

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
SEPTEMBER 12, 2013**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, September 12, 2013; at 6:00 PM. Chairman Edwards called the meeting to order with the following roll call:

PRESENT: Mr. Jason Carty, Commissioner
Ms. Jacquelyn Perinchief, Commissioner
Mr. Robert Silcox, Commissioner
Mr. Jules Thiessen, Vice Chairman
Mr. John Edwards, Chairman

ALSO Joseph V. Rizzuto, Executive Director
PRESENT: Stephen J. Mushinski, Esq., Parker McCay, Solicitor
Albert K. Marmero, Esq., Long Marmero & Associates, LLP, Special Counsel
Keith Weisman, R.A. Alaimo Associates, Engineer
Joel Hervey, Deputy Director of Plant Operations
Tracey Giordano, Deputy Director of Finance Administration/Treasurer
Robert Maybury, Operations Manager
Debra E. Fortner, Secretary

VERIFICATION OF NOTICE

Executive Director Rizzuto verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on March 3, 2013, and the Courier Post on March 2, 2013. On Tuesday, September 10, 2013, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on action items.

APPROVAL OF MINUTES

Commissioner Thiessen moved for the approval of regular minutes of August 8, 2013. Commissioner Silcox seconded the motion. Motion carried.

OLD BUSINESS

NEW BUSINESS

Public notice to bidders for Bioxide (Liquid Calcium Nitrate) Supply, Magnesium Hydroxide, Polymeric Flocculent, and Custodial Services (for action at October 10, 2013, meeting.)

RESOLUTION 2013-73

**A RESOLUTION APPROVING THE OPERATING EXPENSES
FOR THE MONTH OF AUGUST, 2013.**

Commissioner Silcox moved for the approval of Resolution 2013-73. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-73A

**A RESOLUTION APPROVING SEWER REFUND EXPENDITURES
FOR THE MONTH OF AUGUST, 2013**

Commissioner Carty moved for the approval of Resolution 2013-73A. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-74

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF
AUGUST 2013 FROM THE ESCROW FUND**

Commissioner Silcox moved for the approval of Resolution 2013-74. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-75

**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF
AUGUST 2013 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Executive Director Rizzuto reported the electrical service control panel has been replaced at the grit and screens. He stated the Authority staff performed the work and did a fantastic job; they should be commended. The Authority paid for materials and the staff did all the work.

Commissioner Thiessen moved for the approval of Resolution 2013-75. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen, Chairman Edwards

NAYS:

RESOLUTION 2013-76

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
DENYING THE REQUEST FOR THE REDUCTION OF PERFORMANCE BOND #09081769
FOR THE LAUREL CREEK MEWS, TOWNSHIP OF MOORESTOWN,
BURLINGTON COUNTY, NEW JERSEY**

Commissioner Thiessen moved for the approval of Resolution 2013-76. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen

NAYS:

Chairman Edwards abstained.

RESOLUTION 2013-77

**A RESOLUTION APPROVING AN S-2 SERVICE AGREEMENT BETWEEN THE MOUNT
HOLLY MUNICIPAL UTILITIES AUTHORITY AND TOLL BROTHERS INC. OF LAUREL
CREEK L.P. FOR SANITARY SEWERAGE SERVICE AT LAUREL CREEK MEWS**

Commissioner Silcox moved for the approval of Resolution 2013-77. Commissioner Thiessen seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen

NAYS:

Chairman Edwards abstained.

RESOLUTION 2013-78

**A RESOLUTION APPROVING AN S-3 APPLICATION FOR APPROVAL OF SEWER
CONSTRUCTION PLANS BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY AND TOLL BROTHERS INC. OF LAUREL CREEK L.P.**

Commissioner Silcox moved for the approval of Resolution 2013-78. Commissioner Carty seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Carty, Commissioner Perinchief, Commissioner Silcox,
Commissioner Thiessen

NAYS:

Chairman Edwards abstained

COMMUNICATIONS

There were no communications.

