

Authority Budget of: **ADOPTED COPY**

Mount Holly Municipal Utilities Authority

State Filing Year

2021

APPROVED COPY

For the Period:

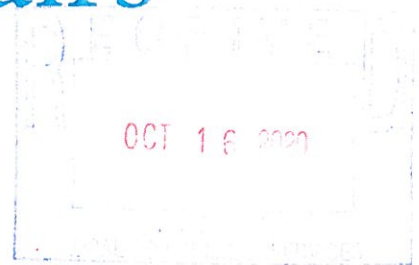
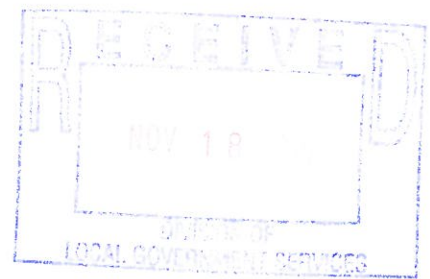
January 1, 2021

to

December 31, 2021

www.mhmua.com

Authority Web Address



Division of Local Government Services

2021 AUTHORITY BUDGET

Certification Section

2021

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cvent CPA, RMA Date: 10/21/2020

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cvent CPA, RMA Date: 11/18/2020

2021 PREPARER'S CERTIFICATION

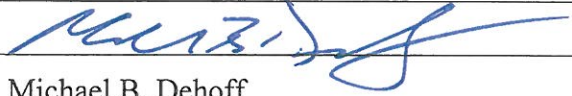
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2021 TO: DECEMBER 31, 2021


It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Michael B. Dehoff		
Title:	Finance Administrator/CFO		
Address:	1 Park Drive Mount Holly, NJ 0860		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mdehoff@mhmu.com		

FISCAL YEAR: FROM: JANUARY 1, 2021 TO: DECEMBER 31, 2021

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Robert G. Maybury Jr.		
Title:	Executive Director		
Address:	1 Park Drive Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mayburyb@mhmu.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	WWW.MHMUA.COM
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- ☒ The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

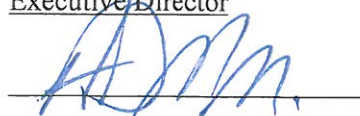
Name of Officer Certifying compliance

Robert G. Maybury Jr.

Title of Officer Certifying compliance

Executive Director

Signature



RESOLUTION 2020-104
2021 AUTHORITY BUDGET RESOLUTION
MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY

FISCAL YEAR: **FROM:** JANUARY 1, 2021 **TO:** DECEMBER 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 has been presented before the governing body of the Mount Holly Municipal Utilities Authority at its open public meeting of October 8, 2020; and

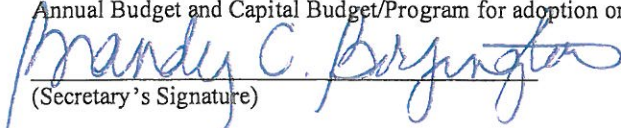
WHEREAS, the schedule of rents, fees and other charges, shown on Budget Page F-2 in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves shown on Budget Page F-4, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program shown on Capital Budget Page CB-3, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Mount Holly Municipal Utilities Authority, at an open public meeting held on October 8, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Mount Holly Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 12, 2020.


(Secretary's Signature)

Oct. 08, 2020
(Date)

Governing Body

Member:	Aye	Nay	Recorded Vote	Abstain	Absent
Chairman Thiessen	X				
Commissioner Banks	X				
Commissioner Springer	X				

2021 ADOPTION CERTIFICATION


MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** JANUARY 1, 2021 **TO:** DECEMBER 31, 2021

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Mount Holly Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 12th day of, November, 2020.

