

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
NOVEMBER 8, 2012**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, November 8, 2012; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jason Carty, Commissioner
Mr. Jules Thiessen, Vice Chairman
Mr. John R. Edwards, Chairman

ALSO William G. Dunn, Executive Director
PRESENT: Stephen J. Mushinski, Esq., Solicitor
Tracey Giordano, Deputy Director of Finance & Administration/Treasurer
Joel Hervey, Deputy, Director of Plant Operations
Anthony Stagliano, Deputy Director of Regulatory Affairs
Richard A. Alaimo, R.A. Alaimo Associates, Engineer
Debra E. Fortner, Secretary

ABSENT: Ms. Jacquelyn Perinchief, Commissioner
Mr. Robert Silcox, Commissioner

VERIFICATION OF NOTICE

Executive Director Dunn verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 20, 2012, and the Courier Post on February 20, 2012. On Tuesday, November 6, 2012, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on action items.

APPROVAL OF MINUTES

Commissioner Thiessen moved for the approval of regular minutes of October 11, 2012. Commissioner Carty seconded the motion. Motion carried.

Commissioner Thiessen moved for the approval of the executive session minutes of October 11, 2012. Commissioner Carty seconded the motion. Motion carried.

Commissioner Thiessen moved for the approval of regular minutes of October 25, 2012. Commissioner Carty seconded the motion. Motion carried.

Commissioner Thiessen moved for the approval of the executive session minutes of October 25, 2012. Commissioner Carty seconded the motion. Motion carried.

OLD BUSINESS

NEW BUSINESS

Chairman Edwards pointed out a letter in the Commissioner's packets with notification that Omni Environmental LLC, a company the Authority has been working with for years, has been acquired by a company by the name of the Kleinfelder Group.

RESOLUTION 2012-69

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AWARDING THE CONTRACT FOR DEMOLITION AND DEBRIS REMOVAL OF
CONCRETE PADS AND RETAINING WALLS TO MIDWEST CONSTRUCTION, INC.**

Commissioner Carty moved for the approval of Resolution 2012-69. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards.

NAYS:

RESOLUTION 2012-70

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AWARDING THE CONTRACT FOR SUPPLY, INSTALLATION AND START-UP OF ONE (1)
NEW OR USED BIOAIR SOLUTIONS, ECOPURE MINI SYSTEM OR EQUIVALENT FOR
KELLY'S PUMP STATION TO BIOAIR SOLUTIONS, LLC**

Commissioner Thiessen moved for the approval of Resolution 2012-70. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards.

NAYS:

RESOLUTION 2012-64

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING THE SUBMISSION OF THE 2013 BUDGET**

Commissioner Thiessen asked Deputy Director of Finance and Administration, Giordano, for a brief overview of the 2013 budget.

Deputy Director of Finance and Administration, Giordano stated the 2013 overall budget decreased by \$195,000.00. The debt service decreased overall by \$83,000.00 but included a new loan for solar. Healthcare is going up approximately 15%. The Union employees will be on their first tier of their contribution toward their healthcare per Chapter 78 which will help to offset the 15% increase; all non-union employees will be on the third tier. Pension contributions increased by \$19,000. Business insurance will increase approximately 2% or less. Salaries are decreasing about \$165,000.00 due to retirements and decrease in the number of employees. On the revenue side, The Lockheed Martin project in Moorestown is expected to be completed within the next fifteen months with a connection fee due of approximately \$500,000.00. The Authority has 65 homes in the Hainesport Project that have not yet connected. These connections would generate \$400,000 in revenue. Chairman Edwards asked how we are resolving these connections that are still outstanding since this has been going on for ten years. William G. Dunn, Executive Director, stated that he was addressing it. Deputy Director of Finance and Administration explained Hainesport Township has already assessed the estimated special assessment per property by \$7,500.00 as a result of the availability of public sewer. Chairman Edwards stated that this has been going on much too long and directed Solicitor Mushinski to review the sewer service agreement with Hainesport to figure this situation out.

Commissioner Carty moved for the approval of Resolution 2012-64. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards.

