

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
MARCH 14, 2013**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, March 14, 2013; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jason Carty, Commissioner  
Ms. Jaqueline Perinchief, Commissioner  
Mr. Robert Silcox, Commissioner  
Mr. Jules Thiessen, Vice Chairman (arrived at 6:05 PM)  
Mr. John R. Edwards, Chairman

ALSO Joseph V. Rizzuto, Executive Director  
PRESENT: Stephen J. Mushinski, Esq., Solicitor  
Albert K. Mamero, Esq., Long Marmero & Associates, LLP, Special Counsel  
Tracey Giordano, Deputy Director of Finance & Administration/Treasurer  
Robert Maybury, Operations Manager  
Anthony Stagliano, Deputy Director of Regulatory Affairs  
Keith Weisman, R.A. Alaimo Associates, Engineer  
Debra E. Fortner, Secretary

**VERIFICATION OF NOTICE**

Executive Director Rizzuto verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on March 3, 2013, and the Courier Post on March 2, 2013. On Tuesday, March 12, 2013, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ACTION ITEMS**

There were no public comments on action items.

**APPROVAL OF MINUTES**

Commissioner Silcox moved for the approval of regular minutes of February 21, 2013. Commissioner Perinchief seconded the motion. Motion carried.

Commissioner Silcox moved for the approval of the executive session minutes of February 21, 2013. Commissioner Perinchief seconded the motion. Motion carried.

**OLD BUSINESS**

**NEW BUSINESS**

**RESOLUTION 2013-28**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING A CONNECTION FEE AGREEMENT WITH HAINESPORT RENAL  
CONSTRUCTION, LLC.**

Commissioner Silcox moved for the approval of Resolution 2013-28. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards.

NAYS:

**COMMISSIONER THIESSEN ARRIVED AT 6:05PM**

**COMMISSIONER THIESSEN SWORN IN AS COMMISSIONER OF THE MOUNT  
HOLLY MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION 2013-29**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING AMENDMENT TO COLLECTIVE BARGAINING AGREEMENT WITH  
THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY SUPERVISORS UNION**

Commissioner Carty moved for the approval of Resolution 2013-29. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Chairman Edwards.

NAYS:

**RESOLUTION 2013-25**

**A RESOLUTION APPROVING THE OPERATING EXPENSES  
FOR THE MONTH OF FEBRUARY, 2013.**

Commissioner Silcox moved for the approval of Resolution 2013-25. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2013-25A**

**A RESOLUTION APPROVING SEWER REFUND EXPENDITURES  
FOR THE MONTH OF FEBRUARY, 2013**

Commissioner Silcox moved for the approval of Resolution 2013-25A. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2013-26**

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF  
FEBRUARY 2013 FROM THE ESCROW FUND**

Commissioner Silcox moved for the approval of Resolution 2013-26. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2013-27**

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF  
FEBRUARY 2013 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Silcox moved for the approval of Resolution 2013-27. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards

NAYS:

**COMMUNICATIONS**

Executive Director Rizzuto drew the attention of the Commissioners to a letter the Authority received from Edward Kondracki, Esq. thanking the board for the opportunity to serve since 1975 and offering his services in the future if needed.

Executive Director Rizzuto also pointed out a letter that was received from Mount Holly Township informing the board the payroll shared service agreement has expired and will not be renewed. The Township is hoping to make the transition by April 1.

Chairman Edwards commented Mr. Kondracki was a great asset to the Authority for many years and he will be missed.

**MATTERS TO BE PRESENTED BY THE PUBLIC**

There were no matters to be presented by the public.

**REPORT OF THE EXECUTIVE DIRECTOR**

Executive Director Rizzuto discussed the Authority's current application process for sewer service. While reviewing the forms in place, he felt they are being underutilized as they bypass a number of steps containing important information for the board and what is expected of developers. Executive Director Rizzuto explained he has outlined what he proposes as the new process in his written report. This process would actually get the Authority on board with the process of each Townships Planning Board and would allow the commissioners the opportunity to review and approve each application, as well as address bonds. Executive Director Rizzuto explained these changes should clarify the process. He will be meeting with Township Managers to discuss. Executive Director Rizzuto stated applications will be available on our website along with a guidance document which will outline the whole process.