Officer's Signature:			
Name:	Robert G. Maybury Jr.		
Title:	Executive Director		
Address:	1 Park Drive Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mayburyb@mhMua.com		

RESOLUTION 2020-113
2021 ADOPTED BUDGET RESOLUTION
MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** JANUARY 1, 2021 **TO:** DECEMBER 31, 2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Mount Holly Municipal Utilities Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the Mount Holly Municipal Utilities Authority at its open public meeting of November 12, 2020; and

WHEREAS, the Annual Budget Page F-1 and Capital Budget page CB-3 as presented for adoption reflects each item of revenue Budget page F-2 and appropriation budget page F-4 in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Mount Holly Municipal Utilities Authority, at an open public meeting held on November 12, 2020 that the Annual Budget and Capital Budget/Program of the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2021 and, ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

NOV. 12, 20
(Date)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent
Chairman Thiessen	X			
Commissioner Banks	X			
Commissioner Springer	X			

2021 AUTHORITY BUDGET

Narrative and Information Section

2021 AUTHORITY BUDGET MESSAGE & ANALYSIS MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2021 TO: DECEMBER 31, 2021

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each ***Revenues and Appropriations***. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each ***revenue and appropriation*** changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Schedule F-2, Rental Income has a budgeted decrease of 20.70% due to an expected loss of \$9,000 of the rental of office space. Prior years the Authority received this amount under a shared service with the Township of Mount Holly. This agreement's end date is 12/31/2020 and not set to be extended.

Schedule F-5, Health Benefits show an increase of 19.1% due to an estimated increase in number of employees to fill vacancies and premium increases of 4.15%.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

The Authority has included in its Capital Budget/Program upgrades to its collection system to accommodate the increase in Housing and Commercial projects in the sewer service area and the resulting increase in sewerage flow.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The utilization of Unrestricted Net Position in the proposed Annual Budget is for the Municipal Appropriation to the Township of Mount Holly.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As with prior years, the County/Municipal Appropriation is to offset the Municipal Budget

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

Not Applicable.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

Rates are Staying the Same

AUTHORITY CONTACT INFORMATION

2021

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Mount Holly Municipal Utilities Authority		
Federal ID Number:	21-6001513		
Address:	PO Box 486 1 Park Drive		
City, State, Zip:	Mount Holly	NJ	08060
Phone: (ext.)	609-267-0015	Fax:	609-267-5420

Preparer's Name:	Michael B. Dehoff		
Preparer's Address:	1 Park Drive		
City, State, Zip:	Mount Holly	NJ	08060
Phone: (ext.)	609-267-0015	Fax:	609-267-5420
E-mail:	mdehoff@mhmu.com		

Chief Executive Officer:	Robert G. Maybury JR		
Phone: (ext.)	609-267-0015	Fax:	609-267-5420
E-mail:	mayburyb@mhmu.com		

Chief Financial Officer:	Michael B. Dehoff		
Phone: (ext.)	609-267-0015	Fax:	609-267-5420
E-mail:	mdehoff@mhmu.com		

Name of Auditor:	Brent Lee		
Name of Firm:	Brent W. Lee & Co., LLC		
Address:	3008 New Albany Road		
City, State, Zip:	Cinnaminson	NJ	08077
Phone: (ext.)	609-456-8804	Fax:	n/a
E-mail:	Brentlee1962@yahoo.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2021 TO: DECEMBER 31, 2021

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2019 or 2020**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **59**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2019 or 2020**) Transmittal of Wage and Tax Statements: **3,405,706.57**
- 3) Provide the number of regular voting members of the governing body: **5** (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (*Regional Authorities may have more than 7 members*)) s per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: **0** (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No** If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **Yes** If "**no**," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No** If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No**If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No** If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).***

The township of Mount Holly sets the compensation for the Commissioners. The Executive Director has an employment contract approved and authorized by the Commissioners. Performance evaluations are performed for all employees and annual pay increases are approved by the Commissioners. Employees under collective bargaining agreements are paid in accordance with those agreements.

11) Did the Authority pay for meals or catering during the current fiscal year? **No** If "yes," *attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **No** If "yes," ***attach a detailed list of all travel expenses*** for the current fiscal year and provide an explanation for each expenditure listed.

