

To: Mount Holly Municipal Utilities Authority
From: Michael B. Dehoff, Interim Executive Director
Date: August 8, 2024
Subject: Regular Meeting

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday, August 8, 2024 at 6:00 P.M. at 37 Washington Street, Mt. Holly. The agenda for this meeting is as follows:

Roll Call Mr. DiFolco ____, Mr. Banks ____, Mr. Brolo ____, Mr. Jones ____, Mr. Rydarowski ____

Verification of Notice

Pledge of Allegiance

Public Comments on Action Items

Approval of Minutes Regular Meeting Minutes of July 11, 2024

Old Business

New Business

Resolution 2024-86 A resolution of the Mount Holly Municipal Utilities Authority honoring Robert I. Young.

Resolution 2024-87 A resolution of the Mount Holly Municipal Utilities Authority authoring the execution of endorsements.

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2024-80 A resolution approving the operating expenses for the month of July.
- *Resolution 2024-81 A resolution approving the sewer refunds for the month of July.
- *Resolution 2024-82 A resolution approving the expenditures for the month of July from the Escrow Fund.
- *Resolution 2024-83 A resolution approving the expenditures for the month of July from the Improvement Replacement Fund.
- *Resolution 2024-84 A resolution approving S-1NR applications for sewerage service between Mount Holly Municipal Utilities Authority and Ark Landing, LLC in the Township of Lumberton, Block 36 Lot 13.01.
- *Resolution 2024-85 A resolution approving S-2 service agreement between the Mount Holly Municipal Utilities Authority and Ark Landings, LLC for sewerage service at 98 Ark Road, Bld. A. in the Township of Lumberton and further identified as Block 36 Lot 13.01.

- Communications
 - Matters to be presented by the public
 - Report of the Executive Director
 - Report of the Engineer
 - Report of the Operations Superintendent
 - Report of the Safety Director and Special Projects
 - Report of the Solicitor
 - Report of the Finance Administrator/Treasurer
 - Report of the Communication Director
 - Other new business
 - Matters to be presented by the Commissioners
 - Executive Session (Proposed Resolution 2024- ____)
 - Adjournment 1st Motion _____ 2nd Motion _____ Time: __: __ PM
- *Indicates addendum to original agenda**

OPEN PUBLIC MEETINGS ACT STATEMENT

REGULAR MEETING

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier-Post on February 23, 2024. On Monday, August 5, 2024 advanced written notice of meeting was (1) posted and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes of July 11, 2024

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, July 11, 2024 at 6:05 P.M. Vice-Chairman Brolo called the meeting to order with the following roll call:

PRESENT: Mr. Randolph Brolo, Vice-Chairman
Mr. Christopher Banks, Commissioner
Mr. Jason Jones, Commissioner
Mr. James Rydarowski, Commissioner
Mr. Michael B. Dehoff, Interim Executive Director/CFO
Mr. Brian Grant, Technical Assistant to the ED
Ms. Jennifer Rivera, Administration Director & Board Secretary
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Robert Young, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq., The Garty Law Firm
Mr. Jim Logue, Communications Director

ABSENT: Mr. Richard DiFolco, Chairman

Verification of Notice

Interim Executive Director Dehoff verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on February 23, 2024. On Monday, July 8, 2024 advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only

Approval of Regular Meeting Minutes

Commissioner Jones moved for the approval of the regular minutes from the June 13, 2024 meeting. Vice-Chairman Brolo seconded the motion. At the call of the roll the vote was:

Ayes: Vice-Chairman Brolo, Commissioner Jones

Nays:

Absent: Chairman DiFolco

Abstain: Commissioner Banks, Commissioner Rydarowski

Old Business

New Business

Resolution 2024-74 A resolution accepting the audit for fiscal year ending December 31, 2023. Commissioner Rydarowski moved for the approval of Resolution 2024-74. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner Rydarowski, Vice-Chairman Brolo

Nays:

Absent: Chairman DiFolco

Abstain:

Resolution 2024-75 A resolution authorizing the award of Non-Fair and Open Contract 2024-20 for the demolition of the Lumberton Parshall Flume Structure and restoration of the area. Commissioner Rydarowski moved for the approval of Resolution 2024-75. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner Rydarowski, Vice-Chairman Brolo

Nays:

Absent: Chairman DiFolco

Abstain:

Resolution 2024-76 A resolution authorizing the award of Non-Fair and Open Contract 2024-21 for the supply and delivery of one (1) each, Grundfos Solids Handling Dry-Pit Pump and Seal/Over-Temp Relay for the Rancocas Road Wastewater Treatment Plant Commissioner Rydarowski moved for the approval of Resolution 2024-76. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner Rydarowski, Vice-Chairman Brolo

Nays:

Absent: Chairman DiFolco

Abstain:

Resolution 2024-77 A resolution of the Mount Holly Municipal Utilities Authority Appointing Operations Superintendent. Commissioner Rydarowski moved for the approval of Resolution 2024-77. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner Rydarowski, Vice-Chairman Brolo

Nays:

Absent: Chairman DiFolco

Abstain:

Resolution 2024-78 A resolution ratifying the emergency contract for the emergency sewer repair located at the intersection of Walton Road and Jacksonville Road. Commissioner Rydarowski moved for the approval of Resolution 2024-78. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner Rydarowski

Nays:

Absent: Chairman DiFolco

Abstain: Vice-Chairman Brolo

Resolution 2024-79 A resolution approving the release of the Performance Surety Bond for Rancocas Glen Phase 1B-Foundry Boulevard. Commissioner Rydarowski moved for the approval of Resolution 2024-79. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner Rydarowski, Vice-Chairman Brolo

Nays:

Absent: Chairman DiFolco

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

*Resolution 2024-70 A resolution approving the operating expenses for the month of June.

*Resolution 2024-71 A resolution approving the sewer refunds for the month of June.

*Resolution 2024-72 A resolution approving the expenditures for the month of June from the escrow fund.

*Resolution 2024-73 A resolution approving the expenditures for the month of June from the improvement replacement fund.

Commissioner Rydarowski moved for the approval of consent agenda. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner Rydarowski, Vice-Chairman Brolo

Nays:

Absent: Chairman DiFolco

Abstain:

Communications: Interim Executive Director Dehoff stated that Brent Lee, the Authority’s Auditor, is here to give a brief update on the 2023 Audit that was accepted and approved by the Board tonight.

Brent Lee thanked the Board for inventing him to give a brief presentation of the Audit ending December 31, 2023. Mr. Lee gave an opinion of the audit, and it was an unmodified audit, which is the best opinion that could be rendered to the Authority. In addition to the opinion, he noted that the Authority profited about 7 million dollars which is a reasonable and respectable financial condition for the Authority. Stated there were no findings or recommendations for the Authority and everything was in order and stated he had full cooperation of Management and commends them on a good job. Asked if anyone had any questions. There were none.

Matters to be presented by the public

Stone Laraway of Mount Holly recommended that the Authority get microphones so that everyone in the room can hear. Stated it’s not about banter going back and forth, but it’s for the fact that no one can hear what is being said. Stated mostly everyone had their heads down not paying attention to the public and just going through the cycle and it’s rude and disrespectful and to get microphones.

Wayne Gaskill of Mount Holly stated that he is sitting behind Mr. Laraway and can hear everyone just fine.

Maurine Ford of Mount Holly stated that she attended a Pemberton Township meeting last night and one of the items that was tabled was resolution 204-2024. Stated Pemberton Township said they were friends with Mount Holly MUA and they are trying to put a sewer pipeline directly into Mount Holly to service the warehouses that are going up on that side of town. Questioned if anyone knew about it, stating this is the first she is hearing about it. Interim Executive Director Dehoff stated the Authority had a meeting in 2023 and Pemberton Township had come to ask about the sewer service area in the vicinity of the 206 Corridor and a portion of that is in our service

area. Stated they are looking to construct some warehouses in that area. Mr. Dehoff stated he doesn't know of the resolution Ms. Ford is questioning particularly but noted they are in communication with us regarding what they would need. Noted all approvals regarding that project would be on the Mount Holly MUA agenda in the future. Ms. Ford asked if Mount Holly MUA would have their own EPA studies done and not go off of what Browns Mills or the warehouse engineers say. Mr. Dehoff stated that the Authority would have feedback on that, and that they would have to adhere to the Authority Rules and Regulations.

Report of the Executive Director The Report of the Executive Director was received. Mr. Dehoff thanked everyone at the Authority for a great audit. Stated Bob Young, Authority Superintendent, is in attendance and he will be retiring at the end of the month after over 37 years of service with Mount Holly MUA. Stated we will have a formal resolution at the next meeting after he is officially retired. Stated there will be a luncheon coming up and formal invites will be going out.

Report of the Engineer The Report of the Engineer was received.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Mr. Young congratulated Mr. Grant on becoming the new Superintendent upon his retirement. Mr. Grant thanked Mr. Young and congratulated him on his retirement.

Report of the Safety Director and Special Projects The Report of the Safety Director was received.

Report of the Solicitor The report of the Solicitor was received.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received.

Report of the Communication Director The Report of the Communication Director was received.

Other new business None

Matters to be presented by the Commissioners: Commissioner Jones congratulated Mr. Young on his retirement. Commissioner Jones thanked Mr. Young for all his efforts, stating he's been with the Authority for a long time and deserves his retirement and wishes him the best of luck in retirement. Vice-Chairman Brolo congratulated Mr. Young on his retirement and hopes he enjoys his retirement.

