

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
NOVEMBER 14, 2013**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, November 14, 2013; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jason Carty, Commissioner
Ms. Jacquelyn Perinchief, Commissioner
Mr. Robert Silcox, Commissioner
Mr. John Edwards, Chairman

ALSO Joseph V. Rizzuto, Executive Director
PRESENT: Stephen J. Mushinski, Esq., Parker McCay, Solicitor
Jesse M. DeBrosse Esq., Long Marmero & Associates, LLP, Special Counsel
Richard A. Alaimo, R.A. Alaimo Associates
Keith Weisman, R.A. Alaimo Associates, Engineer
Joel Hervey, Deputy Director of Plant Operations
Tracey Giordano, Deputy Director of Finance Administration/Treasurer
Anthony Stagliano, Deputy Director for Regulatory Affairs & Purchasing Agent
Robert Maybury, Operations Manager
Debra E. Fortner, Secretary

ABSENT: Jules Thiessen, Commissioner (excused absence due to funeral)

VERIFICATION OF NOTICE

Executive Director Rizzuto verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on March 3, 2013, and the Courier Post on March 2, 2013. On Tuesday, November 12, 2013, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ACTION ITEMS

Mr. Luis Lopez, of 370 South Martin Street in Mount Holly asked for clarification of resolutions 2013-93 and 2013-97. Executive Director Rizzuto explained resolution 2013-93 is for the Authority's Health Insurance Fund renewal to maintain membership with Southern New Jersey Regional Benefit Fund. Executive Director Rizzuto stated resolution 2013-97 is to approve one change to the Authority's Organizational Chart. There were no new hires, just a difference in reporting.

APPROVAL OF MINUTES

Commissioner Silcox moved for the approval of regular minutes of October 10, 2013. Commissioner Carty seconded the motion. Motion carried.

Commissioner Silcox moved for the approval of executive session minutes of October 10, 2013. Commissioner Carty seconded the motion. Motion carried.

OLD BUSINESS

NEW BUSINESS

Public Notice for the purpose of approving renewal Industrial Waste Service Agreements for the treatment of non-domestic wastewater from the Burlington County Resource Recovery Complex and Co-Composting Facility (for action at the December 12, 2013 Board Meeting.)

RESOLUTION 2013-93

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE RENEWAL OF MEMBERSHIP WITH THE SOUTHERN NEW JERSEY
REGIONAL EMPLOYEE BENEFITS FUND**

Commissioner Silcox moved for the approval of Resolution 2013-93. Commissioner Carty seconded the motion. Commissioner Perinchief abstained. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards

NAYS:

RESOLUTION 2013-94

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AMENDING THE 2014 BUDGET**

Commissioner Silcox moved for the approval of Resolution 2013-94. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Chairman Edwards

NAYS:

RESOLUTION 2013-95

**A RESOLUTION APPROVING S-2 AGREEMENT BETWEEN THE MOUNT HOLLY
MUNICIPAL UTILITIES AUTHORITY AND THE UNITED STATES DEPARTMENT OF THE
NAVY FOR SANITARY SEWERAGE SERVICE AT 300 CENTERTON ROAD,
MOORESTOWN, NEW JERSEY**

Commissioner Silcox moved for the approval of Resolution 2013-95. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Chairman Edwards

NAYS:

RESOLUTION 2013-96

**A RESOLUTION APPROVING S-3 APPLICATION FOR APPROVAL OF SEWER PLANS
BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND HENSEL
PHELPS CONSTRUCTION COMPANY**

Commissioner Silcox moved for the approval of Resolution 2013-96. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Chairman Edwards

NAYS:

RESOLUTION 2013-97

A RESOLUTION AUTHORIZING CHANGES TO THE ORGANIZATIONAL CHART OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

Commissioner Carty moved for the approval of Resolution 2013-97. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Chairman Edwards

NAYS:

RESOLUTION 2013-98

A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY APPROVING THE OPERATING EXPENSES FOR THE MONTH OF OCTOBER 2013

Commissioner Silcox moved for the approval of Resolution 2013-98. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Chairman Edwards

NAYS:

RESOLUTION 2013-98A

A RESOLUTION APPROVING SEWER REFUND EXPENDITURES FOR THE MONTH OF OCTOBER, 2013

Commissioner Silcox moved for the approval of Resolution 2013-98A. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Chairman Edwards

NAYS:

RESOLUTION 2013-99

A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF OCTOBER 2013 FROM THE ESCROW FUND

Commissioner Silcox moved for the approval of Resolution 2013-99. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Chairman Edwards

NAYS:

RESOLUTION 2013-100

A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF OCTOBER 2013 FROM THE IMPROVEMENT AND REPLACEMENT FUND

Commissioner Silcox moved for the approval of Resolution 2013-100. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Chairman Edwards

NAYS:

COMMUNICATIONS

Executive Director Rizzuto thanked the Commissioners and Authority Staff for the gift basket he received upon the death of his Grandmother.

Executive Director Rizzuto discussed a letter received from the State of New Jersey in regards to the Authority's compliance with Affirmative Action requirements regarding contracts. He commended Deputy Director of Finance and Administration/Treasurer Giordano, Deputy Director for Regulatory Affairs & Purchasing Agent, Stagliano, and Secretary Fortner, for meeting State requirements by having proper documents and keeping them in good order.

MATTERS TO BE PRESENTED BY THE PUBLIC

There were no matters to be presented by the public.

REPORT OF THE EXECUTIVE DIRECTOR

The Report of the Executive Director was received.

Executive Director Rizzuto reported he and the management staff are currently in the process of conducting performance evaluations to be presented at the December Board Meeting, along with salary adjustment recommendations, for non union personnel. Executive Director Rizzuto asked Commissioners for two volunteers to assist in reviewing the evaluations. Commissioner Carty and Commissioner Perinchief volunteered to meet with Executive Director Rizzuto to review recommendations for salary increases prior to a presentation to the full board.

REPORT OF THE ENGINEER

The Report of the Engineer was received.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The Report of the Deputy Director of Plant Operations was received.

Chairman Edwards asked Deputy Director of Plant Operations, Hervey, if most odor complaints are typically in the area of the Edward Street Pump Station. Deputy Director for Plant Operations, Hervey, reported that at least two are attributable to the Edward Street Pump Station. Collection System Employees investigated the complaints; everything is working properly. A cleaning of the pump station has been scheduled.

Commissioner Carty asked Deputy Director of Plant Operations Hervey about work being done on Ridgeway Street in Mount Holly. Deputy Director of Plant Operations, Hervey, informed Commissioner Carty that the Authority is required by law to mark out our lines prior to construction by others. Therefore, there is little chance of damage to the Authority's system. Commissioner Carty asked if the Authority could look at their system while another utility was digging up the road. Deputy Director of Plant Operations, Hervey, stated because utilities are separated, the Authority would be unable to inspect its lines.

**REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS AND
PURCHASING AGENT**

The Report of the Deputy Director for Regulatory Affairs and Purchasing Agent was received.

REPORT OF THE SOLICITOR

The solicitor had nothing further to report.

**REPORT OF THE DEPUTY DIRECTOR OF
FINANCE AND ADMINISTRATION/BOARD TREASURER**

The Report of the Deputy Director of Finance and Administration/Board Treasurer was received.

OTHER NEW BUSINESS

MATTERS TO BE PRESENTED BY THE COMMISSIONERS

ADJOURNMENT

Commissioner Silcox moved for adjournment. Commissioner Carty seconded the motion. Chairman Edwards adjourned the meeting at 6:20 P.M.

Respectfully submitted,

Debra E. Fortner