MATTERS TO BE PRESENTED BY THE PUBLIC

Mr. Luis Lopez, of 370 South Martin Street in Mount Holly, asked for the status of the West Rancocas Development. Executive Director Rizzuto stated, as per the September 2013 Engineer's Report, there continues to be sanitary sewer improvements according to the approved design plans. Parkers Mills West and Kirby Court South Apartments are being worked on. Mr. Lopez then asked for the status of the solar project. Executive Director Rizzuto reported that training on the solar power system took place today along with the review of deliverables which were presented to the Authority for completeness. He stated the solar power system is up and running and generating power.

REPORT OF THE EXECUTIVE DIRECTOR

The Report of the Executive Director was received.

Executive Director Rizzuto discussed the Authority's investment broker. Currently they are trying to work out the conditions and opportunities that meet the Authority's bond resolution; some things are limited.

Executive Director Rizzuto reported the Authority received deliverables for the Solar Project today. Deputy Director of Plant Operations, Hervey, will be reviewing and commenting on them as necessary.

Executive Director Rizzuto stated that he would like to schedule a budget meeting shortly with both the Management Staff and a Board Committee. Commissioners Thiessen and Silcox volunteered to serve on the Budget Committee.

Executive Director Rizzuto discussed work that was recently completed at Rockland Terrace. He stated Rockland Terrace is an example of situations facing the Authority as a result of our aging system. The Authority is in the process of developing an Asset Management Program to address these issues. Executive Director Rizzuto commended the contractors on a job well done and their excellent communication with residents.

Executive Director Rizzuto advised the Commissioners of an issue that began September 10th and is still unfolding. An oil spill from one of the Authority's customer's (Miller Ford) has gotten into our sanitary sewer system. The proper authorities have been notified and necessary precautions have been taken. Currently the Authority is in the process of coming up with a remedial action plan which will then be conveyed to the business owner.

At Commissioner Thiessen's request, Executive Director Rizzuto discussed a public hearing he attended at the DRBC regarding current standards for PCBs. There are several zones each with different levels and the DRBC would like to make that level uniform across the estuary.

REPORT OF THE ENGINEER

The Report of the Engineer was received. Keith Weisman, engineer for R.A. Alaimo, reported the sewer easement at Laurel Creek Mews is completed, however, the access road is not.

REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

The Report of the Deputy Director of Plant Operations was received

REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS

The Report of the Deputy Director for Regulatory Affairs was received.

Commissioner Carty Congratulated Deputy Director for Regulatory Affairs, Stagliano, on passing the Qualified Purchasing Agent examination.

REPORT OF THE SOLICITOR

The solicitor had nothing further to report.

REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION

The Report of the Deputy Director of Finance and Administration was received.

Deputy Director of Finance and Administration, Giordano, informed the Commissioners an Affirmative Action Audit of contracts had been conducted in the past couple of days by the State of New Jersey. Secretary Fortner handled the audit and the Authority met requirements satisfactorily.

Chairman Edwards inquired about the overall state of financial affairs for the Authority. Deputy Director of Finance and Administration, Giordano, explained since the rate increase just went into affect in July, it will take a billing quarter for the additional revenue to be realized. As a result of a wet summer, revenues were down. This is expected to be offset by lower second meter credits; also a result of the wet summer. Ms. Giordano stated she expects to see cash flow to pick up by November or December.

Executive Director Rizzuto reported he, Deputy Director of Plant Operations, Hervey, and Lab Administrator IPP Coordinator, Reich, met with Burlington County on September 11th to open up another line of communication to possibly become the receiver of some of the waste out of the County Complex. They will be forwarding data to the Authority for review. Executive Director Rizzuto commented if the Authority is able to receive the waste, the additional revenue would be helpful.

OTHER NEW BUSINESS

MATTERS TO BE PRESENTED BY THE COMMISSIONERS

ADJOURNMENT

Commissioner Carty moved for adjournment. Commissioner Thiessen seconded the motion. Chairman Edwards adjourned the meeting at 6:25 P.M.

Respectfully submitted,

Debra E. Fortner