

State Filing Year

2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

Start Year

End Year

Fiscal Year

2017

-

2017

Authority Budget of:

ADOPTED COPY

Mount Holly Municipal Utilities Authority

For the Period:

January 1, 2017

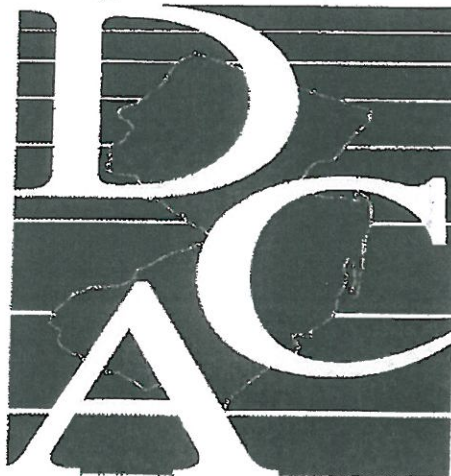
to

December 31, 2017

www.mhmua.com

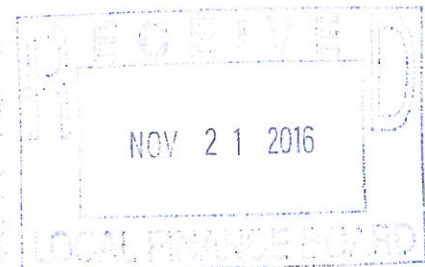
Authority Web Address

Department Of



**Community
Affairs**

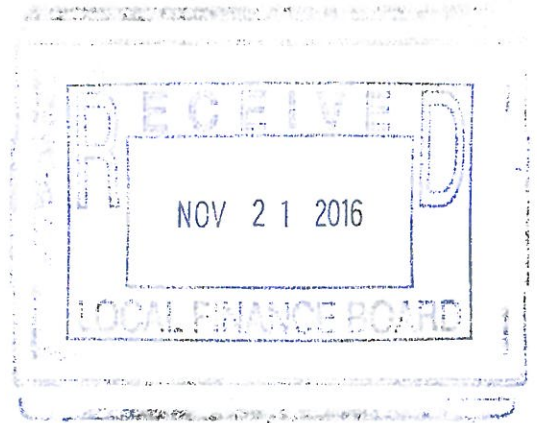
APPROVED COPY



Division of Local Government Services

2017 AUTHORITY BUDGET

Certification Section



2017

**MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY BUDGET**

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 11/1/2016

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 11/22/2016

2017 PREPARER'S CERTIFICATION


MOUNT HOLLY MUNICIPAL UTILITIES

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Michael Dehoff		
Title:	Finance Administrator		
Address:	1 Park Drive, PO Box 486 Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mdehoff@mhmu.com		

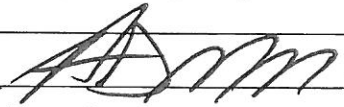
2017 APPROVAL CERTIFICATION

**MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY BUDGET**

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Mount Holly Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 13th day of October, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Bob Maybury		
Title:	Executive Director		
Address:	1 Park Drive, PO Box 486 Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mayburyb@mhmuia.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.mhmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Bob Maybury

Title of Officer Certifying compliance

Executive Director

Signature



RESOLUTION 2016-103
2017 AUTHORITY BUDGET RESOLUTION
MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget for the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the Mount Holly Municipal Utilities Authority at its open public meeting of October 13, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$13,938,000, Total Appropriations, including any Accumulated Deficit if any, of \$14,279,000 and Total Unrestricted Net Position utilized of \$341,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,212,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

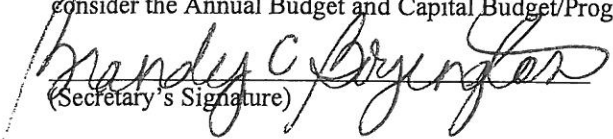
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Mount Holly Municipal Utilities Authority, at an open public meeting held on October 13, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Mount Holly Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 10, 2016.


(Secretary's Signature)

10/13/16
(Date)


Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
Chairman Thiessen	X				
Commissioner Banks	X				
Commissioner Brown	X				
Commissioner Jones				X	
Commissioner Silcox	X				

2017 ADOPTION CERTIFICATION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Mount Holly Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 10th day of, November, 2016.

Officer's Signature:			
Name:	Bob Maybury		
Title:	Executive Director		
Address:	1 Park Drive, PO Box 486 Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mayburyb@mhmu.com		

RESOLUTION 2016-117
2017 ADOPTED BUDGET RESOLUTION
MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Mount Holly Municipal Utilities Authority for the fiscal year beginning January 1, 2017 and ending, December 31, 2017 has been presented for adoption before the governing body of the Mount Holly Municipal Utilities Authority at its open public meeting of November 10, 2016; and

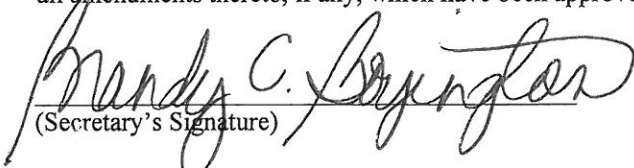
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$13,938,000 , Total Appropriations, including any Accumulated Deficit, if any, of \$14,279,000 and Total Unrestricted Net Position utilized of \$13,938,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,212,000 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Mount Holly Municipal Utilities Authority, at an open public meeting held on November 10, 2016 that the Annual Budget and Capital Budget/Program of the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2017 and, ending, December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

11. 10. 2016
(Date)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent
Chairman Thiessen	X			
Commissioner Banks	X			
Commissioner Brown	X			
Commissioner Jones	X			
Commissioner Silcox				X

2017 AUTHORITY BUDGET

Narrative and Information Section

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

There are no significant changes in the makeup of the 2017 Budget when compared to the 2016 Budget. There is an increase in Fringe Benefits for both Administration & Cost of Providing Services which show a combined increase of \$134,839 due to an anticipated increase in health care costs for 2017. There is also a decrease in the annual Debt Service Principal & Interest costs in the amount of \$580,157 for 2017 compared to the prior year. There is also a \$54,000 increase in Renewal & Replacement reserves which is in line with the Capital Budget requirements discussed later.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

There is a slight decrease to Anticipated Revenues for the 2017 Budget compared to the 2016 Budget. This is a result of a decrease in anticipated bulk waste revenue in the amount of \$170,000

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The state of the local/regional economy has no impact on this budget.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The utilization of Unrestricted Net Position is for the replenishment of the Renewal & Replacement account as the Authority is undergoing significant upgrades as shown in the Capital Budget. The Unrestricted Net Position is also being utilized to fund the Mount Holly Township appropriation.

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS
(Continued)
MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As with prior years, the contribution is to help contribute revenue to the Mount Holly Township.

6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)

The MUA has a deficit in Unrestricted Net Position caused by the implementation of GASB 68. The MUA plans to continue paying the required annual Pension contribution to offset the Pension liability. In addition, the MUA will plan to reduce spending and attempt to increase revenue through bulk waste treatment.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, **if applicable**.

Attached as "Page N-1 (Supplemental)"

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060-0486
Office (609) 267-0015
Fax (609) 267-5420

SCHEDULE OF RATES

Effective: July 1, 2016

SCHEDULE 1 CONNECTION FEES

A. WITHIN MOUNT HOLLY TOWNSHIP

CLASS 1: RESIDENTIAL \$4,884.00
Single-family, condominiums, townhouses,
apartments, multifamily, duplex, age restricted, trailers,
mobile homes (Per unit)

CLASS 2: NON-RESIDENTIAL: HOTEL OR MOTEL
(Per guest room) \$2,442.00

This portion of the connection fee applies only to the number of units available for transient occupancy. The connection fee for the non-occupancy portion of the building shall be based upon estimated usage from the remainder of the building, including kitchens, restaurants, taverns, laundries, offices, convention or meeting rooms, sport or athletic facilities, common areas and restrooms, at the Class 3 per gallon per day rate.

CLASS 3: NON-RESIDENTIAL: GENERAL

Per gallon per day \$26.21
Minimum connection fee (per unit) \$4,884.00

A minimum sewer connection charge for non-residential users shall be imposed, in an amount equal to the residential connection fee regardless of whether the estimated usage per unit is less than the residential rate of usage.

CLASS 4: CERTAIN AFFORDABLE HOUSING PROJECTS

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of new connections to the system are to be computed by providing a 50% reduction in the connection fee established in this *Schedule of Rates*.

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of replacement units for demolished or refurbished units, and for which a connection fee was previously paid, are to be computed by charging the lesser of a.) the reduced rate of 50% of the connection fee established in this *Schedule of Rates*, or b.) the connection fee established in this *Schedule of Rates*, minus a credit in the amount of a connection fee previously paid for the housing units being replaced, provided the public housing authority and non-profit organization can establish the connection fee previously paid. If the amount of the previous connection fee cannot be established, the reduced rate of 50% of the connection fee established in this *Schedule of Rates* shall apply.

B. OUTSIDE MOUNT HOLLY TOWNSHIP

CLASS 1: RESIDENTIAL \$7,326.00

Single-family, condominiums, townhouses,
apartments, multifamily, duplex, age restricted, trailers,
mobile homes (Per unit)

CLASS 2: NON-RESIDENTIAL: HOTEL OR MOTEL

(Per guest room) \$3,663.50

This portion of the connection fee applies only to the number of units available for transient occupancy. The connection fee for the non-occupancy portion of the building shall be based upon estimated usage from the remainder of the building, including kitchens, restaurants, taverns, laundries, offices, convention or meeting rooms, sport or athletic facilities, common areas and restrooms, at the Class 3 per gallon per day rate.