Executive Session

Vice-Chairman Brolo moved to adjourn the meeting at 6:17pm. Commissioner Jones seconded the motion.

Ayes: All in favor.

The meeting was adjourned.

**** Indicates addendum to original agenda**

Respectfully submitted,

Jennifer Rivera

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BURLI025 BURLINGTON COUNTY TREASURER									
		24-00739	07/11/24	JUNE GRIT & TRASH	Open	4,326.78	0.00		
		24-00740	07/11/24	JUNE SLUDGE DISPOSAL FEE	Open	48,379.90	0.00		
						<u>52,706.68</u>			
CINTA005 CINTAS CORPORATION									
		24-00673	06/25/24	WORK BOOTS - J. LUTES	Open	141.95	0.00		
		24-00674	06/25/24	UNIFORM RENTAL	Open	224.23	0.00		
		24-00704	07/02/24	UNIFORM RENTAL	Open	224.23	0.00		
		24-00728	07/09/24	UNIFORM RENTAL	Open	226.04	0.00		
		24-00755	07/16/24	UNIFORM RENTAL	Open	224.23	0.00		
		24-00783	07/23/24	UNIFORM RENTAL	Open	224.23	0.00		
						<u>1,264.91</u>			
CITYE005 CITY ELECTRIC SUPPLY CO									
		24-00717	07/08/24	LAMPS	Open	20.00	0.00		
CLOVE005 CLOVERLEAF TOOL CO									
		24-00691	06/28/24	ROOT CUTTER MOTOR	Open	906.91	0.00		
COBUR005 COBURN CHEMICAL, INC.									
		24-00722	07/08/24	MAGNESIUM HYDROXIDE	Open	10,724.92	0.00		
CORN005 JASON CORN									
		24-00770	07/22/24	WORK BOOTS	Open	139.95	0.00		
COURI005 GANNETT PENNSYLVANIA LOCALIQ									
		24-00750	07/15/24	PUBLIC NOTICE	Open	114.10	0.00		
CROSS005 CROSS COUNTRY									
		24-00752	07/16/24	GLOVES - LG & XL, TYVEX SUITS	Open	1,198.36	0.00		
DELVA005 DEL VAL DESIGNS									
		24-00743	07/12/24	RETIREMENT PLAQUE - R. YOUNG	Open	249.00	0.00		
ENVIR045 ENVIRONMENTAL RESOLUTIONS INC.									
		24-00808	08/01/24	ENGINEERING SERVICES	Open	20,943.75	0.00		
EVONI005 EVONIK CORPORATION									
		24-00721	07/08/24	PAA TOTE	Open	2,340.00	0.00		
EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC									
		24-00664	06/24/24	PUMP STATION BIOXIDE	Open	7,249.04	0.00		
		24-00778	07/23/24	PUMP STATION BIOXIDE	Open	6,800.32	0.00		
						<u>14,049.36</u>			
FACTS005 FLEX FACTS									
		24-00813	08/01/24	FSA BILLING	Open	50.00	0.00		
FPALL005 F. PALLANTE									
		24-00812	08/01/24	SEWER REFUND/861 RANOCAS RD	Open	201.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GANNE005 GANNETT NEW YORK/NEW JERSEY									
		24-00745	07/15/24	PUBLIC NOTICE	Open	154.60	0.00		
GAYLE005 GAYLE CORPORATION									
		24-00408	04/18/24	G-R T6C71SC-B PUMP	Open	20,460.27	0.00		
GRAIN005 GRAINGER									
		24-00689	06/27/24	GREASE, RELAYS, THERMINALS	Open	213.79	0.00		
		24-00734	07/10/24	BELT, CONNECTORS,PHOTO CONTROL	Open	368.02	0.00		
		24-00742	07/12/24	BEARING,MOTOR, ,BELT,BOXES,SWIT	Open	316.57	0.00		
		24-00769	07/19/24	RESET BAR,FUSE,BALL VALVE	Open	183.95	0.00		
		24-00795	07/25/24	DIST BLOCK, BUSHING, LUBRICANT	Open	170.73	0.00		
						<u>1,253.06</u>			
HACHC005 HACH COMPANY									
