

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
OCTOBER 13, 2011**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, October 13, 2011; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jason R. Carty, Commissioner  
Robert Silcox, Vice Chairman  
Mr. John R. Edwards, Chairman

ALSO William G. Dunn, Executive Director  
PRESENT: Stephen J. Mushinski, Esq., Solicitor  
Edward Kondracki, Esq., Special Counsel  
Tracey Giordano, Deputy Director of Finance and Administration  
Andrew Doyle, Assistant Executive Director  
Joel Hervey, Deputy Director of Plant Operations  
Anthony Stagliano, Deputy Director of Regulatory Affairs  
Robert Maybury, Operations Manager  
Richard A. Alaimo, Engineer, R.A. Alaimo Associates  
Brooke Tidswell, Treasurer  
Debra E. Fortner, Secretary

ABSENT: Ms. Jacqueline Perinchief, Commissioner  
Mr. Jules Thiessen, Commissioner

**VERIFICATION OF NOTICE**

Executive Director Dunn verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 14th, 2011, April 20, 2011, and September 14, 2011 and the Courier Post on February 15th, 2011, April 20<sup>th</sup>, 2011, and September 14<sup>th</sup>, 2011. On Tuesday, October 11, 2011, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**PLEDGE OF ALLIEGIENCE TO THE FLAG**

**APPROVAL OF MINUTES**

Commissioner Silcox moved for the approval of regular minutes of September 8, 2011. Commissioner Carty seconded the motion. Motion carried.

**OLD BUSINESS**

**SOLAR POWER BID**

Solicitor Mushinski stated he reviewed the legalities of the bid submissions for the two lowest bidders, as well as discussing them with the Authority Engineer, Richard Alaimo. Solicitor Mushinski and his office concur with Mr. Alaimo that all bids should be rejected at this time. Modifications will be made and the bid will be put out again.

**RESOLUTION 2011-94**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REJECTING ALL SOLAR REQUESTS FOR PROPOSAL**

Commissioner Carty moved for the approval of Resolution 2011-94. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards.

NAYS: None

**GENERATOR BID**

Commissioner Carty asked for clarification of how many generators this bid was for. Executive Director Dunn stated it is for two generators for two pump stations.

**RESOLUTION 2011-95**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING THE CONTRACT FOR TWO KOHLER POWER SYSTEM NATURAL  
GAS FIRED EMERGENCY GENERATORS MODEL 30REZG (CONTRACT 2011-11)**

Commissioner Silcox moved for the approval of Resolution 2011-95. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards.

NAYS: None

**NEW BUSINESS**

**RESOLUTION 2011-96**

**A RESOLUTION APPROVING THE SERVICE AGREEMENT WITH  
CVC SPECIALTY CHEMICALS, INC.**

The Commissioners received information in their packets regarding the proposed service agreement with CVC Specialty Chemicals, Inc. Chairman Edwards asked if any comments had been received. The Executive Director stated that no written or oral comments were received. Chairman Edwards asked if there were any comments from the public. There were no comments from the public. Chairman Edwards asked if there were any comments from the Commissioners. There were no comments from the Commissioners. Chairman Edwards declared the public hearing closed.

Commissioner Carty stated moving forward he would like to know when the Authority will be conducting a public hearing ahead of time rather than finding out about it the night of the board meeting. In the future Secretary Debra Fortner will e-mail Commissioner Carty when a public notice is placed.

Commissioner Silcox moved for the approval of Resolution 2011-96. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards.

**RESOLUTION 2011-93**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING THE ACTIVE VOLUNTEER RESPONDER POLICY**

Commissioner Carty reported he has been going back and forth regarding this policy with Deputy Director of Regulatory Affairs, Stagliano. Commissioner Carty likes the policy and feels it is needed; it is something the Authority has lacked for years. He is, however, uncomfortable with the disciplinary action language contained in the policy. Commissioner Carty stated he would like to have the language reviewed by the solicitor. Solicitor Mushinski stated he has already reviewed the policy. Commissioner Carty stated that there are some slight additional changes he would like made to the material Mr. Mushinski has already reviewed.

Commissioner Silcox moved for the approval of Resolution 2011-93. Chairman Edwards seconded the motion.

Commissioner Silcox moved to table the resolution. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards

NAYES: None

**RESOLUTION 2011-87**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING CHANGE ORDER NO. 19 TO CONTRACT 2006-1 FOR THE  
MAPLE AVENUE AND RANOCAS ROAD WWTP PROJECT**

Commissioner Silcox moved for the approval of Resolution 2011-87. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards

NAYES: None

**RESOLUTION 2011-88**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING CHANGE ORDER NO. 3 TO CONTRACT 2006-A FOR UPGRADE  
OF THE EDWARD STREET PUMP STATION**

Commissioner Silcox moved for the approval of Resolution 2011-88. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards

NAYES: None

**RESOLUTION 2011-89**

**A RESOLUTION APPROVING THE OPERATING EXPENSES  
FOR THE MONTH OF SEPTEMBER 2011**

Commissioner Silcox confirmed thus far the Authority has spent \$10,500.00 on the solar project.