CLASS 3: NON-RESIDENTIAL: GENERAL

Per gallon per day	\$39.32
Minimum connection fee (per unit)	\$7,326.00

A minimum sewer connection charge for non-residential users shall be imposed, in an amount equal to the residential connection fee regardless of whether the estimated usage per unit is less than the residential rate of usage.

CLASS 4: CERTAIN AFFORDABLE HOUSING PROJECTS

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of new connections to the system are to be computed by providing a 50% reduction in the connection fee established in this *Schedule of Rates*.

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of replacement units for demolished or refurbished units, and for which a connection fee was previously paid, are to be computed by charging the lesser of a.) the reduced rate of 50% of the connection fee established in this *Schedule of Rates*, or b.) the connection fee established in this *Schedule of Rates*, minus a credit in the amount of a connection fee previously paid for the housing units being replaced, provided the public housing authority and non-profit organization can establish the connection fee previously paid. If the amount of the previous connection fee cannot be established, the reduced rate of 50% of the connection fee established in this *Schedule of Rates* shall apply.

GENERAL REQUIREMENTS APPLICABLE TO ALL SEWER CONNECTION FEES

- A. An applicant shall pay a sewer connection fee prior to the time that a certificate of occupancy is issued for the building, in an amount as established by the Authority's *Schedule of Rates* in effect at the time that a complete application for the certificate of occupancy is made.
- B. Connection fees for non-residential users shall be based upon the Authority's calculation of projected flow multiplied by the rate per gallon per day contained in the *Schedule of Rates*. A minimum sewer connection charge for non-residential users shall be imposed, in an amount equal to the residential connection fee regardless of whether the projected flow is less than the residential projected flow.
- C. The projected flow criteria contained in N.J.A.C. 7:14A-23.3 shall be used to determine the projected flow for non-residential uses, whenever practicable. In the event that a type of use is not listed in N.J.A.C. 7:14A-23.3, the Authority shall use its best judgment in determining projected flow. The Authority may adopt additions or exceptions to the projected flow contained in N.J.A.C. 7:14A-23.3 by Resolution. For the purpose of this *Schedule of Rates*, any reference to "seat" or "person" in N.J.A.C. 7:14A-23.3 or in any projected flow criteria adopted by the Authority shall be deemed to mean the maximum permitted occupancy established pursuant to the Uniform Construction Code and/or the Uniform Fire Code.
- D. In the event that an application is made for sewer service to a non-residential building or unit for which the types or sizes of the uses therein have not been determined by the Applicant, or are subject to change in the future, a connection fee shall be assessed based upon the maximum potential projected flow in the building or unit. The Authority, in its discretion, may enter into a deferred connection fee agreement under which an initial connection fee would be imposed only for those uses that are initially contemplated, and which would defer the payment of the balance of the connection fee until such time as a use for which the initial connection fee was paid is changed to a use that will generate additional projected flow. Any connection fee paid under a deferred connection fee agreement shall be paid at the connection fee rate then prevailing at the time that payment is made.
- E. A non-residential user shall be entitled to use the amount of sewer capacity, in gallons per day, obtained through the payment of connection fees, as well as such additional capacity actually used by its building or unit.
- F. In the event that an application is made to reinstate sewer service to a building or unit that was previously abandoned or terminated when the prior building or unit was demolished or substantially totally destroyed because of a Catastrophic Event, no additional connection fee shall be due if sewer service is reinstated within two (2) years after the date of the demolition or Catastrophic Event, provided that the Applicant has continued to pay the Service Billing Charge for the building or unit on a quarterly basis as those charges became due. For the purpose of this section, "Catastrophic Event" means a

fire or any declared national, State or municipal emergency or a flood or other natural disaster or event that substantially affects or damages a building or unit.

G. In the event that an application is made to reinstate sewer service to a non-residential building or unit that was previously abandoned or terminated when the prior building or unit was demolished or substantially totally destroyed because of a Catastrophic Event, no additional connection fee shall be due if sewer service is reinstated within two (2) years after the date of the demolition or Catastrophic Event, provided that: (1) the Applicant has continued to pay the Service Billing Charge for the building or unit on a quarterly basis as those charges became due, and (2) there is no change in the projected flow of the damaged building or unit. In the event that condition (1) herein has been satisfied, but there will be an increase in the projected flow of the damaged building or unit, then the Applicant shall pay a connection fee only on the amount of the increase in the projected flow. For the purpose of this section, "Catastrophic Event" means a fire or any declared national, State or municipal emergency or a flood or other natural disaster or event that substantially affects or damages a building or structure.

SCHEDULE 2 METERED SERVICES

The sanitary sewerage charge for structures having a metered water supply shall be the sum of the SERVICE BILLING CHARGE and the SEWAGE FLOW CHARGE.

I. SERVICE BILLING CHARGES

A. Single-Family Residential Units and Single Non-Residential Units

A quarterly service billing charge for all single-family residential units, including single-family homes, condominiums, townhouses, trailers and mobile homes and single non-residential units shall be imposed as follows:

1. WITHIN MOUNT HOLLY TOWNSHIP (Per Quarter)

Meter Size	Square Inch Area	Residential	Non-Residential
5/8"	0.30700	\$33.00	\$37.95
3/4"	0.44200	47.51	54.64
1"	0.78500	84.38	97.04
1 1/4"	1.22700	131.89	151.67
1 1/2"	1.76700	189.93	218.43
2"	3.14200	337.73	388.39
3"	7.06900	759.85	873.82
4"	12.5660	1,350.72	1,553.33
6"	28.2740	3,039.17	3,495.05
8"	50.2650	5,402.98	6,213.43
10"	78.5400	8,442.26	9,708.60
12"	113.097	12,156.80	13,980.32

2. OUTSIDE MOUNT HOLLY TOWNSHIP (Per Quarter)

Meter Size	Square Inch Area	Residential	Non-Residential
5/8"	0.30700	\$49.50	\$56.93
3/4"	0.44200	71.27	81.96
1"	0.78500	126.57	145.55
1 1/4"	1.22700	197.84	227.51
1 1/2"	1.76700	284.90	327.64
2"	3.14200	506.60	582.59
3"	7.06900	1,139.77	1,310.74
4"	12.5660	2,026.08	2,329.99
6"	28.2740	4,558.76	5,242.57
8"	50.2650	8,104.48	9,320.15
10"	78.5400	12,663.40	14,562.91
12"	113.097	18,235.19	20,970.47

B. Multiple Residential Units and Multiple Non-Residential Units

In calculating the service billing charge for all multi-unit residential users or multi-unit non-residential users, serviced through a single water meter, the first unit shall be charged at the appropriate meter rate in paragraph I.A. and each additional equivalent dwelling unit shall be charged at the rate established for a 5/8" water meter.

C. Minimum Service Billing Charge to Be Billed

The service billing charges referred to in paragraph I.A. and I.B. shall be imposed regardless of water usage.

D. Postage and Handling Charges

Where the Authority has been contracted to issue sewer usage bills directly to the user, a postage and handling charge of \$1.50 within Mt. Holly Township and \$2.25 outside Mt. Holly Township per billing period shall be assessed.

II. SEWAGE FLOW CHARGES

Sewage flow charges for all Residential and Non-Residential Users shall be based on water consumption and shall be calculated as follows **effective July 1, 2014**:

A. WITHIN MOUNT HOLLY TOWNSHIP

	Residential (Per Thousand Gallons)	Non-Residential (Per Thousand Gallons)
O/M/R*	\$1.94	\$2.24
Other	\$3.58	\$4.11
TOTAL:	\$5.52	\$6.35

B. OUTSIDE MOUNT HOLLY TOWNSHIP

	Residential (Per Thousand Gallons)	Non-Residential (Per Thousand Gallons)
O/M/R*	\$1.94	\$2.24
Other	\$5.37	\$6.18
TOTAL:	\$7.31	\$8.42

*Operation, Maintenance and Repairs

The following rates shall be effective on January 1, 2015:

A. WITHIN MOUNT HOLLY TOWNSHIP

	Residential (Per Thousand Gallons)	Non-Residential (Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$3.94	\$4.55
TOTAL:	\$6.07	\$7.00

B. OUTSIDE MOUNT HOLLY TOWNSHIP

	Residential (Per Thousand Gallons)	Non-Residential (Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$5.91	\$6.81
TOTAL:	\$8.04	\$9.26

*Operation, Maintenance and Repairs

The following rates shall be effective on January 1, 2016:

A. WITHIN MOUNT HOLLY TOWNSHIP

	Residential (Per Thousand Gallons)	Non-Residential (Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$3.94	\$4.55
TOTAL:	\$6.07	\$7.00

B. OUTSIDE MOUNT HOLLY TOWNSHIP

	Residential (Per Thousand Gallons)	Non-Residential (Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$5.91	\$6.81
TOTAL:	\$8.04	\$9.26

*Operation, Maintenance and Repairs

III. DISCOUNTS FOR CERTAIN SENIOR CITIZENS AND PERMANENTLY AND TOTALLY DISABLED PERSONS

N.J.S.A. 40:14B-22.2 permits the Authority to provide a discount for certain senior citizens and permanently and totally disabled persons. The Authority is permitted to give a discount only to those persons who qualify under the statute.

Any person who is billed for sewer services to a property which he or she owns and occupies and who has been approved by the governing body of the municipality in which the property is located to receive a deduction against the tax assessed against the property under the provisions of N.J.S.A. 54:4-8.40 shall be entitled to a discount of Thirteen Dollars (\$13.00) per quarter for sanitary sewer services rendered to the property. This discount shall not apply to connection fees, non-residential uses, interest, late charges, application review and inspection fees, and miscellaneous charges imposed by the Authority.