		24-00632	06/13/24	LAB SUPPLIES AND SOLUTIONS	Open	999.25	0.00		
HAIN020 HAINESPORT ENTERPRISES INC.									
		24-00741	07/11/24	HYDRAULIC HOSES	Open	57.22	0.00		
HAWKI015 HAWKINS TECHNOLOGIES, LLC									
		24-00747	07/15/24	COMPUTER HARDWARE/SOFTWARE	Open	6,562.50	0.00		
HOMED005 HOME DEPOT CREDIT SERVICE									
		24-00651	06/19/24	QUICK LINKS,BITS,IMPACT WRENCH	Open	633.66	0.00		
		24-00661	06/20/24	BALL & GATE VALVES,TAPE,CONN	Open	495.64	0.00		
		24-00680	06/25/24	VACUUM FOR PLANT OFFICE	Open	242.96	0.00		
		24-00766	07/19/24	BRAKE CLEANER & AIR FILTERS	Open	78.08	0.00		
						<u>1,450.34</u>			
IMPAC005 IMPAC FLEET									
		24-00821	08/05/24	FUEL PURCHASED	Open	2,586.96	0.00		
INSTI005 INSTITUTE FOR PROF DEVELOPMENT									
		24-00764	07/18/24	WEBINAR REGISTRATION	Open	50.00	0.00		
INTER020 INTERSTATE MOBILE CARE, INC.									
		24-00788	07/25/24	FOLLOWUP AUDIOMETRIC TESTS	Open	80.00	0.00		
KENDA005 KENDALL ELECTRIC, INC.									
		24-00412	04/18/24	ROCKWELL AUTOMATION CONTRACT	Open	9,337.20	0.00		
LOWES005 LOWE'S									
		24-00659	06/20/24	P/S PAINT SUPPLIES,TOILET SEAT	Open	480.23	0.00		
		24-00686	06/27/24	WATER REFILL	Open	22.77	0.00		
						<u>503.00</u>			
MCMAS005 MCMASTER-CARR SUPPLY CO.									
		24-00793	07/25/24	COVER,CARABINER,SUPPORT GRIP	Open	383.08	0.00		
METLI005 METLIFE									
		24-00787	07/24/24	DISABILITY INSURANCE	Open	2,042.79	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MIDDL015	MIDDLESEX WELDING SUPPLY CO. I	24-00757	07/16/24	CYLINDER RENTAL	Open	76.50	0.00		
MIRAC005	MIRACLE CHEMICAL COMPANY	24-00753	07/16/24	SODIUM HYPOCHLORITE	Open	5,098.80	0.00		
MISSI005	MISSION COMMUNICATIONS, LLC	24-00751	07/16/24	SERVICE PACKAGE RENEWAL	Open	3,130.00	0.00		
MOTOR005	A.C. SCHULTES MOTOR &	24-00634	06/13/24	EXHAUST FAN MOTOR	Open	987.00	0.00		
MOUNT020	MOUNT HOLLY TOWNSHIP	24-00744	07/15/24	PORTABLE TOILET/4TH OF JULY	Open	1,585.00	0.00		
NEWJE005	NEW JERSEY AMERICAN WATER	24-00805	07/31/24	NJ AMERICAN WATER CHARGES	Open	2,769.80	0.00		
NJDEP005	NJ DEPARTMENT OF LABOR	24-00773	07/22/24	2023 1ST QTR REIMB BILL	Open	89.48	0.00		
OCONN005	O'CONNORS	24-00774	07/22/24	RETIREMENT FUNCTION	Open	1,132.00	0.00		
ONECA005	ONE CALL CONCEPTS, INC.	24-00724	07/08/24	JUNE MARK OUTS	Open	649.22	0.00		
POSTM005	POSTMASTER	24-00759	07/16/24	MAILING CYCLES 3 2024-3	Open	2,302.22	0.00		
PRECI020	PRECISION DIGITAL CORPORATION	24-00726	07/08/24	PANEL METER	Open	564.93	0.00		
PRIME005	PRIMEPOINT LLC	24-00772	07/22/24	PAYROLL PROCESSING & TIMECLOCK	Open	620.90	0.00		
PSEG0005	PSE&G	24-00762	07/17/24	GAS & ELECTRIC CHARGES	Open	78,154.07	0.00		
PURCH005	PURCHASE POWER	24-00746	07/15/24	POSTAGE FEE REFILL	Open	2,024.75	0.00		
RAYMO005	RAYMOND, COLEMAN, HEINOLD, LLP	24-00820	08/05/24	ATTORNEY FEES - SOLICITOR	Open	4,295.00	0.00		
RICHA005	RICHARD A. ALAIMO ASSOCIATES	24-00803	07/30/24	ENGINEERING SERVICES	Open	15,157.50	0.00		