Commissioner Silcox moved for the approval of Resolution 2011-89. Commissioner Edwards seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards

NAYS: None

**RESOLUTION 2011-89A**

**A RESOLUTION APPROVING THE SEWER EXPENSES  
FOR THE MONTH OF SEPTEMBER 2011**

Commissioner Silcox moved for the approval of Resolution 2011-89A. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards

NAYS: None

**RESOLUTION 2011-90**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF  
SEPTEMBER 2011 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Silcox moved for the approval of Resolution 2011-90. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards

NAYS: None

**RESOLUTION 2011-91**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF  
SEPTEMBER 2011 FROM THE 2007-2010 PROJECT CONSTRUCTION FUND  
(PLANT EXPANSION)**

Commissioner Silcox moved for the approval of Resolution 2011-91. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards.

NAYS: None

**RESOLUTION 2011-92**

**A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF  
SEPTEMBER 2011 FROM THE 2007-2010 CONSTRUCTION FUND  
(EDWARD STREET PUMP STATION)**

Commissioner Thiessen moved for the approval of Resolution 2011-92. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards

NAYS: None

**COMMUNICATIONS**

Executive Director Dunn reported for several months he has been talking with Lockheed Martin regarding a possible upcoming project in Moorestown. Currently, Mr. Dunn has a meeting scheduled with their engineer for October 18<sup>th</sup> to discuss the project further.

Executive Director Dunn advised the board there is an AEA meeting in November that employees of the Authority will be attending. Currently a list of employees who would be attending for the purpose of licensing is being compiled. Commissioner Carty stated he would possibly be attending. He will call Executive Director Dunn at a later time to confirm.

## **MATTERS TO BE PRESENTED BY THE PUBLIC**

There were no matters to be presented by the public.

## **REPORT OF THE EXECUTIVE DIRECTOR**

Executive Director Dunn stated the previously adopted resolution to reject the bids for the solar power project needs to be accompanied by a resolution to rebid the project.

## **REPORT OF THE ENGINEER**

The report of the Engineer was received.

Commissioner Silcox asked Authority Engineer Alaimo if there was any news regarding the demolition of “Gregory’s” in Eastampton with the intent of rebuilding. Mr. Alaimo stated he has not heard anything at the moment. Solicitor Mushinski mentioned there is also a proposal currently in the works for a 110 unit apartment building to be located at the Methvyn site in Eastampton.

## **REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS**

The report of the Deputy Director for Plant Operations was received.

## **REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS**

The Report of the Deputy Director for Regulatory Affairs was received.

Deputy Director for Regulatory Affairs, Stagliano, reported he has recently attended two FEMA public assistance meetings. FEMA will be in Mount Holly soon to look at the Authority in conjunction with Mount Holly Township. Mr. Stagliano stated the Authority is looking to recoup approximately \$7,300.00 in overtime, plus whatever the equipment rental amount was during the August 2011 hurricane.

## **REPORT OF THE SOLICITOR**

The Solicitor had nothing further to report.

## **REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION**

The Report of the Deputy Director of Finance and Administration was received.

Deputy Director of Finance and Administration, Giordano, stated the Board will need to schedule a special meeting to approve the budget. Ms. Giordano and Chairman Edwards suggested several dates at an earlier hour in the day than the regular meeting time. The Commissioners in attendance agreed to October 25<sup>th</sup> at 4:00 PM. Secretary Fortner will send an email to the absent Commissioners confirming if the date of October 25<sup>th</sup> is agreeable to them as well.

## **REPORT OF TREASURER**

Treasurer Tidswell had nothing to add.

## **AUTHORITY STATUS REPORT OF NEW TREATMENT FACILITY**

There was nothing further to report in regards to the status of the new treatment facility.

**OTHER NEW BUSINESS**

**RESOLUTION 2011-97**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING THE ADVERTISING OF AMENDED REQUESTS  
FOR PROPOSALS FOR SOLAR PROJECT**

Commissioner Carty moved for the approval of Resolution 2011-97. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Silcox, Chairman Edwards

NAYS:

Commissioner Carty asked Solicitor Mushinski if he had reviewed the information he sent to him regarding language he would like included in the bid specifications for the solar project. Commissioner Carty explained the language was similar of that used for the Culinary Arts Center in Mount Holly Township when it was being constructed. Commissioner Carty stated, just for clarification, he believes the language he would like to include is not pro union, but rather, pro quality. The language would insure skilled, qualified people are doing jobs for the Authority.

Chairman Edwards commented that his understanding is, by using Commissioner Carty's suggested language, the Authority could be limiting the number of bidders for contracts, and would most likely force a union contract. Solicitor Mushinski agreed with Chairman Edwards's observation. Special Counsel Kondracki stated Commissioner Carty's suggested language would foreclose some bidders from bidding. In his opinion most bids already incorporate qualified worker language.

Commissioner Silcox moved to leave the language as is. Chairman Edwards seconded the motion.

**MATTERS TO BE PRESENTED BY THE COMMISSIONERS**

Commissioner Carty asked if the Authority shops for the best health insurance rates. Executive Director Dunn reported the Authority solicits brokers. Commissioner Carty commented perhaps the Authority should explore other possibilities since health care insurance is one of the biggest expenditures. Executive Director Dunn stated in the past he pushed to run health care through HIF for significant savings. Deputy Director of Finance and Administration, Giordano, stated the Authority is required to offer a minimum of three plans to employees and they do so by getting formal quotes.

Commissioner Carty asked to be on record for suggesting the addition of responsible language in regards to qualified workers discussed earlier in the meeting be added to contracts.

**ADJOURNMENT**

Commissioner Silcox moved for adjournment. Commissioner Carty seconded the motion. Chairman Edwards adjourned the meeting at 6:40 P.M

Respectfully submitted,

Debra E. Fortner