Only one discount shall be permitted per property, regardless of the number of approved owners. Proportionate discounts, when appropriate, shall be made in accordance with the provisions of N.J.S.A. 54:4-8.46.

The governing body of the municipality in which the property is located will provide annual notification to the Authority of the customers eligible to receive the discount. The discount shall become effective with the first bill issued for sewer services after receipt by the Authority of notification. The discount shall remain in effect until December 31 of the calendar year, or until any change of ownership occurs or the person no longer qualifies under the Statute for the deduction against the tax assessed, whichever occurs earlier.

SCHEDULE 3

UNMETERED SERVICES

The sanitary sewerage charge for structures having an unmetered water supply shall be the total of the SERVICE BILLING CHARGE and the FLAT-RATE SEWAGE FLOW CHARGES.

I. SERVICE BILLING CHARGES

The service billing charges of Schedule 2 shall also apply to unmetered residential and non-residential units. Residential units shall be billed on the basis of a 5/8" meter. Non-residential units shall be billed on a presumed water meter size, proportionate to the estimated usage, as determined by the Authority in its discretion.

II. FLAT-RATE SEWAGE FLOW CHARGES

A. RESIDENTIAL UNITS

Each residential unit having an unmetered water supply shall be billed on a presumed usage of 17,700 gallons per quarter.

B. NON-RESIDENTIAL UNITS

Each non-residential unit having an unmetered water supply shall be billed on a presumed usage equivalent to the estimated water usage calculated for connection fee purposes.

SCHEDULE 4

GARBAGE DISPOSAL UNITS

A. RESIDENTIAL – SINGLE AND MULTI-RESIDENTIAL UNITS

All residential units containing domestic type garbage disposal units shall be charged an additional \$6.00 per quarter in Mount Holly Township and \$9.00 per quarter outside of Mount Holly Township.

B. NON RESIDENTIAL UNITS

No commercial, industrial or other non-residential garbage disposal units or grinders will be permitted without written permission by the Authority. The charge for such units will be determined as a surcharge to the normal metered service charge upon recommendation by the Authority Engineer. The Engineer shall compute the surcharge on the basis of the sewage load imposed on the system in comparison to a residential garbage disposal unit operating in a single-family residential unit. The Authority specifically reserves the right to refuse service to any non-residential unit if it is in the best interest of the sewerage system.

SCHEDULE 5

SURCHARGE FOR TREATMENT OF INDUSTRIAL WASTES

The quarterly service charge for sewerage service for the collection and treatment of industrial or other non-residential wastes discharged into the Authority's system shall be based upon the water usage as computed under SCHEDULE 2 or SCHEDULE 3 and product of the surcharge or premium charge as determined as a strength factor in accordance with the following formula, unless other waste water concentrations are determined by the Authority to be more critical:

44

+ 23* $\frac{(\text{CBOD5})}{(250)}$ or $\frac{(\text{COD})}{(500)}$ ppm, whichever is greater

+31* $\frac{(\text{Suspended Solids, ppm})}{(250 \text{ ppm})}$ **

+2* $\frac{(\text{Chlorine Demand, ppm})}{(15 \text{ ppm})}$

* In cases where the quotient is less than 1, 1 shall be used as the value in parentheses.

** In cases where suspended solids, in the opinion of the Authority do not represent the true characteristics of the solids loading, the Authority reserves the right to use total solids instead of suspended solids.

SCHEDULE 6

SPECIAL, PARTIAL AND TEMPORARY SERVICES

Schedule of Rates for Residential or Non-Residential User Utilizing Special, Partial or Temporary Services from the Authority:

I. METER READING FEES

Any user having an additional water meter shall be charged a fee of \$36.00 per read per each additional water meter to cover the additional expenses incurred by the Authority to read the additional meter and make the necessary billing adjustments.

II. TEMPORARY CONNECTIONS

Upon application, the Authority shall allow the temporary connection of construction trailers and sanitary facilities upon payment of a one-time fee of five hundred dollars (\$500.00) per site. Said connection shall (1) meet the construction standards of the Authority; (2) only be made under inspection by the Authority; and (3) upon completion of construction, be abandoned and disconnected under inspection by the Authority.

SCHEDULE 7

SUMP PUMP CONNECTIONS

A. All structures connecting a sump pump to the sanitary sewer system must secure an annual permit from the Authority. This permit will be issued only after determination by the Authority that an alternate method of disposing of ground water is not available, or is not economically feasible, or will not result in a health or safety hazard.

B. The annual permit for each sump pump is \$5.00 per quarter in Mount Holly Township and \$7.50 per quarter outside of Mount Holly Township. In addition, the Authority shall estimate the gallonage discharge of the sump pump and shall charge the customer in accordance with the established flow charges. The minimum quarterly flow shall be one thousand (1,000) gallons.

SCHEDULE 8

SEPTAGE AND/OR SLUDGE TREATMENT CHARGES¹

I. SLUDGE

A. PER GALLON CHARGE

<u>Percent Solids In Sample</u>	<u>Per Gallon Charge</u>
0 – 4.0%	\$0.03/Gal. to \$0.12/Gal.
greater than 4.0%	$(\$0.12/\text{Gal}) \frac{(\text{T.S.}\%)}{4\%}$

Where T.S. = Total solids determined by the Authority

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

B. INTERMITTENT DELIVERY AFTER TESTING AND PRIOR AGREEMENT

The charge for intermittent sludge treatment shall be the greater of the following:

1. The number of gallons delivered times the per gallon charge in I.A. above

OR,

2. The volume of the delivery vehicle, as posted thereon, times the per gallon charge in I.A. above.

C. CONTRACTUAL DELIVERY

Subject to the availability of capacity and by prior agreement, sludge will be accepted at the plant for the above listed per gallon charge.

¹ For the purposes of this schedule, septage and sludge shall be defined as follows:

SEPTAGE – The combination of Liquid and Solid Residues resulting from the treatment of domestic sewage in individual sub-surface sewage disposal system.

SLUDGE – The solid residue and associated liquid resulting from physical, chemical or biological treatment by (1) publicly owned treatment works; or (2) privately owned treatment works which provide in-ground collection facilities and treatment of domestic sewage, only.

D. PAYMENT

Unless otherwise approved by prior agreement, payment shall be made on the day of the delivery and prior to actual delivery.

II. SEPTAGE

A. PER GALLON CHARGE

<u>Percent Solids In Sample</u>	<u>Per Gallon Charge</u>
2.0% or less	\$0.04/Gal.
greater than 2.0%	(\$0.06/Gal) $\frac{(T.S.\%)}{2\%}$

Where T.S. = Total solids determined by the Authority

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

B. INTERMITTENT DELIVERY AFTER TESTING AND PRIOR AGREEMENT

The charge for intermittent septage treatment shall be the greater of the following:

1. The number of gallons delivered times the per gallon charge in II.A. above
OR,
2. The volume of the delivery vehicle, as posted thereon, times the per gallon charge in II.A. above.

C. CONTRACTUAL DELIVERY

Subject to the availability of capacity and by prior agreement, septage will be accepted at the plant for the above listed per gallon charge.

D. PAYMENT

Unless otherwise approved by prior agreement, payment shall be made on the day of the delivery and prior to actual delivery

SCHEDULE 9

LEACHATE TREATMENT CHARGES

I. GALLONAGE CHARGE

Subject to the availability of capacity and by prior agreement, a per gallon charge of between \$0.016 and \$0.09 will be imposed, based upon the assessment of strength of the delivered waste, as determined by the Authority, and based upon gallons delivered, as calculated by truck size or other approved method.

II. TREATMENT CHARGES

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

SCHEDULE 10

BULK DELIVERED NON-HAZARDOUS INDUSTRIAL WASTES

I. AGREEMENT REQUIRED

Subject to availability of capacity, bulk deliveries of Non-Hazardous Industrial Wastes will be accepted by agreement only.

II. PAYMENT IN ADVANCE OF OFF-LOADING

Unless otherwise approved by prior agreement, payment shall be made on the day of the delivery prior to off-loading.

III. GALLONAGE CHARGE

Subject to the availability of capacity and by prior agreement, a per gallon charge of between \$0.025 and \$5.00 will be imposed, based upon the assessment of strength of the delivered waste, as determined by the Authority, and based upon gallons delivered, as calculated by truck size or other approved method.

IV. TREATMENT CHARGES

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

SCHEDULE 11

NON-HAZARDOUS CONTAMINATED GROUND WATER

I. AGREEMENT REQUIRED

Subject to availability of capacity, discharges of non-hazardous contaminated ground water will be accepted by agreement only.

II. MAXIMUM CONTAMINANT LEVELS

The maximum contaminant levels for TSS, CBOD5 and COD shall be 250 mg/L, 250 mg/L and 375 mg/L, respectively. Wastes containing greater than the aforesaid values will be evaluated for acceptance on a case-by-case basis and may require pre-treatment.

III. PAYMENT

Unless otherwise approved, payment for bulk deliveries shall be made on the day of delivery prior to off-loading. Payment shall be based upon the size of the delivery vehicle, regardless of the actual contents delivered.

Unless otherwise approved, payment for direct connected discharges shall be required on a monthly basis, upon receipt of a bill from the Authority. The discharger shall install and maintain a flow meter on the discharge for these purposes.

IV. GALLONAGE CHARGE

Subject to the availability of capacity and by prior agreement, a per gallon charge of between \$0.0135 and \$5.00 will be imposed, based upon the assessment of strength of the delivered waste, as determined by the Authority, and based upon gallons delivered, as calculated by truck size or other approved method.