ROBER105	ROBERT & SUSAN FORCINI	24-00775	07/23/24	SEWER REFUND/46 BEACH DRIVE	Open	19.12	0.00		
RUSSE015	RUSSELL REID INC.	24-00633	06/13/24	SLUDGE, GRIT & TRASH HAUL	Open	9,900.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RUSSE015	RUSSELL REID INC.				Continued				
		24-00733	07/09/24	SLUDGE, GRIT & TRASH HAUL	Open	<u>7,425.00</u>	0.00		
						17,325.00			
SEPSI005	SEPS, INC								
		24-00645	06/18/24	FUME HOODS CERTIFICATION	Open	203.00	0.00		
SOVER005	SOVEREIGN CONSULTING INC.								
		24-00814	08/01/24	PUMP STATION 214 UPGRADES	Open	64,190.00	0.00		
STEVE005	STEVENSON SUPPLY CO. INC.								
		24-00671	06/25/24	WATER FILTERS	Open	242.22	0.00		
SUMMI010	SUMMIT WATER NEXUS, MOUNT HOLL								
		24-00816	08/01/24	SOLAR POWER PURCHASE	Open	10,141.05	0.00		
SWCAE005	SWCA ENVIRONMENTAL CONSULTANTS								
		24-00191	02/22/24	2024 PCB TMDL MONITORING	Open	4,650.00	0.00		
THEGA010	THE GARTY LAW FIRM, LLC								
		24-00800	07/30/24	ATTORNEY FEES/SPECIAL COUNSEL	Open	1,000.00	0.00		
THERM015	THERMCO PRODUCTS								
		24-00683	06/26/24	RECERTIFICATION THERMOMETERS	Open	360.21	0.00		
TOILE005	MR. BOB PORTABLE TOILETS								
		24-00801	07/30/24	PORTABLE TOILET RENTAL	Open	115.00	0.00		
TOWNS010	TOWNSHIP OF MOORESTOWN								
		24-00771	07/22/24	LAUREL CREEK WATER REPORT	Open	368.00	0.00		
TOWNW005	TOWN WEB DESIGN LLC								
		24-00811	08/01/24	WEBSITE HOSTING/MAINTENANCE	Open	2,400.00	0.00		
TREAS025	TREASURER STATE OF N.J.								
		24-00779	07/23/24	WW TREATMENT OPER TRAINING ACC	Open	25.00	0.00		
TRICO005	TRI-COUNTY TERMITE & PEST CONT								
		24-00761	07/17/24	PEST CONTROL	Open	70.70	0.00		
UNITE020	UNITED PARCEL SERVICE								
		24-00687	06/27/24	SHIPPING - THERMCO PRODUCTS	Open	32.97	0.00		
		24-00756	07/16/24	SHIPPING CHARGE	Open	<u>17.44</u>	0.00		
						50.41			
UNIVE010	UNIVERSITY ENTERPRISES, INC								
		24-00790	07/25/24	TEXT BOOKS	Open	1,000.00	0.00		
USABL005	U.S.A. BLUE BOOK								
		24-00690	06/27/24	MANHOLE COVER LIFTER	Open	260.19	0.00		
VEGAA005	VEGA AMERICAS, INC								
		24-00720	07/08/24	VEGAPULS C21 & VEGAMET 341	Open	5,843.07	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VERIZ015 VERIZON									
24-00729	07/09/24	INTERNET SERVICE OFFICE/PLANT	Open	537.00	0.00				
VERIZ035 VERIZON WIRELESS									
24-00730	07/09/24	CELL PHONE BILLING	Open	46.00	0.00				
24-00780	07/23/24	CELL PHONE BILLING	Open	<u>1,205.52</u>	0.00				
				1,251.52					
VERIZ040 VERIZON									
24-00819	08/05/24	GPS/VEHICLE FLEET MONITORING	Open	349.00	0.00				
VISI0005 VISION SERVICE PLAN									
24-00799	07/30/24	VISION INSURANCE	Open	1,269.90	0.00				
YPERS005 Y-PERS, INC.									
24-00679	06/25/24	RAGS, HAND CLEANER FOR MAINT	Open	156.00	0.00				
<hr/>									
Total Purchase Orders:	110	Total P.O. Line Items:	0	Total List Amount:	394,273.28	Total Void Amount:	0.00		