13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel **No**
- b. Travel for companions **No**
- c. Tax indemnification and gross-up payments **No**
- d. Discretionary spending account **No**
- e. Housing allowance or residence for personal use **No**
- f. Payments for business use of personal residence **No**
- g. Vehicle/auto allowance or vehicle for personal use **No**
- h. Health or social club dues or initiation fees **No**
- i. Personal services (i.e.: maid, chauffeur, chef) **No**

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** If "no," *attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*

15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** If "yes," *attach explanation including amount paid.*

16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** If "yes," *attach explanation including amount paid.*

17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **Yes** If "no," *attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*

- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

(This page is directions for filling in page (N-4 (2-of 2) (No answers should be entered on this page)

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, TO: DECEMBER
2021 31, 2021

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Mount Holly Municipal Utilities Authority																												
For the Period				January 1, 2021			to			December 31, 2021																		
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T									
				Position (Can Check more than 1 Column for each person)								Reportable Compensation from Authority (W-2/1099)																
				Average Hours per Week Dedicated to Position	Commissioner			Key Employee			Highest Compensated Employee			Former			Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Positions at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1	Jules Thiessen	Chairman	x	x					\$ 1,500				\$ -	\$ 1,500	None				\$ 1,500									
2	Christopher Banks	Commissioner	x	x					1,500					1,500	None				1,500									
3	Gerald Springer	Commissioner	x						1,500					1,500	None				1,500									
4	Robert Maybury	Executive Director			x				135,149			15,406		150,554	None				150,554									
5	Michael Dehoff	Treasurer/CFO	40	x					94,183			18,840		113,023	None				113,023									
6	Brandy Boyington		40	x					51,742			19,799		71,542	None				71,542									
7	Anthony Stagliano	Board Secretary/Asst. to Exec. Dir.	40						123,152		2,400	0		125,552	None				125,552									
8	Robert Young	Safety Director/Special Projects	40	x					110,003			8,796		118,799	None				118,799									
9	David Reich	IPP Coordinator	40	x					100,917			30,456		131,374	None				131,374									
10	Scott Hitchner	Mechanical Maintenance Supervisor	40	x					104,607			8,932		113,539	None				113,539									
11	Jason Corn	Collection System Supervisor	40	x					103,400			32,601		136,001	None				136,001									
12													0	0					0									
13													0	0					0									
14													0	0					0									
15													0	0					0									
Total:										\$ 827,652	\$ -	\$ 2,400	\$ 134,831	\$ 964,883	↑	\$ -	\$ -	\$ -	\$ 964,883									

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2021

to

December 31, 2021

If Not Applicable X this box Below

Annual Cost								
# of Covered Members (Medical & Rx)	Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)	
Active Employees - Health Benefits - Annual Cost								
Single Coverage	13	\$ 14,043	\$ 182,559	13	13,374	\$ 173,862	\$ 8,697	5.0%
Parent & Child	5	23,896	119,480	5	22,758	113,790	5,690	5.0%
Employee & Spouse (or Partner)	21	28,287	594,027	21	26,940	565,740	28,287	5.0%
Family	5	41,429	207,145	3	39,456	118,368	88,777	75.0%
Employee Cost Sharing Contribution (enter as negative -)			(247,511)			(250,185)	2,674	-1.1%
Subtotal	44		855,700	42		721,575	134,125	18.6%
Commissioners - Health Benefits - Annual Cost								
Single Coverage		\$ 14,043	-		13,374	-	-	#DIV/0!
Parent & Child		23,896	-		22,758	-	-	#DIV/0!
Employee & Spouse (or Partner)		28,287	-		26,940	-	-	#DIV/0!
Family		41,429	-		39,456	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	1	14,043	14,043	0	13,374	-	14,043	#DIV/0!
Parent & Child		23,896	-		22,758	-	-	#DIV/0!
Employee & Spouse (or Partner)	1	28,287	28,287	1	26,940	26,940	1,347	5.0%
Family		41,429	-		39,456	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			(17,000)			(8,500)	(8,500)	100.0%
Subtotal	2		25,330	1		18,440	6,890	37.4%
GRAND TOTAL	46		\$ 881,030	43		\$ 740,015	\$ 141,015	19.1%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
No	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2021

to

December 31, 2021

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Legal Basis for Benefit
(check applicable items)