V. TREATMENT CHARGES

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

SCHEDULE 12

APPLICATION, PLAN REVIEW AND INSPECTION FEES

S-1 Application Fees	\$60.00 (non-refundable)
S-1NR Application Fees	\$60.00 (non-refundable)
S-1 Conceptual Review Fees (Escrowed)	\$30.00 per equivalent dwelling unit
S-1NR Conceptual Review Fees (Escrowed)	\$30.00 per equivalent dwelling unit
S-3 Plan Review Fees (Escrowed)	
Up to 8" Sewer Mains	\$0.08 per lineal foot
Greater than 8" Mains	\$0.12 per lineal foot
Sewerage Appurtenances	2% of Authority Engineer's Improvement Bond Estimate.
Construction Inspection	6% of Authority Engineer's Improvement Bond Estimate including mains, laterals, manholes, pumping stations and/or treatment works, and miscellaneous sewerage appurtenances.
S-5 Application Fee	
New Single Family Dwelling Unit only	\$60.00 per unit (non-refundable)
Existing Sewer Lateral Replacement	\$60.00 per unit (non-refundable)

Actual legal and engineering charges will be deducted from the posted funds in the escrow account. In the event that the level of posted funds falls below \$1,000.00, the applicant shall, upon notice from the Authority, post additional funds in its escrow account in an amount to be determined by the Authority, not to exceed a total balance of \$5,000.00. No reviews, inspections or other professional services shall be performed for the applicant until such time as the required escrow funds are posted.

SCHEDULE 13

EQUIPMENT RENTAL AND LABOR CHARGES

I. FEES

<u>Equipment Or Personnel</u>	<u>Regular Hourly Charge</u>	<u>Comments</u>
Concrete Mixer	\$15.00 per hour (2-hour minimum)	Operator not included
Compressor	\$20.00 per hour (2-hour minimum)	Operator, hoses and tools not included
Compressor with hoses and tools	\$25.00 per hour (2-hour minimum)	Operator not included
Personnel:		
Operator	\$50.00 per hour	One (1) hour minimum for all classes of personnel utilized
Mechanic	\$50.00 per hour	
Technician	\$50.00 per hour	
Pump, Hydraulic	\$40.00 per hour (2-hour minimum)	Operator not included
Discharge Hose for 6" Hydraulic Pump	\$7.50 per hour (2-hour minimum)	
Pump, 3" Mud	\$25.00 per hour (2-hour minimum)	Operator not included
Pump, Portable	\$20.00 per hour (2-hour minimum)	Operator not included
Truck, Dump	\$45.00 per hour (1-hour minimum)	Operator not included
Truck, Pick-Up	\$30.00 per hour (1-hour minimum)	Operator not included
Vactor	\$190.00 per hour (1-hour minimum)	Includes two operators

II. SERVICES

A. Smoke Testing

1. Four (4) operators are required for setup and spotting smoke at standard Operator Rate. (2-hour minimum).
2. Smoke testing equipment, including blower, manhole insert, hoses, plugs and miscellaneous equipment is \$25.00 per hour. (2-hour minimum).
3. Smoke bombs are \$10.00 each.

III. TERMS AND CONDITIONS

- A. All equipment shall be operated by Authority personnel only.
- B. Hourly usage is determined on a portal-to-portal basis.
- C. Employee overtime rates of one and a half times salary are in effect Monday through Friday before 7:00 a.m., 12:00 noon through 1:00 p.m. and after 4:00 p.m. Employee overtime rates of two and a half times salary are in effect all day on Saturday, Sunday and Holidays.
- D. All bills/invoices will include a 25% add-on charge.

SCHEDULE 14

MISCELLANEOUS CHARGES

<u>Termination Fee</u>	\$60.00
For inspection and documentation of termination of service prior to demolition of a structure	
<u>Reconnection Fee</u>	\$60.00
For inspection and documentation of reconnection of service after termination	
<u>Final Bill Charge</u>	\$25.00
<u>Reprocessing Charge</u>	\$20.00
For redepositing a customer check/ACH which has not been honored for payment	
<u>Fine for Violation of Rules and Regulations</u>	
To a maximum of	\$100.00
	Per day/violation/unit

AUTHORITY CONTACT INFORMATION

2017

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Mount Holly Municipal Utilities Authority		
Federal ID Number:	21-6001513		
Address:	1 Park Drive PO Box 486		
City, State, Zip:	Mount Holly	NJ	08060
Phone: (ext.)	609-267-0015	Fax:	609-267-5420

Preparer's Name:	Michael Dehoff		
Preparer's Address:	1 Park Drive PO Box 486		
City, State, Zip:	Mount Holly	NJ	08060
Phone: (ext.)	609-267-0015	Fax:	609-267-5420
E-mail:	mdehoff@mhmu.com		

Chief Executive Officer:	Bob Maybury		
Phone: (ext.)	609-267-0015	Fax:	609-267-5420
E-mail:	mayburyb@mhmu.com		

Chief Financial Officer:	Michael Dehoff		
Phone: (ext.)	609-267-0015	Fax:	609-267-5420
E-mail:	mdehoff@mhmu.com		

Name of Auditor:	John J. Maley, Jr		
Name of Firm:	John J. Maley, Jr.		
Address:	PO Box 614		
City, State, Zip:	Bordentown	NJ	08505
Phone: (ext.)	609-298-8639	Fax:	609-298-1198
E-mail:	Gmaley@maleycpa.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **61**
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **Box 16 = \$3,610,851.56**
- 3) Provide the number of regular voting members of the governing body: **5**
- 4) Provide the number of alternate voting members of the governing body: **0**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? **(Checked to see if individuals actually filed at http://fds.state.nj.us/njdca_prod/fdssearch.aspx before answering) Yes** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **The Township of Mount Holly sets the commissioner's salary. There is no formal evaluation for key employees other than a review and approval from the commissioners.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes, there are informal employee appreciation lunches. See Attached Cost analysis.** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **Yes, however no overnight travel is allowed. See attached for cost analysis. If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.**
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **No**
 - b. Travel for companions **No**
 - c. Tax indemnification and gross-up payments **No**
 - d. Discretionary spending account **No**
 - e. Housing allowance or residence for personal use **No**
 - f. Payments for business use of personal residence **No**
 - g. Vehicle/auto allowance or vehicle for personal use **No**
 - h. Health or social club dues or initiation fees **No**
 - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)**
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No If "yes," attach explanation including amount paid.**
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No If "yes," attach explanation including amount paid.**
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.**
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.**

**Mount Holly Municipal Utilities Authority
2017 Budget Informational Questionnaire
Page N-3 (Supplemental)**

The following is a summary of travel expenses for the employees listed on page N-4 during 2015.

<u>Employee</u>	<u>Description</u>	<u>Amount</u>
Anthony Stagliano	Milage Reimbursements for Official Authority Travel	\$ 605.92
		<u>\$ 605.92</u>

The following is a list of meals and catering

<u>Vendor</u>		
Christophers Caterers	Retirement Luncheon	\$ 598.00
Target/Wegmans	Fall Festival Employee Appreciation Luncheon	\$ 266.05
Downtown Pizza	December Employee Appreciation Holiday Luncheon	453.06
		<u>\$ 1,317.11</u>

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY BUDGET**

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2017 to December 31, 2017

Mount Holly Municipal Utilities Authority
Reportable Compensation from
Authority (W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee										
1 Jules Thiessen	Chairman		X							1,500				3,000		4,500
2 Robert Silcox	Vice Chairman		X							1,500						1,500
3 Christopher Banks	Commissioner		X							1,000						1,000
4 Joshua Brown	Commissioner		X							1,375						1,375
5 Jason Jones	Commissioner		X							1,500						1,500
6 Robert Maybury	Executive Director	40			X					130,441						130,441
7 Joel Hervey	Operations Superintendent	40				X			15,323	145,764				92,036	6,730	100,141
8 Anthony Stagliano	Dir. Of Safety & Special Projects	40				X			15,688	131,921				3,000		4,500
9 Leighton Bryan	Electrical Supervisor	40			X				1,579	119,494						145,764
10 Scott Hitchner	Maintenance Supervisor	40			X				28,891	131,618						131,921
11									8,133	109,041						119,494
12										0						131,618
13										0						109,041
14										0						0
15										0						0
Total:										\$ 575,099	\$ -	\$ -	\$ -	\$ 98,036	\$ 6,730	\$ 749,480

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

	# of Covered Members (Medical & Rx)	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	12	\$ 12,320	\$ 147,834	10	\$ 11,460	\$ 114,600	\$ 33,234	29.0%
Parent & Child	7	\$ 21,827	152,788	7	20,304	142,128	10,660	7.5%
Employee & Spouse (or Partner)	4	\$ 26,071	104,284	4	24,252	97,008	7,276	7.5%
Family	24	\$ 36,404	873,691	23	33,864	778,872	94,819	12.2%
Employee Cost Sharing Contribution (enter as negative -)			(251,566)			(234,015)	(17,551)	7.5%
Subtotal	47		1,027,030	44		898,593	128,437	14.3%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
GRAND TOTAL	47		\$ 1,027,030	44		\$ 898,593	\$ 128,437	14.3%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
No	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

Complete the below table for the Authority's accrued liability for compensated absences.
X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)			
			Approved Labor Agreement	Resolution	Individual Employment Agreement	
UNION CONTRACT	527.65	119,570	X			
NON UNION	98.38	38,942		X		
EMPLOYEE CONTRACT	57.03	19,634			X	
Total liability for accumulated compensated absences at beginning of current year		\$ 178,146				

The total Amount Should agree to most recently issued audit report for the Authority