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Total Per Report:	\$394,273.28	A
Add July Payroll:	\$340,457.46	
Less Improvements:	\$(96,780.00)	Resolution 2024-83
Less Sewer Refunds:	\$ (220.12)	Resolution 2024-81
Total Operating Expense:	\$637,730.62	Resolution 2024-80

RESOLUTION 2024-81

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of July are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$220.12

CERTIFICATION

STATE OF NEW JERSEY }

:SS

COUNTY OF BURLINGTON }

I, Jennifer Rivera, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 8th day of August 2024.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA this 8th day of August 2024.

Jennifer Rivera, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Tracking Id Status: Active Budgeted Tracking Report: N
 Account Types: Exp: Y Rev: Y G/L: Y Prj: Y Date Range: 07/12/24 to 08/08/24 Include Items Without Tracking Id: N
 Trans Types: Purchase Order: Y Manual: N Expenditure: N Rev/Cash: N
 PO Status: Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: N Date Type: Received
 Expenditure RaFirst to ZZ-ZZZ-ZZZZ All Years w/Perpetual Class Id Range: First to Last
 Revenue Range: First to ZZ-ZZZ-ZZZZ All Years w/Perpetual
 G/L Range: First to ZZ-ZZZ-ZZZZ All Years
 Project Range: First to Last

Tracking Id Description		Start Date	End Date	Tracking Status				Purch. Date	PO Status
PO#/Trans	Description	Vendor	Charge Account	Quantity	Amount	Type	Date		
SWR REFUND SEWER REFUNDS				Active					
P 24-00775	1 SEWER REFUND/46 BEACH DRIVE	ROBER105 ROBERT & SUSAN FORCINI	01-000-2020	G 1.00	19.12	Other	07/23/24	Rcvd	
P 24-00812	1 SEWER REFUND/861 RANCOCAS ROAD	FPALL005 F. PALLANTE	01-000-2020	G 1.00	201.00	Other	08/01/24	Rcvd	
		01-000-2020 SEWER REFUNDS PAYABLE			Totl: 220.12				
Bid:	0.00	State:	0.00	other:	220.12	Exempt:	0.00	PO Qty:	2.00
					Totl:				220.12
Classification Totals:		Assets: 0.00	Transaction Type Totals:		Purchase Orders: 220.12				
		Liabilities: 220.12			Excludes Void Po: 0.00				
		Revenue: 0.00							
		Expense: 0.00							
		Fund Balance: 0.00							
Total Tracking Ids: 1			Total PO Qty: 2.00	Total Amount: 220.12					
Bid:	0.00	State:	0.00	other:	220.12	Exempt:	0.00		
Classification Totals:		Assets: 0.00	Transaction Type Totals:		Purchase Orders: 220.12				
		Liabilities: 220.12			Excludes Void Po: 0.00				
		Revenue: 0.00							
		Expense: 0.00							
		Fund Balance: 0.00							

RESOLUTION 2024-82
A RESOLUTION APPROVING EXPENDITURES
FROM THE ESCROW FUND

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

Engineering Services		
Richard A. Alaimo Associates:	\$16,935.95	(per attached report)
Environmental Resolutions:	\$ 720.00	(per attached report)

CERTIFICATION

I, Jennifer Rivera, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 8th day of August 2024.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 8th day of August 2024.

Jennifer Rivera, Secretary

Tracking Id Range: ESCROW to ESCROW Vendor Range: First to Last Tracking Id Status: Active Budgeted Tracking Report: N
 Account Types: Exp: Y Rev: Y G/L: Y Prj: Y Date Range: 07/12/24 to 08/08/24 Include Items Without Tracking Id: N
 Trans Types: Purchase Order: Y Manual: N Expenditure: N Rev/Cash: N
 PO Status: Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: N Date Type: Received
 Expenditure RaFirst to ZZ-ZZZ-ZZZZ All Years w/Perpetual Class Id Range: First to Last
 Revenue Range: First to ZZ-ZZZ-ZZZZ All Years w/Perpetual
 G/L Range: First to ZZ-ZZZ-ZZZZ All Years
 Project Range: First to Last

Tracking Id Description		Start Date	End Date	Tracking Status				Purch.	PO		
PO#/Trans	Description	Vendor	Charge Account	Quantity	Amount	Type	Date	Status			
ESCROW	ESCROW PROJECTS			Active							
P 24-00804	1 WELLINGTON FARMS 1-3, 7-8	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000162	P 1.00	602.59	other	07/30/24	Rcvd			
P 24-00804	2 1775 ROUTE 38 DPIF3 ACQUISTION	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000194	P 1.00	2,894.78	other	07/30/24	Rcvd			
P 24-00804	4 WELLINGTON FARMS 4A, 4B 5 & 6	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000205	P 1.00	3,258.04	other	07/30/24	Rcvd			
P 24-00804	3 DESTA HOLDINGS 858 RANOCAS RD	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000208	P 1.00	1,368.75	other	07/30/24	Rcvd			
P 24-00804	5 RTE 206 PEMB SEWER MAINS & PS	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000210	P 1.00	675.00	other	07/30/24	Rcvd			
P 24-00804	7 1517 NJ STATE HWY ROUTE 38	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000213	P 1.00	3,810.54	other	07/30/24	Rcvd			
P 24-00804	8 2554 ROUTE 206	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000214	P 1.00	1,145.00	other	07/30/24	Rcvd			
P 24-00804	9 HAINESPORT FAMILY APTS	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000216	P 1.00	3,181.25	other	07/30/24	Rcvd			
P 24-00807	1 98 ARK ROAD 2024	ENVIR045 ENVIRONMENTAL RESOLUTIONS INC.	0000000218	P 1.00	720.00	other	08/01/24	Rcvd			
Bid:	0.00	State:	0.00	Other:	17,655.95	Exempt:	0.00	PO Qty:	9.00	Totl:	17,655.95