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Union Contract	118.79	\$ 120,070	x		
Non Union	94.6	70,225		x	
Employment Contract	43.27	22,423			x
Total liability for accumulated compensated absences at beginning of current year		\$ 212,718			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Mount Holly Municipal Utilities Authority

December 31, 2021

January 1, 2021



If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

2021 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period **Mount Holly Municipal Utilities Authority**
January 1, 2021 to December 31, 2021

	FY 2021 Proposed Budget						FY 2020 Adopted Budget	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations
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Revenue Schedule

Mount Holly Municipal Utilities Authority
For the Period January 1, 2021 to December 31, 2021

FY 2021 Proposed Budget							FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	9,252,500						\$ 9,252,500	\$ 9,240,000	\$ 12,500 0.1%
Business/Commercial	1,810,000						1,810,000	1,800,000	10,000 0.6%
Industrial	352,500						352,500	350,000	2,500 0.7%
Intergovernmental	585,000						585,000	585,000	- 0.0%
Other	450,000						450,000	450,000	- 0.0%
Total Service Charges	12,450,000	-	-	-	-	-	12,450,000	12,425,000	25,000 0.2%
<i>Connection Fees</i>									
Residential	350,000						350,000	350,000	- 0.0%
Business/Commercial	50,000						50,000	50,000	- 0.0%
Industrial							-	-	- #DIV/0!
Intergovernmental							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Connection Fees	400,000	-	-	-	-	-	400,000	400,000	- 0.0%
<i>Parking Fees</i>									
Meters							-	-	- #DIV/0!
Permits							-	-	- #DIV/0!
Fines/Penalties							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Other Operating Revenues (List)</i>									
Bulk Waste	1,039,000						1,039,000	994,500	44,500 4.5%
Rental Income	34,500						34,500	43,500	(9,000) -20.7%
Miscellaneous	78,550						78,550	76,050	2,500 3.3%
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Total Other Revenue	1,152,050	-	-	-	-	-	1,152,050	1,114,050	38,000 3.4%
Total Operating Revenues	14,002,050	-	-	-	-	-	14,002,050	13,939,050	63,000 0.5%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	20,950						20,950	20,950	- 0.0%
Penalties							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Interest	20,950	-	-	-	-	-	20,950	20,950	- 0.0%
Total Non-Operating Revenues	20,950	-	-	-	-	-	20,950	20,950	- 0.0%
TOTAL ANTICIPATED REVENUES	\$ 14,023,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,023,000	\$ 13,960,000	\$ 63,000 0.5%

Prior Year Adopted Revenue Schedule

Mount Holly Municipal Utilities Authority

FY 2020 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	9,240,000						\$ 9,240,000
Business/Commercial	1,800,000						1,800,000
Industrial	350,000						350,000
Intergovernmental	585,000						585,000
Other	450,000						450,000
Total Service Charges	12,425,000	-	-	-	-	-	12,425,000
<i>Connection Fees</i>							
Residential	350,000						350,000
Business/Commercial	50,000						50,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	400,000	-	-	-	-	-	400,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Bulk Waste	994,500						994,500
Rental Income	43,500						43,500
Miscellaneous	76,050						76,050
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	1,114,050	-	-	-	-	-	1,114,050
Total Operating Revenues	13,939,050	-	-	-	-	-	13,939,050
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned	20,950						20,950
Penalties							-
Other							-
Total Interest	20,950	-	-	-	-	-	20,950
Total Non-Operating Revenues	20,950	-	-	-	-	-	20,950
TOTAL ANTICIPATED REVENUES	\$ 13,960,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,960,000

Appropriations Schedule

Mount Holly Municipal Utilities Authority
For the Period January 1, 2021 to December 31, 2021