**MT. HOLLY M.U.A.
SCHEDULE OF VACATION/SICK ACCRUALS
FOR THE YEAR ENDING 12/31/15**

Emp#	Last	First	Hourly Rate	Vacation & Personal Hours Bal as of 12/31/15	Vacation Hours In \$Dollars	Sick Hours Bal as of 12/31/15	Sick Hours In \$Dollars	50% Sick Hours Not to Exceed \$7500/10K	Total Days	Total Value
2047	Maybury	Robert	51.18	310.98	15,916.47	280.54	7,434.92	3,717.46	57.03	19,633.93
Total Employment Contract Employees					15,916.47			3,717.46	57.03	19,633.93
1004	Cox	Sherill	35.31	15.50	547.31	476.28	8,408.72			547.31
1008	Niclot	Michelle	43.27	16.00	692.32				1.94	692.32
1001	Boylington	Brandy	20.19	4.31	87.02	11.79	119.02		2.00	87.02
1006	Ciocca	Maureen	31.07	259.49	8,062.35	898.32	13,955.40		32.44	8,062.35
1013	Regan	Meghan	15.39	10.01	154.05	12.09	93.03		1.25	154.05
1021	Wuert	Cheryl	31.94	55.71	1,779.38	21.43	342.24		6.66	1,779.38
2031	Hervey	Joel	52.30	38.70	2,024.01	206.11	5,389.78	2,694.89	17.72	4,718.90
2068	Stagliano	Anthony	52.03	155.13	8,071.41	582.56	15,155.30		19.39	8,071.41
2010	Connors	John	31.00	186.75	5,789.25	558.27	8,653.19		23.34	5,789.25
2036	Holba	Adam	34.11	43.37	1,479.35	28.51	486.24		5.42	1,479.35
2049	McGuire	Patricia	22.44	120.31	2,699.76	103.66	1,163.07		15.04	2,699.76
1018	Swan	Jill	19.94	42.40	845.46	52.77	526.12		5.30	845.46
5010	Reich	David	41.28	97.28	4,015.72	166.38	3,434.08		12.16	4,015.72
Total Non-Union Employees					36,247.38			2,694.89	98.38	38,942.27
2033	Johnson	Michael	20.62	6.65	141.25	29.71	308.31		0.86	141.25
2002	Bierschmitt	James	21.37	73.30	1,566.42	(107.99)	(1,153.23)		9.16	1,566.42
2005	Bryan	Leighton	38.81	193.34	7,561.15	126.71	2,458.81		24.42	7,561.15
2008	Casero	Justin	22.19	34.45	764.45	104.41	1,158.43		4.31	764.45
2011	Costello	Wayne	26.84	107.81	2,893.62	315.86	4,238.84		13.48	2,893.62
2012	Davis	Galen	16.42	15.40	252.87	18.60	152.71		1.93	252.87
2016	Desiva	Anthony	25.81	114.87	2,964.79	29.23	377.21		14.36	2,964.79
2021	Draper	Chadwick	26.84	120.69	3,239.32	176.39	2,387.15		15.09	3,239.32
2019	Fisher	Anthony	35.18	119.45	4,202.25	277.21	4,876.12		14.93	4,202.25
2025	Gaskill	Wayne	25.81	165.14	4,262.26	240.69	3,106.10		20.84	4,262.26
2034	Hitchner	Scott	37.87	4.34	164.36	(17.57)	(332.69)		0.54	164.36
2041	Jones	Donald	34.11	72.18	2,462.06	179.41	3,059.84		9.02	2,462.06
2039	Jones	Henry	25.81	68.69	1,772.89	51.04	658.67		8.59	1,772.89
2043	Lingle	Russell III	34.11	244.33	8,334.10	84.26	1,437.05	718.53	35.81	9,052.62
2045	Lingle	Russell IV	34.11	96.04	3,275.92	95.75	1,633.02		12.01	3,275.92
2046	Lore	Albert	35.18	39.29	1,362.22	25.15	442.39		4.91	1,362.22
2044	Maybury	Craig	35.18	51.91	1,826.19	19.52	343.36		6.49	1,826.19
2052	Minor	David	25.81	90.83	2,344.32	161.21	2,080.42		11.35	2,344.32
2057	Norkis	William	31.49	49.62	1,562.53	12.83	202.01		6.20	1,562.53
2060	Ondusko	Carl	24.00	33.81	811.44	22.89	274.68		4.23	811.44
2062	Richardson	Eric	19.20	54.31	1,042.75	14.54	138.58		6.79	1,042.75
2067	Solka	George	34.11	37.53	1,280.15	126.18	2,152.00		5.96	1,280.15
2066	Swan	John	25.81	47.68	1,230.62	162.04	2,091.13		5.96	1,230.62
2076	Wisniewski	John	25.81	159.27	4,110.76	138.84	1,791.73		19.91	4,110.76
2078	Yantis	Alan	21.37	120.32	2,571.24	109.13	1,166.05		15.04	2,571.24
3050	Arango	Jacqueline	29.83	143.22	4,272.25	100.62	1,500.75		17.90	4,272.25
3006	Crispi	Diane	32.52	195.74	6,397.98	749.93	12,193.86		24.12	6,397.98
2024	Gaskill	Joseph Jr	30.57	192.93	5,897.87	184.26	2,816.41		27.33	5,897.87
8070	Rabeau	Chris	29.83	218.60	6,520.84	268.84	3,960.60		127.15	6,520.84
2007	Cain	William	22.19	5.73	127.15	0.97	10.76		0.72	127.15
2009	Coleman	David	20.62	69.18	1,426.49	116.76	1,203.80		8.65	1,426.49
4004	Corn	Jason	35.39	200.28	7,087.91	994.03	17,589.36		25.04	7,087.91
2048	Lutes	James	25.81	16.26	419.67	38.52	497.10		2.03	419.67
2064	Roberts	Mark	25.81	232.45	5,999.53	322.34	4,159.80		29.06	5,999.53
2074	Roberts	Gregory	25.81	161.53	4,169.09	341.55	4,407.70		20.19	4,169.09
2077	Young	Robert	35.39	200.37	7,091.08	836.55	14,802.75	7,401.38	77.33	14,492.47
Total Union Employees					111,449.82			8,119.90	527.65	119,569.72
Grand Total All Employees					163,613.67			14,532.25	683.05	178,145.92

Schedule of Shared Service Agreements

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2017

to

December 31, 2017

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

2017 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period
January 1, 2017 to December 31, 2017
Mount Holly Municipal Utilities Authority

REVENUES	FY 2017 Proposed Budget					FY 2016 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations		
Total Operating Revenues	\$ 13,927,250	\$ -	\$ -	\$ -	\$ -	\$ 13,927,250	\$ 14,097,250	\$ (170,000)	-1.2%
Total Non-Operating Revenues	10,750	-	-	-	-	10,750	10,750	-	0.0%
Total Anticipated Revenues	13,938,000	-	-	-	-	13,938,000	14,108,000	(170,000)	-1.2%
APPROPRIATIONS									
Total Administration	1,769,965	-	-	-	-	1,769,965	1,715,335	54,630	3.2%
Total Cost of Providing Services	7,527,806	-	-	-	-	7,527,806	7,355,635	172,171	2.3%
Total Principal Payments on Debt Service in Lieu of Depreciation	2,147,021	-	-	-	-	2,147,021	2,620,157	(473,136)	-18.1%
Total Operating Appropriations	11,444,792	-	-	-	-	11,444,792	11,691,127	(246,335)	-2.1%
Total Interest Payments on Debt	1,281,208	-	-	-	-	1,281,208	1,388,229	(107,021)	-7.7%
Total Other Non-Operating Appropriations	1,553,000	-	-	-	-	1,553,000	1,840,000	(287,000)	-15.6%
Total Non-Operating Appropriations	2,834,208	-	-	-	-	2,834,208	3,228,229	(394,021)	-12.2%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	14,279,000	-	-	-	-	14,279,000	14,919,356	(640,356)	-4.3%
Less: Total Unrestricted Net Position Utilized	341,000	-	-	-	-	341,000	811,356	(470,356)	-58.0%
Net Total Appropriations	13,938,000	-	-	-	-	13,938,000	14,108,000	(170,000)	-1.2%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

FY 2017 Proposed Budget							FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	9,235,815						\$ 9,235,815	\$ -	0.0%
Business/Commercial	1,795,045						1,795,045	-	0.0%
Industrial	348,544						348,544	-	0.0%
Intergovernmental	588,565						588,565	-	0.0%
Other	453,031						453,031	-	0.0%
Total Service Charges	12,421,000	-	-	-	-	-	12,421,000	-	0.0%
<i>Connection Fees</i>									
Residential	350,000						350,000	-	0.0%
Business/Commercial	50,000						50,000	-	0.0%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	400,000	-	-	-	-	-	400,000	-	0.0%
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Bulk Waste	924,000						924,000	1,094,000	(170,000) -15.5%
Gas Reimbursement	75,000						75,000	75,000	- 0.0%
Miscellaneous	63,750						63,750	63,750	- 0.0%
Rental Income	43,500						43,500	43,500	- 0.0%
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	1,106,250	-	-	-	-	-	1,106,250	1,276,250	(170,000) -13.3%
Total Operating Revenues	13,927,250	-	-	-	-	-	13,927,250	14,097,250	(170,000) -1.2%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	10,750						10,750	10,750	- 0.0%
Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Interest	10,750	-	-	-	-	-	10,750	10,750	- 0.0%
Total Non-Operating Revenues	10,750	-	-	-	-	-	10,750	10,750	- 0.0%
TOTAL ANTICIPATED REVENUES	\$ 13,938,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,938,000	\$ 14,108,000	\$ (170,000) -1.2%