Classification Totals: Assets: 0.00 Transaction Type Totals: Purchase Orders: 17,655.95
 Liabilities: 0.00 Excludes Void Po: 0.00
 Revenue: 0.00
 Expense: 0.00
 Fund Balance: 0.00

Tracking Id Description		Start Date	End Date	Tracking Status					
PO#/Trans	Description	Vendor	Charge Account	Quantity	Amount	Purch. Type	Date	PO Status	
Total Tracking Ids:		1	Total PO Qty:	9.00	Total Amount:	17,655.95			
Bid:	0.00	State:	0.00	other:	17,655.95	Exempt:	0.00		
Classification Totals:	Assets:	0.00	Transaction Type Totals:	Purchase Orders:	17,655.95				
	Liabilities:	0.00		Excludes Void Po:	0.00				
	Revenue:	0.00							
	Expense:	0.00							
	Fund Balance:	0.00							

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Tracking Id Status: Active Budgeted Tracking Report: N
 Account Types: Exp: Y Rev: Y G/L: Y Prj: Y Date Range: 07/12/24 to 08/08/24 Include Items Without Tracking Id: N
 Trans Types: Purchase Order: Y Manual: N Expenditure: N Rev/Cash: N
 PO Status: Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: N Date Type: Received
 Expenditure RaFirst to ZZ-ZZZ-ZZZZ All Years w/Perpetual Class Id Range: First to Last
 Revenue Range: First to ZZ-ZZZ-ZZZZ All Years w/Perpetual
 G/L Range: First to ZZ-ZZZ-ZZZZ All Years
 Project Range: First to Last

Tracking Id Description		Start Date	End Date	Tracking Status				Purch.	PO		
PO#/Trans	Description	Vendor	Charge Account	Quantity	Amount	Type	Date	Status			
RENEWREPLA CAPITAL ITEMS - R&R RESOLUTION				Active							
P 24-00803	2 SLUDGE TANK CONVERSION	RICHA005 RICHARD A. ALAIMO ASSOCIATES	01-010-6303	E 1.00	2,638.75	Other	07/30/24	Rcvd			
P 24-00803	3 HOLLYBROOK PUMPNG STATION	RICHA005 RICHARD A. ALAIMO ASSOCIATES	01-010-6303	E 1.00	12,293.75	Other	07/30/24	Rcvd			
P 24-00808	3 ENGINEERING SERVICE PS #214	ENVIRO45 ENVIRONMENTAL RESOLUTIONS INC.	01-010-6303	E 1.00	6,110.00	Other	08/01/24	Rcvd			
P 24-00808	4 RANCOCAS RD HEADWORKS UPGRADE	ENVIRO45 ENVIRONMENTAL RESOLUTIONS INC.	01-010-6303	E 1.00	11,547.50	Other	08/01/24	Rcvd			
P 24-00814	1 PUMP STATION 214 UPGRADES	SOVER005 SOVEREIGN CONSULTING INC.	01-010-6303	E 1.00	64,190.00	Other	08/01/24	Rcvd			
		01-010-6303 ALLOCTN TO RENEW/RPLCMT-PLANT			Totl: 96,780.00						
Bid:	0.00	State:	0.00	Other:	96,780.00	Exempt:	0.00	PO Qty:	5.00	Totl:	96,780.00
Classification Totals:		Assets:	0.00	Transaction Type Totals:		Purchase Orders:	96,780.00				
		Liabilities:	0.00			Excludes Void Po:	0.00				
		Revenue:	0.00								
		Expense:	96,780.00								
		Fund Balance:	0.00								

Total Tracking Ids: 1 Total PO Qty: 5.00 Total Amount: 96,780.00

Bid: 0.00 State: 0.00 Other: 96,780.00 Exempt: 0.00

Classification Totals:		Assets:	0.00	Transaction Type Totals:		Purchase Orders:	96,780.00
		Liabilities:	0.00			Excludes Void Po:	0.00
		Revenue:	0.00				
		Expense:	96,780.00				
		Fund Balance:	0.00				

RESOLUTION 2024-84

**A RESOLUTION APPROVING S-1NR APPLICATION FOR SEWERAGE SERVICE
BETWEEN MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND ARK LANDING,
LLC IN THE TOWNSHIP OF LUMBERTON
BLOCK 36 LOT 13.01**

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1957, c. 183) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation, and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Ark Landings, LLC; (hereinafter "Applicant") has its address or principal place of business at 365-B New Albany Road, Moorestown, NJ 08057; and

WHEREAS, the Applicant proposes to a 16,762SF Indoor Cannabis Cultivation Facility (hereinafter "Project") on Block 36, Lots 13.01 in the Township of Lumberton; and

WHEREAS, the Applicant has received preliminary approval for the Project from the Township of Pemberton Land Use Board on July 8, 2021; and

WHEREAS, the Applicant has submitted an S-1NR Application for Sewerage Service to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-1NR Application for Sewerage Service are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-1NR Application for Sewerage Service as submitted by the Applicant is hereby approved.