	FY 2021 Proposed Budget						FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 722,500						\$ 722,500	\$ 662,500	\$ 60,000 9.1%
Fringe Benefits	426,145						426,145	421,095	5,050 1.2%
Total Administration - Personnel	1,148,645	-	-	-	-	-	1,148,645	1,083,595	65,050 6.0%
<i>Administration - Other (List)</i>									
Other Expense - See F4 Supplemental	660,900						660,900	692,500	(31,600) -4.6%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	660,900	-	-	-	-	-	660,900	692,500	(31,600) -4.6%
Total Administration	1,809,545	-	-	-	-	-	1,809,545	1,776,095	33,450 1.9%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	3,262,000						3,262,000	3,380,000	(118,000) -3.5%
Fringe Benefits	1,877,588						1,877,588	1,824,550	53,038 2.9%
Total COPS - Personnel	5,139,588	-	-	-	-	-	5,139,588	5,204,550	(64,962) -1.2%
<i>Cost of Providing Services - Other (List)</i>									
Other Expense - See F4 Supplemental	2,929,650						2,929,650	2,835,850	93,800 3.3%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	2,929,650	-	-	-	-	-	2,929,650	2,835,850	93,800 3.3%
Total Cost of Providing Services	8,069,238	-	-	-	-	-	8,069,238	8,040,400	28,838 0.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,888,952	-	-	-	-	-	1,888,952	1,832,357	56,595 3.1%
Total Operating Appropriations	11,767,735	-	-	-	-	-	11,767,735	11,648,852	118,883 1.0%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	955,265	-	-	-	-	-	955,265	1,011,148	(55,883) -5.5%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve	1,300,000						1,300,000	1,300,000	- 0.0%
Municipality/County Appropriation	338,000						338,000	338,000	- 0.0%
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	2,593,265	-	-	-	-	-	2,593,265	2,649,148	(55,883) -2.1%
TOTAL APPROPRIATIONS	14,361,000	-	-	-	-	-	14,361,000	14,298,000	63,000 0.4%
ACCUMULATED DEFICIT									#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	14,361,000	-	-	-	-	-	14,361,000	14,298,000	63,000 0.4%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	338,000	-	-	-	-	-	338,000	338,000	- 0.0%
Other							-	-	#DIV/0!
Total Unrestricted Net Position Utilized	338,000	-	-	-	-	-	338,000	338,000	- 0.0%
TOTAL NET APPROPRIATIONS	\$ 14,023,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,023,000	\$ 13,960,000	\$ 63,000 0.5%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 588,386.75 \$ - \$ - \$ - \$ - \$ - \$ - \$ 588,386.75

Mount Holly Municipal Utilities Authority
For the Period January 1, 2021 to December 31, 2021

Account Description	2020 Proposed Budget	2021 Proposed Budget	\$ Increase (Decrease) Proposed vs. Adopted	
			Dollar	Percentage
Total Admin Salaries & Wages	662,500	722,500	60,000	9.06%
Total Payroll Taxes & PERS	\$ 210,000	\$ 215,000	\$ 5,000	2.38%
Total Admin Health Insurance	211,095	211,145	50	0.02%
Total Admin Employee Benefits	421,095	426,145	5,050	1.20%
Total Business Insurance	342,000	314,500	(27,500)	-8.04%
Total Admin Professional Service	161,000	156,000	(5,000)	-3.11%
Total Admin Utilities Exp / Bank Fees	33,500	33,500	-	0.00%
Total Admin Repair & Maintenance	5,000	5,000	-	0.00%
Total Admin Office Supplies Expense	16,000	17,000	1,000	6.25%
Total Admin Equip Expense	25,000	26,000	1,000	4.00%
Total Admin Other Expenses	76,000	73,400	(2,600)	-3.42%
Total Postage Expense	34,000	35,500	1,500	4.41%
Total Admin Other Expense	692,500	660,900	(31,600)	-4.56%
Total Admin Expense	1,776,095	1,809,545	33,450	1.88%
Total Plant Salary and Wage Expense	2,350,000	2,250,000	(100,000)	-4.26%
Total Payroll Taxes & PERS	645,000	672,500	27,500	4.26%
Total Plant Health Insurance Expense	812,000	817,000	5,000	0.62%
Total Plant Professional Service	107,500	110,000	2,500	2.33%
Total Plant Utilities Expense	597,500	599,500	2,000	0.33%
Total Repairs and Maintenance	145,000	155,000	10,000	6.90%
Total Plant Misc Office / Janitorial Expense	141,500	149,000	7,500	5.30%
Total Plant Supplies	59,700	62,200	2,500	4.19%
Total Plant Other Expense	62,700	67,200	4,500	7.18%
Total Plant Advertising	1,500	1,500	-	0.00%
Total Plant Treatment Materials	238,500	251,000	12,500	5.24%
Total Sludge / Grit Disposal	750,000	800,000	50,000	6.67%
Total Penalties & Fines	0	0	-	0.00%
Total Plant Expenditures	5,910,900	5,934,900	24,000	0.41%
Total Lab Salaries and Wages Expense	320,000	300,000	(20,000)	-6.25%
Total Lab Health Insurance Expense	115,300	115,300	-	0.00%
Total Lab Professional Service Expense	32,500	35,000	2,500	7.69%
Total Lab Utility Expense	0	0	-	0.00%
Total Repair and Maintenance Expense	14,500	13,500	(1,000)	-6.90%
Total Lab Supplies Expense	35,500	35,500	-	0.00%
Total Lab Equipment	2,250	2,250	-	0.00%
Total Lab Other Expenses	2,750	3,000	250	9.09%
Total Lab Advertising	0	0	-	0.00%
Total Lab Expenditures	522,800	504,550	(18,250)	-3.49%
Total Collection Sys Salary and Wages Expense	\$ 600,000	\$ 600,000	-	0.00%
Total Collection Health Insurance Expense	212,200	231,000	18,800	8.86%
Total Collection Sys Contracted Service Expense	52,000	55,000	3,000	5.77%
Total Collection Sys Utility Expense	339,000	329,000	(10,000)	-2.95%
Total Collection Sys R&M	112,000	114,500	2,500	2.23%
Total Collection Sys Supplies Expense	24,700	24,700	-	0.00%