Prior Year Adopted Revenue Schedule

Mount Holly Municipal Utilities Authority

FY 2016 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	\$ 9,235,815						\$ 9,235,815
Business/Commercial	1,795,045						1,795,045
Industrial	348,544						348,544
Intergovernmental	588,565						588,565
Other	453,031						453,031
Total Service Charges	12,421,000	-	-	-	-	-	12,421,000
<i>Connection Fees</i>							
Residential	350,000						350,000
Business/Commercial	50,000						50,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	400,000	-	-	-	-	-	400,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Bulk Waste	1,094,000						1,094,000
Gas Reimbursement	75,000						75,000
Miscellaneous	63,750						63,750
Rental Income	43,500						43,500
							-
							-
							-
							-
							-
							-
Total Other Revenue	1,276,250	-	-	-	-	-	1,276,250
Total Operating Revenues	14,097,250	-	-	-	-	-	14,097,250
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned	10,750						10,750
Penalties							-
Other							-
Total Interest	10,750	-	-	-	-	-	10,750
Other Non-Operating Revenues	10,750	-	-	-	-	-	10,750
Total Non-Operating Revenues	10,750	-	-	-	-	-	10,750
TOTAL ANTICIPATED REVENUES	\$ 14,108,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,108,000

Appropriations Schedule

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

	FY 2017 Proposed Budget						FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 627,500						\$ 627,500	\$ 627,500	\$ -
Fringe Benefits	521,715						521,715	490,335	31,380
Total Administration - Personnel	1,149,215	-	-	-	-	-	1,149,215	1,117,835	31,380
<i>Administration - Other (List)</i>									
Other Expense - See Attached	620,750						620,750	597,500	23,250
Type in Description							-	-	-
Type in Description							-	-	-
Type in Description							-	-	-
Miscellaneous Administration*							-	-	-
Total Administration - Other	620,750	-	-	-	-	-	620,750	597,500	23,250
Total Administration	1,769,965	-	-	-	-	-	1,769,965	1,715,335	54,630
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	3,257,812						3,257,812	3,201,100	56,712
Fringe Benefits	1,664,694						1,664,694	1,561,235	103,459
Total COPS - Personnel	4,922,506	-	-	-	-	-	4,922,506	4,762,335	160,171
<i>Cost of Providing Services - Other (List)</i>									
Other Expense - See Attached	2,605,300						2,605,300	2,593,300	12,000
Type in Description							-	-	-
Type in Description							-	-	-
Type in Description							-	-	-
Miscellaneous COPS*							-	-	-
Total COPS - Other	2,605,300	-	-	-	-	-	2,605,300	2,593,300	12,000
Total Cost of Providing Services	7,527,806	-	-	-	-	-	7,527,806	7,355,635	172,171
Total Principal Payments on Debt Service in Lieu of Depreciation	2,147,021	-	-	-	-	-	2,147,021	2,620,157	(473,136)
Total Operating Appropriations	11,444,792	-	-	-	-	-	11,444,792	11,691,127	(246,335)
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	1,281,208	-	-	-	-	-	1,281,208	1,388,229	(107,021)
Operations & Maintenance Reserve							-	-	-
Renewal & Replacement Reserve	1,212,000						1,212,000	1,158,000	54,000
Municipality/County Appropriation	341,000						341,000	341,000	-
Other Reserves							-	341,000	(341,000)
Total Non-Operating Appropriations	2,834,208	-	-	-	-	-	2,834,208	3,228,229	(394,021)
TOTAL APPROPRIATIONS	14,279,000	-	-	-	-	-	14,279,000	14,919,356	(640,356)
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	14,279,000	-	-	-	-	-	14,279,000	14,919,356	(640,356)
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	341,000	-	-	-	-	-	341,000	341,000	-
Other							-	470,356	(470,356)
Total Unrestricted Net Position Utilized	341,000	-	-	-	-	-	341,000	811,356	(470,356)
TOTAL NET APPROPRIATIONS	\$ 13,938,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,938,000	\$ 14,108,000	\$ (170,000)

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 572,239.60 \$ - \$ - \$ - \$ - \$ - \$ - \$ 572,239.60

2016 Appropriation Schedule

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

Account Description	2016 Adopted Budget	2017 Proposed Budget	\$ Increase (Decrease) Proposed vs. Adopted	
			Dollar	Percentage
Total Admin Salaries & Wages	627,500	627,500	-	0.00%
Total Payroll Taxes & PERS	180,000 \$	190,000 \$	10,000	5.56%
Total Admin Health Insurance	310,335	331,715	21,380	6.89%
Total Admin Employee Benefits	490,335	521,715	31,380	6.40%
Total Business Insurance	270,000	290,250	20,250	7.50%
Total Admin Professional Service	145,500	148,500	3,000	2.06%
Total Admin Utilities Exp / Bank Fees	49,000	49,000	-	0.00%
Total Admin Repair & Maintenance	5,000	5,000	-	0.00%
Total Admin Office Supplies Expense	15,000	15,000	0	0.00%
Total Admin Equip Expense	25,000	25,000	0	0.00%
Total Admin Other Expenses	56,000	56,000	0	0.00%
Total Postage Expense	32,000	32,000	-	0.00%
Total Admin Other Expense	597,500	620,750	23,250	3.89%
Total Admin Expense	1,715,335	1,769,965	54,630	3.18%
Total Plant Salary and Wage Expense	2,325,600	2,372,112	46,512	2.00%
Total Payroll Taxes & PERS	540,000	575,000	35,000	6.48%
Total Plant Health Insurance Expense	738,636	788,345	49,709	6.73%
Total Plant Professional Service	95,000	95,000	-	0.00%
Total Business Insurance	-	-	-	#DIV/0!
Total Plant Utilities Expense	652,500	652,500	0	0.00%
Total Repairs and Maintenance	120,000	120,000	0	0.00%
Total Plant Supplies Expense	119,500	119,500	0	0.00%
Total Plant Misc Office / Janitorial Expense	43,750	43,750	-	0.00%
Total Plant Other Expense	50,500	50,500	-	0.00%
Total Plant Advertising	1,000	1,000	-	0.00%
Total Plant Treatment Materials	228,500	223,500	(5,000)	-2.19%
Total Sludge / Grit Disposal	615,000	615,000	-	0.00%
Total Penalties & Fines	0	0	-	0.00%
Total Plant Expenditures	5,529,986	5,656,207	126,221	2.28%
Total Lab Salaries and Wages Expense	285,000	290,700	5,700	2.00%
Total Lab Health Insurance Expense	90,900	96,900	6,000	6.60%
Total Lab Professional Service Expense	25,000	25,000	0	0.00%
Total Lab Utility Expense	0	0	-	0.00%
Total Repair and Maintenance Expense	13,500	13,500	-	0.00%
Total Lab Supplies Expense	30,500	30,500	-	0.00%
Total Lab Equipment	2,250	2,250	-	0.00%
Total Lab Other Expenses	2,550	2,550	0	0.00%
Total Lab Advertising	0	0	-	0.00%
Total Lab Expenditures	449,700	461,400	11,700	2.60%
Total Collection Sys Salary and Wages Expense	500,000 \$	500,000	-	0.00%
Total Collection Health Insurance Expense	157,800	168,300	10,500	6.65%
Total Collection Sys Professional Service Expense	50,000	50,000	0	0.00%
Total Collection Sys Utility Expense	342,000	342,000	-	0.00%
Total Collection Sys R&M	94,500	94,500	0	0.00%

2016 Appropriation Schedule

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

Account Description	2016 Adopted Budget	2017 Proposed Budget	\$ Increase (Decrease) Proposed vs. Adopted	
			Dollar	Percentage
Total Collection Sys Supplies Expense	22,000	22,000	0	0.00%
Total Collection Sys Equipment Expense	15,500	15,500	-	0.00%
Total Collection Sys Other Expenses	7,000	7,000	0	0.00%
Total Collection Sys Advertising	0	0	-	0.00%
Total Collection Sys Treatment Materials	60,000	77,000	17,000	28.33%
Total Coll Sys Expenditures	1,248,800	1,276,300	27,500	2.20%
Total Ind Salaries & Wages Expense	90,500	95,000	4,500	4.97%
Total Ind Health Insurance Expense	33,899	36,149	2,250	6.64%
Total Ind Professional Service	0	0	-	0.00%
Total Ind Utility Expense	500	500	0	0.00%
Total Ind Repair & Maintenance Expense	0	0	-	0.00%
Total Ind Supplies Expense	0	0	-	0.00%
Total Ind Equipment	0	0	-	0.00%
Total Ind Other Expenses	2,000	2,000	0	0.00%
Total Ind Advertising	250	250	-	0.00%
Total Ind Expenditures	127,149	133,899	6,750	5.31%
Total Cost of Providing Services - Salaries and Wages	3,201,100	3,257,812	56,712	1.77%
Total Cost of Providing Services - Employee Benefits	1,561,235	1,664,694	103,459	6.63%
Total Cost of Providing Services - Other Expenses	2,593,300	2,605,300	12,000	0.46%
Total Cost of Providing Services	7,355,635	7,527,806	172,171	2.34%
Debt Service Interest - Bonds	1,388,229	1,281,208	(107,021)	-7.71%
Debt Service Principal	2,620,157	2,147,021	(473,136)	-18.06%
R&R Reserves	1,158,000	1,212,000	54,000	4.66%
Other Reserves	341,000	-	(341,000)	-100.00%
Total Municipality/County Appropriation	341,000	341,000	-	0.00%
Total Expenditures	14,919,356 \$	14,279,000	(640,356)	-4.29%