Executive Director Rizzuto informed the board he understands an Investment Broker would be new to the Authority, however, the utilization of one may be an opportunity for the Authority to realize revenue on monies as opposed to the current .1% being earned. He and the Deputy Director of Finance and Administration, Giordano, had an introductory meeting with Stephen R. Schaeffer of Morgan Stanley, to discuss their philosophy, strategy, and experience. Morgan Stanley has a great relationship with TD; the Authority's trustee bank. He stated the broker would be available to provide a presentation at a future meeting. Commissioner Silcox and Commissioner Perinchief were appointed to meet with the broker, hear his presentation, and make a recommendation to the board.

Chairman Edwards inquired about the information on the report of the Executive Director in regards to "Charlie's Other Brother" restaurant in Eastampton. Executive Director Rizzuto explained he met with their general manager, Tom Neroda, and discussed their licensed operator options. Executive Director Rizzuto believes it behooves them to check with other licensed operator vendors for pricing.

Also, he stated, one thing that will need to be addressed is the financial responsibility of the odor control chemical, Bioxide, discharged into the pump station.

### **REPORT OF THE ENGINEER**

The report of the Engineer was received. Mr. Weisman, of Alaimo Associates, reported the solar project is moving along nicely with most of the panels now installed. Start up is possible in April.

Executive Director Rizzuto stated the Authority will have a grand opening for the solar power once the weather improves, along with a press release.

### **REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS**

The Report of the Deputy Director of Plant Operations was received

### **REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS**

The Report of the Deputy Director for Regulatory Affairs was received.

Deputy Director for Regulatory Affairs, Stagliano, reported the FEMA package was submitted. It appears they may pay less then originally anticipated. They have not given a date for settlement.

Deputy Director for Regulatory Affairs, Stagliano, reported the 3<sup>rd</sup> annual MEL/MRHIF seminar in Hightstown will be April 12<sup>th</sup>. He and Executive Director Rizzuto will be attending.

### **REPORT OF THE SOLICITOR**

The solicitor had nothing further to report. The Solicitor stated there will one matter for closed session for personnel and contract negotiation.

### **REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION**

The Report of the Deputy Director of Finance and Administration was received.

### **OTHER NEW BUSINESS**

There was no other new business.

### **MATTERS TO BE PRESENTED BY THE COMMISSIONERS**

There were no matters to be presented by the commissioners.

### **EXECUTIVE SESSION**

Commissioner Thiessen moved for the approval of Resolution 2013-30. Commissioner Silcox seconded the motion.

At 6:25 PM the Authority Commissioners retired to Executive Session for a discussion involving personnel and contract matters.

**RESOLUTION 2013- 30**

**AUTHORIZING EXECUTIVE SESSION OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
FOR THE PURPOSE OF PERSONNEL AND  
CONTRACT MATTERS**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Mount Holly Municipal Utilities Authority has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

**WHEREAS**, the regular meeting of this Authority will reconvene following closed session;

**NOW, THEREFORE, BE IT RESOLVED** that the Mount Holly Township Municipal Utilities Authority will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12:

Discussions with respect to personnel appointments and contract matters.

**BE IT FURTHER RESOLVED** that the Authority hereby declares that its discussion of the aforementioned subject may be made public at a time when the Authority Attorney advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Secretary to take the appropriate action to effectuate the terms of this resolution.

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards

NAYS:

The Authority Commissioners returned to regular session at 6:55 P.M.

Respectfully submitted,

\_\_\_\_\_  
Debra E. Fortner, Secretary

**RESOLUTION 2013-31**

**A RESOLUTION RESCINDING RESOLUTION 2013-19**

Commissioner Silcox moved for the approval of Resolution 2013-31. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards

NAYS:

**RESOLUTION 2013-32**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING CONTRACT 2013-7 WITH DUNRITE UTILITIES MANAGEMENT  
CONSULTANTS, LLC. TO PROVIDE CONSULTING SERVICES RELATIVE TO  
INSURANCE FUND MATTERS**

Commissioner Silcox moved for the approval of Resolution 2013-32. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,  
Commissioner Thiessen, Chairman Edwards

NAYS:

**ADJOURNMENT**

Commissioner Silcox moved for adjournment. Commissioner Thiessen seconded the motion. Chairman Edwards adjourned the meeting at 7:00 P.M.

Respectfully submitted,

---

Debra E. Fortner