Mount Holly Municipal Utilities Authority
For the Period January 1, 2021 to December 31, 2021

Account Description	2020 Proposed Budget	2021 Proposed Budget	\$ Increase (Decrease) Proposed vs. Adopted	
			Dollar	Percentage
Total Collection Sys Other Expense	24,000	24,050	50	0.21%
Total Collection Sys Advertising	0	0	-	0.00%
Total Collection Sys Treatment Materials	90,000	95,000	5,000	5.56%
Total Coll Sys Expenditures	1,453,900	1,473,250	19,350	1.33%
Total Ind Salaries & Wages Expense	110,000	112,000	2,000	1.82%
Total Ind Health Insurance Expense	40,050	41,788	1,738	4.34%
Total Ind Professional Service	0	0	-	0.00%
Total Ind Utility Expense	500	500	-	0.00%
Total Ind Repair & Maintenance Expense	0	0	-	0.00%
Total Ind Supplies Expense	0	0	-	0.00%
Total Ind Equipment	0	0	-	0.00%
Total Ind Other Expenses	2,000	2,000	-	0.00%
Total Ind Advertising	250	250	-	0.00%
Total Ind Expenditures	152,800	156,538	3,738	2.45%
Total Cost of Providing Services - Salaries and Wages	3,380,000	3,262,000	(118,000)	-3.49%
Total Cost of Providing Services - Employee Benefits	1,824,550	1,877,588	53,038	2.91%
Total Cost of Providing Services - Other Expenses	2,835,850	2,929,650	93,800	3.31%
Total Cost of Providing Services	8,040,400	8,069,238	28,838	0.36%
Debt Service Interest - Bonds	1,011,148	955,265	(55,883)	-5.53%
Debt Service Principal	1,832,357	1,888,952	56,595	3.09%
R&R Reserves	1,300,000	1,300,000	-	0.00%
Other Reserves	-	-	-	#DIV/0!
Total Municipality/County Appropriation	338,000	338,000	-	0.00%
Total Expenditures	\$ 14,298,000	\$ 14,361,000	63,000	0.44%