Prior Year Adopted Appropriations Schedule

Mount Holly Municipal Utilities Authority

FY 2016 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 627,500						\$ 627,500
Fringe Benefits	490,335						490,335
Total Administration - Personnel	1,117,835	-	-	-	-	-	1,117,835
<i>Administration - Other (List)</i>							
Other Expenses	597,500						597,500
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	597,500	-	-	-	-	-	597,500
Total Administration	1,715,335	-	-	-	-	-	1,715,335
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	3,201,100						3,201,100
Fringe Benefits	1,561,235						1,561,235
Total COPS - Personnel	4,762,335	-	-	-	-	-	4,762,335
<i>Cost of Providing Services - Other (List)</i>							
Other COPS Expense	2,593,300						2,593,300
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	2,593,300	-	-	-	-	-	2,593,300
Total Cost of Providing Services	7,355,635	-	-	-	-	-	7,355,635
Total Principal Payments on Debt Service in Lieu of Depreciation	2,620,157	-	-	-	-	-	2,620,157
Total Operating Appropriations	11,691,127	-	-	-	-	-	11,691,127
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	1,388,229	-	-	-	-	-	1,388,229
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	1,158,000						1,158,000
Municipality/County Appropriation	341,000						341,000
Other Reserves	341,000						341,000
Total Non-Operating Appropriations	3,228,229	-	-	-	-	-	3,228,229
TOTAL APPROPRIATIONS	14,919,356	-	-	-	-	-	14,919,356
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	14,919,356	-	-	-	-	-	14,919,356
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	341,000	-	-	-	-	-	341,000
Other	470,356						470,356
Total Unrestricted Net Position Utilized	811,356	-	-	-	-	-	811,356
TOTAL NET APPROPRIATIONS	\$ 14,108,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,108,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 584,556.35 \$ - \$ - \$ - \$ - \$ - \$ - \$ 584,556.35

Debt Service Schedule - Principal

If Authority has no debt X this box

Mount Holly Municipal Utilities Authority

	Adopted Budget Year 2016	Proposed Budget Year 2017	Fiscal Year Ending in					Thereafter	Total Principal Outstanding
			2018	2019	2020	2021	2022		
Sewer									
Existing Debt - See Attached									
Loan/Summit Energy	\$ 2,611,340	\$ 2,138,232	\$ 1,795,556	\$ 1,845,908	\$ 1,899,502	\$ 1,956,075	\$ 2,010,913	\$ 22,451,054	\$ 34,097,240
Type in Issue Name	8,817	8,789	8,811	8,833	8,855				35,288
Type in Issue Name									
Total Principal	2,620,157	2,147,021	1,804,367	1,854,741	1,908,357	1,956,075	2,010,913	22,451,054	34,132,528
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
TOTAL PRINCIPAL ALL OPERATIONS	\$ 2,620,157	\$ 2,147,021	\$ 1,804,367	\$ 1,854,741	\$ 1,908,357	\$ 1,956,075	\$ 2,010,913	\$ 22,451,054	\$ 34,132,528

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's	Fitch	Standard & Poor's
Year of Last Rating	A2 from A1		A+ from AA-
	12/7/2012		12/28/2012

Mount Holly Municipal Utilities Authority

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F-7

MOUNT HOLLY MUA

TOTAL REMAINING

Net Position Reconciliation

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

FY 2017 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 24,947,858						\$ 24,947,858
Less: Invested in Capital Assets, Net of Related Debt (1)	17,569,384						17,569,384
Less: Restricted for Debt Service Reserve (1)	3,999,415						3,999,415
Less: Other Restricted Net Position (1)	6,819,811						6,819,811
Total Unrestricted Net Position (1)	(3,440,752)						(3,440,752)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	11,036,397						11,036,397
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	182,224						182,224
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	7,777,869						7,777,869
Unrestricted Net Position Utilized to Balance Proposed Budget	-						-
Unrestricted Net Position Utilized in Proposed Capital Budget	-						-
Appropriation to Municipality/County (3)	341,000						341,000
Total Unrestricted Net Position Utilized in Proposed Budget	341,000						341,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ 7,436,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,436,869

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit.

including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2017
MOUNT HOLLY
MUNICIPAL
UTILITIES
AUTHORITY


CAPITAL
BUDGET/
PROGRAM

2017 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

[] It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Mount Holly Municipal Utilities Authority, on the 13th day of October, 2016.

Officer's Signature:			
Name:	Bob Maybury		
Title:	Executive Director		
Address:	1 Park Drive, PO Box 486 Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mayburyb@mhmu.com		

2017 CAPITAL BUDGET/PROGRAM MESSAGE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The proposed capital projects will be financed through the Renewal & Replacement reserve and Net Position. A rate increase may be necessary in the future.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Add additional sheets if necessary.

Proposed Capital Budget

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
See Attached Schedule	\$ 1,212,000		\$ 1,212,000			
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	1,212,000	-	1,212,000	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 1,212,000	\$ -	\$ 1,212,000	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

2016 Proposed Capital Budget
Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

<u>Project</u>	<u>Funding Sources</u>				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants
Office PC/Terminal Replacements	\$ 5,000		\$ 5,000		
Plant PC/Terminal Replacements	5,000		5,000		
Replace Routers and add additional security features (office)	8,000		8,000		
Install on-demand hot water system for Polymer room	8,000		8,000		
Install Electric over Hydraulic Lift for Vehicle Service	8,000		8,000		
Spray-Coat Concrete Lining in (4) Gravity Sewer Manholes in Hainesport Township	10,000		10,000		
Replace Plant Gator	10,000		10,000		
Office Virtual Host Server	15,000		15,000		
Plant Virtual Host Server	15,000		15,000		
Replace Microwave TS % Analyzer & Incunator	18,000		18,000		
Purchase 20 KW Generator & Transfer Switch for Station 211	20,000		20,000		
Replace Wood Decking around Modular Buildings	25,000		25,000		
Replace windows & doors in Zimpro Building	30,000		30,000		
Replace Hyrda-tech Pump	30,000		30,000		
Replace Lab Cabinets & Counter tops at Rancocas Road	35,000		35,000		
Replace 30 year old 100 kw generator for emergency use at pump stations	70,000		70,000		
Install Security Gate system at Rancocas Road	75,000		75,000		
Permit Study	75,000		75,000		
Repair of Replace Damaged Gravity Sewer Mains	100,000		100,000		
Contract ARC Flash Assessment on Pump Stations	105,000		105,000		
Install Grinders in 3 pump stations to eliminate barscreen baskets	120,000		120,000		
Replace Generator A at Rancocas	125,000		125,000		
Repair & Slip Line 8,000 ft of Gravity Sewer	300,000		300,000		
	\$ 1,212,000	\$ -	\$ 1,212,000	\$ -	\$ -

5 Year Capital Improvement Plan

Mount Holly Municipal Utilities Authority

For the Period January 1, 2017 to December 31, 2017

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2017	2018	2019	2020	2021	2022
<i>Sewer</i>							
See Attached Schedule	\$ 23,756,299	\$ 1,212,000	\$ 1,623,000	\$ 1,096,000	\$ 1,385,000	\$ 1,715,000	\$ 16,725,299
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	23,756,299	1,212,000	1,623,000	1,096,000	1,385,000	1,715,000	16,725,299
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 23,756,299	\$ 1,212,000	\$ 1,623,000	\$ 1,096,000	\$ 1,385,000	\$ 1,715,000	\$ 16,725,299

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**5 Year Capital Improvement Plan
Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017**

Project	Estimated Total Cost	Fiscal Year Beginning in				
		Current Year Proposed Budget	2018	2019	2020	2021
Office PC/terminal Replacements	\$ 20,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Plant PC/terminal Replacements	20,000	5,000	5,000	5,000	5,000	
Replace Routers and add additional security features (office)	8,000	8,000				
Install on-demand hot water system for Polymer room	8,000	8,000				
Install Electric over Hydraulic Lift for Vehicle Service	8,000	8,000				
Spray-Coat Concrete Lining in (4) Gravity Sewer Manholes in Hainesport Township	10,000	10,000				
Replace Plant Gator	10,000	10,000				
Office Virtual Host Server	15,000	15,000				
Plant Virtual Host Server	15,000	15,000				
Replace Microwave TS % Analyzer & Incubator	18,000	18,000				
Purchase 20 KW Generator & Transfer Switch for Station 211	20,000	20,000				
Replace Wood Decking around Modular Buildings	25,000	25,000				
Replace Windows & doors in Zimpro Building	30,000	30,000				
Replace Hyda-tech Pump	30,000	30,000				
Replace Lab Cabinets & Counter tops at Rancocas Road	30,000	30,000				
Replace 30 year old 100 kw generator for emergency use at pump stations	35,000	35,000				
Install Security Gate system at Rancocas Road	70,000	70,000				
Permit Study	75,000	75,000				
Repair of Replace Damaged Gravity Sewer Mains	75,000	75,000				
Contract ARC Flash Assessment on Pump Stations	1,600,000	100,000	300,000	300,000	300,000	300,000
Install Grinders in 3 pump stations to eliminate barscreen baskets	105,000	105,000				
Replace Generator A at Rancocas	120,000	120,000				
Repair & Slip Line 8,000 ft of Gravity Sewer	125,000	125,000				
Replace Zimpro overhead door	300,000	300,000				
Replace AD1 Server (Plant)	5,000		5,000			
Replace Technician Gator	8,000		8,000			
Replace two Drainage Sump Pumps	10,000		10,000			
Replace Madison Avenue fence & gates	10,000		10,000			
Repave sidewalks at Rancocas Plant	20,000		20,000			
Install SPCC area around Generator C	30,000		30,000			
Pave Rancocas Road parking lot	30,000		30,000			
Replace Truck #55 with 1 ton utility body with Autocrane	70,000		30,000	40,000		
Replace Generator B at Rancocas	65,000		65,000			
Hollybrook Pump Station #208 Replacement	75,000		75,000			
Purchase & Install pre-engineered Storage Building at Maple Avenue	1,080,000		80,000			1,000,000
Demolish Oxidized Sludge Storage Tank	135,000		135,000			
Replace 1987 Vector with New Vector w/Positive Displacement Blower	175,000		175,000			
UV System	240,000		240,000			
Install 6 new manholes to remove excessive runs or access tee's or junctions	2,000,000		400,000	400,000	400,000	400,000
Repave Worn areas at Rancocas Road Site	30,000		30,000			
Replace Laser Jet Printers (Plant)	100,000		100,000			
Replace Laser Jet Printers (office)	3,000		3,000			
Replace Office & Plant back-up tapes	3,000		3,000			
Re-purpose Spent Carbon Thickener Tank	10,000		10,000			
Re-purpose Spent Carbon Tank	25,000		25,000			
Demolish Plant No. 1 Intermediate Clarifier	25,000		25,000			
Purchase and Install 1,000 scfm blower for Surge Tank #1	150,000		150,000			
Replace Generator & ATS at Pump Station 202	10,000					
Demolish Chimney at Tech Shop	30,000					
Redesign & Install properly sized return Sludge & Waste Sludge at Rancocas	60,000					
Demolish Plant No 1. Primary Clarifier	125,000					
Convert to Remote Second Water Meter Reading System	200,000					
Install siding on the Collection System office at Maple Avenue	250,000					
Replace Rancocas Road Lab Oven/Furnace	15,000					
	3,500					
					10,000	
					30,000	
					60,000	
					125,000	
					200,000	
					250,000	
					250,000	
					15,000	15,000
						3,500

