted,

\_\_\_\_\_

Debra Fortner, Secretary