Prior Year Adopted Appropriations Schedule

Mount Holly Municipal Utilities Authority

FY 2020 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 662,500						\$ 662,500
Fringe Benefits	421,095						421,095
Total Administration - Personnel	1,083,595	-	-	-	-	-	1,083,595
<i>Administration - Other (List)</i>							
Other Expense - see attached	692,500						692,500
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	692,500	-	-	-	-	-	692,500
Total Administration	1,776,095	-	-	-	-	-	1,776,095
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	3,380,000						3,380,000
Fringe Benefits	1,824,550						1,824,550
Total COPS - Personnel	5,204,550	-	-	-	-	-	5,204,550
<i>Cost of Providing Services - Other (List)</i>							
Other Expense - see attached	2,835,850						2,835,850
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	2,835,850	-	-	-	-	-	2,835,850
Total Cost of Providing Services	8,040,400	-	-	-	-	-	8,040,400
Total Principal Payments on Debt Service in Lieu of Depreciation	1,832,357	-	-	-	-	-	1,832,357
Total Operating Appropriations	11,648,852	-	-	-	-	-	11,648,852
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	1,011,148	-	-	-	-	-	1,011,148
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	1,300,000						1,300,000
Municipality/County Appropriation	338,000						338,000
Other Reserves							-
Total Non-Operating Appropriations	2,649,148	-	-	-	-	-	2,649,148
TOTAL APPROPRIATIONS	14,298,000	-	-	-	-	-	14,298,000
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	14,298,000	-	-	-	-	-	14,298,000
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	338,000	-	-	-	-	-	338,000
Other							-
Total Unrestricted Net Position Utilized	338,000	-	-	-	-	-	338,000
TOTAL NET APPROPRIATIONS	\$ 13,960,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,960,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 582,442.60 \$ - \$ - \$ - \$ - \$ - \$ 582,442.60

Debt Service Schedule - Principal

Mount Holly Municipal Utilities Authority

If Authority has no debt X this box

	Adopted Budget Year 2020	Proposed Budget Year 2021	Fiscal Year Ending in					Thereafter	Total Principal Outstanding
			2022	2023	2024	2025	2026		
Sewer									
2007 NJEIT Loan	\$ 1,214,756	\$ 1,241,329	\$ 1,271,167	\$ 1,308,113	\$ 1,338,070	\$ 1,378,372	\$ 1,411,264	\$ 1,450,378	\$ 9,398,693
2010 NJEIT Loan	98,746	98,746	98,746	103,746	78,112	28,000	28,000	99,000	534,350
2018 Refunding Bond Series	510,000	540,000	565,000	590,000	625,000	650,000	685,000	10,520,000	14,175,000
Loan/Summit Energy	8,855	8,877	8,899						17,776
Total Principal	1,832,357	1,888,952	1,943,812	2,001,859	2,041,182	2,056,372	2,124,264	12,069,378	24,125,819
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 1,832,357	\$ 1,888,952	\$ 1,943,812	\$ 2,001,859	\$ 2,041,182	\$ 2,056,372	\$ 2,124,264	\$ 12,069,378	\$ 24,125,819

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's	Fitch	Standard & Poors
Year of Last Rating	A2	12/7/2012	AA-
			6/6/2018

Debt Service Schedule - Interest

Mount Holly Municipal Utilities Authority

If Authority has no debt X this box

☐

	Adopted Budget Year 2020	Proposed Budget Year 2021	Fiscal Year Ending in						Total Interest Payments Outstanding
			2022	2023	2024	2025	2026	Thereafter	
Sewer									
2007 NJEIT Loan	\$ 280,300	\$ 250,900	\$ 220,100	\$ 187,800	\$ 153,750	\$ 118,100	\$ 80,550	\$ 41,250	\$ 1,052,450
2010 NJEIT Loan	11,400	10,440	9,480	8,520	7,360	6,200	5,080	7,920	55,000
2018 Refunding Bond Series	719,381	693,881	666,881	638,631	609,132	577,882	545,381	2,723,694	6,455,482
Loan/Summit Energy	67	44	22						66
Total Interest Payments	1,011,148	955,265	896,483	834,951	770,242	702,182	631,011	2,772,864	7,562,998
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 1,011,148	\$ 955,265	\$ 896,483	\$ 834,951	\$ 770,242	\$ 702,182	\$ 631,011	\$ 2,772,864	\$ 7,562,998