5 Year Capital Improvement Plan

Project

5 Year Capital Improvement Plan Funding Sources

Mount Holly Municipal Utilities Authority

For the Period January 1, 2017 to December 31, 2017

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
See Attached Schedule	\$ 23,756,299		\$ 23,756,299			
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	23,756,299	-	23,756,299	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 23,756,299	\$ -	\$ 23,756,299	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 23,756,299					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**5 Year Capital Improvement Plan Funding Sources
Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017**

<u>Project</u>	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Office PC/Terminal Replacements	\$ 20,000		\$ 20,000		
Plant PC/Terminal Replacements	20,000		20,000		
Replace Routers and add additional security features (office)	8,000		8,000		
Install on-demand hot water system for Polymer room	8,000		8,000		
Install Electric over Hydraulic Lift for Vehicle Service	8,000		8,000		
Spray-Coat Concrete Lining in (4) Gravity Sewer Manholes in Hainesport Township	10,000		10,000		
Replace Plant Gator	10,000		10,000		
Office Virtual Host Server	15,000		15,000		
Plant Virtual Host Server	15,000		15,000		
Replace Microwave TS % Analyzer & Incubator	18,000		18,000		
Purchase 20 KW Generator & Transfer Switch for Station 211	20,000		20,000		
Replace Wood Decking around Modular Buildings	25,000		25,000		
Replace windows & doors in Zimpro Building	30,000		30,000		
Replace Hyda-tech Pump	30,000		30,000		
Replace Lab Cabinets & Counter tops at Rancocas Road	35,000		35,000		
Replace 30 year old 100 kw generator for emergency use at pump stations	70,000		70,000		
Install Security Gate system at Rancocas Road	75,000		75,000		
Permit Study	75,000		75,000		
Repair of Replace Damaged Gravity Sewer Mains	1,600,000		1,600,000		
Contract ARC Flash Assessment on Pump Stations	105,000		105,000		
Install Grinders in 3 pump stations to eliminate barscreen baskets	120,000		120,000		
Replace Generator A at Rancocas	125,000		125,000		
Repair & Slip Line 8,000 ft of Gravity Sewer	300,000		300,000		
Replace Zimpro overhead door	5,000		5,000		
Replace AD1 Server (Plant)	8,000		8,000		
Replace Technician Gator	10,000		10,000		
Replace two Drainage Sump Pumps	10,000		10,000		
Replace Madison Avenue fence & gates	20,000		20,000		
Repave sidewalks at Rancocas Plant	30,000		30,000		
Install SPCC area around Generator C	30,000		30,000		
Pave Rancocas Road parking lot	70,000		70,000		
Replace Truck #55 with 1 ton utility body with Autocrane	65,000		65,000		
Replace Generator B at Rancocas	75,000		75,000		
HollyBrook Pump Station #208 Replacement	1,080,000		1,080,000		
Purchase & Install pre-engineered Storage Building at Maple Avenue	135,000		135,000		
Demolish Oxidized Sludge Storage Tank	175,000		175,000		
Replace 1987 Vactor with New Vactor w/Positive Displacement Blower	240,000		240,000		
UV System	2,000,000		2,000,000		
Install 6 new manholes to remove excessive runs or access tee's or junctions	30,000		30,000		
Repave Worn areas at Rancocas Road Site	100,000		100,000		
Replace Laser Jet Printers (Plant)	3,000		3,000		
Replace Laser Jet Printers (office)	3,000		3,000		
Replace Office & Plant back-up tapes	10,000		10,000		

5 Year Capital Improvement Plan Funding Sources
Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

	<u>Project</u>	<u>Funding Sources</u>				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
	Re-purpose Spent Carbon Thickener Tank	25,000		25,000		
	Re-purpose Spent Carbon Tank	25,000		25,000		
	Demolish Plant No. 1 Intermediate Clarifier	150,000		150,000		
	Purchase and Install 1,000 scfm blower for Surge Tank #1	10,000		10,000		
	Replace Generator & ATS at Pump Station 202	30,000		30,000		
	Demolish Chimney at Tech Shop	60,000		60,000		
	Redesign & Install properly sized return Sludge & Waste Sludge at Rancocas	125,000		125,000		
	Demolish Plant No 1, Primary Clarifier	200,000		200,000		
	Convert to Remote Second Water Meter Reading System	250,000		250,000		
	Install siding on the Collection System office at Maple Avenue	15,000		15,000		
	Replace Rancocas Raoad Lab Oven/Furnace	3,500		3,500		
	Replace Analytical Balance for Rancocas Road Lab	4,000		4,000		
	Replace MH 321 on Branch Street Mt Holly	12,500		12,500		
	Provide Engineering for Westampton Siphon Upgrade	20,000		20,000		
	Contract ARC Flash Assessment on Rancocas Road WWTP	25,000		25,000		
	Purchase Automated Simplex Strainer w/ manual by pass for Maple Utility Water System	30,000		30,000		
	Replace the 100kw portable generator set with new reliable unit	35,000		35,000		
	Contract ARC Flash Assessment on Maple Avenue WWTP	40,000		40,000		
	Install Stairs to Access Maple Avenue Pump & Blower Building Roof	40,000		40,000		
	Purchase 60ft boom lift for painting & Maintenance of tanks and equipment	45,000		45,000		
	Rehabilitate Plant No.2 Wetwell - Concrete, Electric, Controls, Ventilation	60,000		60,000		
	Rehabilitate Rancocas Road Drainage Sump Pumping Station & Piping	75,000		75,000		
	Replace 325 feet 16 inch ACP Sanitary Sewer Main from MH E108 to MH E101	90,000		90,000		
	Replace 306-feet, 8-inch, VCP/CIP Sanitary Sewer Main from MH # 742 to MH # 741	90,000		90,000		
	Demolish Plant No. 1 Control Building	150,000		150,000		
	Install CIPP in 767-feet of 24-inch ACP sanitary sewer main	154,000		154,000		
	Install CIPP in 1927-feet of 14-inch ACP sanitary sewer main	212,000		212,000		
	Install CIPP in 2619-feet of 18-inch ACP sanitary sewer main	432,500		432,500		
	Install CIPP in 3234-feet of 16-inch ACP sanitary sewer main	453,000		453,000		
	Rehabilitate Plant No.2 Intermediate Settling Tank - Concrete, Railings, Collector	500,000		500,000		
	Rehabilitate Plant No.2 Primary Settling Tank - Concrete, Railings, Collector, Valves, Electric, Controls	750,000		750,000		
	Rehabilitate Plant No. 3 Secondary Settling Tank No. 1 - Collector, Concrete, Catwalk, Baffles, Electric	850,000		850,000		
	Rehabilitate Plant No. 3 Secondary Settling Tank No. 2 - Collector, Concrete, Catwalk, Baffles, Electric	850,000		850,000		
	Rehab Pump Station 210 to a Submersible Pump Station with Nat Gas Generator, ATS, Grinder	1,250,000		1,250,000		
	Install CIPP in 15479 feet of 12 inch ACP sanitary sewer main	1,253,799		1,253,799		
	Rehab Pump Station 211 to a Submersible Pump Station with Nat Gas Generator, ATS, Grinder, Bypass	1,300,000		1,300,000		
	Upgrade Pump Station 206, New Submersible Pumps, Controls, Nat Gas Gen & ATS, Grinder, Bypass	1,300,000		1,300,000		
	Rehab Pump Station 201, Submersible Pumps, Controls, Nat Gas Gen & ATS, Grinder, Bypass	1,300,000		1,300,000		
	Rehab Pump Station 202, Submersible Pumps, Controls, Nat Gas Gen & ATS, Grinder, Bypass	1,300,000		1,300,000		
	Upgrade Pump Station 204, New Submersible Pumps, Controls, Nat Gas Gen & ATS, Grinder, Bypass	1,300,000		1,300,000		
	Rehab Pump Station 213, Submersible Pumps/VFD, Nat Gas Generator & ATS, Grinder, Bypass, mini Bio-air unit	1,400,000		1,400,000		
		2,000,000		2,000,000		
		\$ 23,756,299	\$ -	\$ 23,756,299	\$ -	\$ -