NAYS:

RESOLUTION 2012-65

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING THE DELAY IN FILING THE 2013 BUDGET**

Commissioner Carty moved for the approval of Resolution 2012-65. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2012-66

**A RESOLUTION APPROVING THE OPERATING EXPENSES
FOR THE MONTH OF OCTOBER, 2012.**

Commissioner Carty moved for the approval of Resolution 2012-66. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2012-66A

**A RESOLUTION APPROVING SEWER REFUND EXPENDITURES
FOR THE MONTH OF OCTOBER 2012**

Commissioner Carty moved for the approval of Resolution 2012-66A. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2012-67

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF
OCTOBER 2012 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Carty moved for the approval of Resolution 2012-67. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2012-68

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING SEPARATE HEALTH INSURANCE COVERAGE FOR
POST RETIREMENT HEALTH COVERAGE**

Commissioner Carty asked if this resolution is just a formality based on the discussion at the October 2012 meeting. Solicitor Mushinski confirmed it is.

Commissioner Carty moved for the approval of Resolution 2012-68. Commissioner Thiessen, seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

COMMUNICATIONS

There were no communications.

MATTERS TO BE PRESENTED BY THE PUBLIC

There were no matters to be presented by the public.

REPORT OF THE EXECUTIVE DIRECTOR

The Executive Director had nothing further to report.

REPORT OF THE ENGINEER

The report of the Engineer was received. There was nothing further to report.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The Report of the Deputy Director of Plant Operations was received

Deputy Director of Plant Operations, Hervey, noted there was one odor complaint on the report this month. He also pointed out there is a follow up report on Hurricane Sandy attached to his regular report.

REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS

The Report of the Deputy Director for Regulatory Affairs was received. Deputy Director for Regulatory Affairs, Stagliano, stated his report reflects the first lost time injury in two years. At this time, the employee is expected to be out of work for 4-6 weeks.

REPORT OF THE SOLICITOR

The solicitor had nothing further to report.

REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION

The Report of the Deputy Director of Finance and Administration was received.

Deputy Director of Finance and Administration, Giordano, reported she received a phone call from Beneficial Bank advising the Authority they are decreasing their interest rate to .10% on investments and they will be charging bank fees between \$800.00 and \$1,000.00 per month beginning January 1, 2013. Ms. Giordano requested an extension from Beneficial Bank, however, their CEO said no. Deputy Director of Finance and Administration, Giordano, will be meeting with other banks to discuss options.

OTHER NEW BUSINESS

There was no other new business.

MATTERS TO BE PRESENTED BY THE COMMISSIONERS

Commissioner Carty thanked the Authority employees for a job well done during Hurricane Sandy. Both Commissioner Thiessen and Chairman Edwards offered the same.

Chairman Edwards stated he has a matter for closed session regarding personnel matters.

EXECUTIVE SESSION

Commissioner Thiessen moved for the approval of Resolution 2012-71. Commissioner Carty seconded the motion.

At 6:55 PM the Authority Commissioners retired to Executive Session for a discussion involving personnel matters.

RESOLUTION 2012-71

**AUTHORIZING EXECUTIVE SESSION OF THE
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
FOR THE PURPOSE OF DISCUSSING PERSONNEL MATTERS**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Mount Holly Municipal Utilities Authority has deemed it necessary to go into closed session to discuss certain matters which are exempted from public discussion; and

WHEREAS, the regular meeting of this Authority will reconvene following closed session;

NOW, THEREFORE, BE IT RESOLVED that the Mount Holly Township Municipal Utilities Authority will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12:

Conducting Interviews with candidates for Executive Director position.

BE IT FURTHER RESOLVED that the Authority hereby declares that its discussion of the aforementioned subject may be made public at a time when the Authority Attorney advises the Authority that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Secretary to take the appropriate action to effectuate the terms of this resolution.

AYES: Commissioner Carty, Commissioner Thiessen, Chairman Edwards

NAYS:

The Authority Commissioners returned to regular session at 8:25 P.M.

Respectfully submitted,

Debra E. Fortner, Secretary

ADJOURNMENT

Commissioner Carty moved for adjournment. Commissioner Thiessen seconded the motion. Chairman Edwards adjourned the meeting at 8:25 PM.

Respectfully submitted,

Debra E. Fortner