Net Position Reconciliation

Mount Holly Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

FY 2021 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 36,427,185						\$ 36,427,185
Less: Invested in Capital Assets, Net of Related Debt (1)	19,029,318						19,029,318
Less: Restricted for Debt Service Reserve (1)	2,836,810						2,836,810
Less: Other Restricted Net Position (1)	4,327,420						4,327,420
Total Unrestricted Net Position (1)	10,233,637	-	-	-	-	-	10,233,637
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	10,299,140						10,299,140
Plus: Estimated Income (Loss) on Current Year Operations (2)	339,379						339,379
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	20,872,156	-	-	-	-	-	20,872,156
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	6,015,000	-	-	-	-	-	6,015,000
Appropriation to Municipality/County (3)	338,000	-	-	-	-	-	338,000
Total Unrestricted Net Position Utilized in Proposed Budget	6,353,000	-	-	-	-	-	6,353,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	\$ 14,519,156	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,519,156
Last issued Audit Report (4)							

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 588,387 \$ - \$ - \$ - \$ - \$ - \$ - \$ 588,387

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021
MOUNT HOLLY
MUNICIPAL
UTILITIES
AUTHORITY

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2021 TO: DECEMBER 31, 2021


☒ **enter X to the left if this paragraph is applicable**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Mount Holly Municipal Utilities Authority, on the 8th day of October, 2020.

OR

☐ **enter X to the left if this paragraph is applicable**

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Robert G. Maybury Jr.		
Title:	Executive Director		
Address:	1 Park Drive Mount Holly, NJ		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mayburyb@mhmu.com		

2021 CAPITAL BUDGET/PROGRAM MESSAGE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2021 TO: DECEMBER 31, 2021

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

All Townships serviced by the Authority received a draft copy of the Capital Budget/Program for their review, comments and consideration.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

There are no planned projects affecting the Master Plans in the jurisdictions serviced by the Authority.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

The proposed capital projects will be financed through the Renewal & Replacement reserve and Unrestricted Net Position and currently no rate increase is planned.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None Noted

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None Noted

Proposed Capital Budget

Mount Holly Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
Office & Plant Equipment	\$ 30,000	\$ 30,000				
Vehicle Replacement	260,000	260,000				
Plant Improvement/Upgrades	2,975,000	2,975,000				
Collection System Upgrades	2,750,000	2,750,000				
Total	6,015,000	6,015,000	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
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Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
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Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET						
	\$ 6,015,000	\$ 6,015,000	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Mount Holly Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2021	2022	2023	2024	2025	2026
Sewer							
Office & Plant Equipment	\$ 180,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Vehicle Replacement	410,000	260,000	30,000	30,000	30,000	30,000	30,000
Plant Improvement/Upgrades	5,425,000	2,975,000	450,000	500,000	500,000	500,000	500,000
Collection System Upgrades	10,375,000	2,750,000	1,150,000	1,100,000	2,150,000	1,875,000	1,350,000
Total	16,390,000	6,015,000	1,660,000	1,660,000	2,710,000	2,435,000	1,910,000
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 16,390,000	\$ 6,015,000	\$ 1,660,000	\$ 1,660,000	\$ 2,710,000	\$ 2,435,000	\$ 1,910,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Mount Holly Municipal Utilities Authority

For the Period January 1, 2021 to December 31, 2021

		<i>Funding Sources</i>				
		Estimated Total	Unrestricted Net	Renewal & Replacement	Debt	
		Cost	Position Utilized	Reserve	Authorization	Capital Grants Other Sources
<i>Sewer</i>						
Office & Plant Equipment	\$	180,000	\$	180,000		
Vehicle Replacement		410,000		410,000		
Plant Improvement/Upgrades		5,425,000		5,425,000		
Collection System Upgrades		10,375,000		2,575,000	7,800,000	
Total		16,390,000		8,590,000	7,800,000	- - -
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-		-	-	- - -
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-		-	-	- - -
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-		-	-	- - -
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-		-	-	- - -
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-		-	-	- - -
TOTAL	\$	16,390,000	\$	8,590,000	\$	7,800,000 \$ - \$ - \$ -
Total 5 Year Plan per CB-4	\$	16,390,000				
Balance check			- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.