Record Vote				
	AYE	NO	ABSTAIN	ABSENT
Chairman DiFolco				
Commissioner Banks				
Commissioner Brolo				
Commissioner Jones				
Commissioner Rydarowski				

The foregoing is a true copy of a Resolution adopted by the Authority on August 8, 2024.

Jennifer Rivera, Board Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY _____
Richard DiFolco, Chairman

RESOLUTION 2024-85

A RESOLUTION APPROVING S-2 SERVICE AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND ARK LANDINGS, LLC. FOR SEWERAGE SERVICE AT 98 ARK ROAD, BUILDING A IN THE TOWNSHIP OF LUMBERON AND FURTHER IDENTIFIED AS BLOCK 36 LOT 13.01

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1957, c. 183) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, *inter alia*, with the responsibility for the maintenance, operation, and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Ark Landing, LLC.; (hereinafter "Applicant") has its address or principal place of business at 365-B New Albany Road, Moorestown, NJ 08057; and

WHEREAS, the Applicant has submitted an S-2 Sanitary Sewerage Service Agreement to the Authority for consideration; and

WHEREAS, the covenants and conditions contained in the S-2 Service Agreement embody the entire agreement between the Authority and the Applicant and no other agreements exist, except as to any other written agreements between the parties.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-2 Service Agreement between the Authority and Applicant for Sanitary Sewerage Service is hereby approved.

Record Vote				
	AYE	NO	ABSTAIN	ABSENT
Chairman DiFolco				
Commissioner Banks				
Commissioner Brolo				
Commissioner Jones				
Commissioner Rydarowski				

The foregoing is a true copy of a Resolution adopted by the Authority on August 8, 2024.

Jennifer Rivera, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY _____
Richard DiFolco, Chairman

THE MOUNT HOLLY MUNICIPAL UTILITIES

AUTHORITY RESOLUTION 2024-86

WHEREAS, Robert Young was hired by The Mount Holly Sewerage Authority, predecessor to The Mount Holly Municipal Utilities Authority (Authority), on October 22, 1986; and

WHEREAS, Robert Young diligently worked his way up through the Authority’s organization working in Plant Operations and the Collection System Departments all while obtaining NJDEP S4, C4 and N4 licenses along the way; and

WHEREAS, Robert Young was appointed Operations Superintendent of the Authority on October 10, 2019; and

WHEREAS, Robert Young embodied the ideal qualities of an outstanding employee during his career, dedicated numerous years to the maintenance and rehabilitation of our collection system, ensured new development adhered to the Authority rules and regulations, inspired Authority staff to lead by example, and always ensured the Authority facilities were in compliance with the NJDEP; and

WHEREAS, after over thirty-seven years of service to the Mount Holly Municipal Utilities Robert Young retired effective August 1, 2024; and

WHEREAS, The Authority and Robert Young have agreed to terms of an employee retirement agreement; and

WHEREAS, the Authority, its Commissioners and Employees wish to recognize the numerous achievements of Robert Young and to express their appreciation for his dedication to the Authority, its customers, and the Townships serviced over the past thirty-seven plus years; and

NOW, THEREFORE, BE IT RESOLVED this 8th day of August 2024, that Robert Young is hereby recognized and commended for his over thirty-seven years of devoted service to The Mount Holly Municipal Utilities Authority and approves his retirement agreement; and

BE IT FURTHER RESOLVED that the Authority, its Commissioners and Employees wish Robert Young a long, happy and healthy retirement and continued success in his future endeavors.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: _____
Richard DiFolco, Chairman

Attest:

Jennifer Rivera, Secretary

RESOLUTION 2024-87

A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE EXECUTION OF ENDORSEMENTS

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires the endorsements of the Mount Holly Municipal Utilities Authority for all Construction and Discharge and Treatment Works Approval Permit application within the service area of the Mount Holly Municipal Utilities Authority; and

WHEREAS, said endorsement must be in the form of a signature by the authorized official of the Mount Holly Municipal Utilities Authority; and

WHEREAS, Michael B. Dehoff, Interim Executive Director/CFO, is the person responsible for the day-to day operations of the Mount Holly Municipal Utilities Authority; and

WHEREAS, Brian Grant, Operations Superintendent, is the licensed operator of record for the Mount Holly Municipal Utilities Authority; and

WHEREAS; the Mount Holly Municipal Utilities Authority herein intends to authorize both the Interim Executive Director and Operations Superintendent to execute any aforesaid applications which do not result in any financial cost to the Authority.

NOW, THEREFORE, BE IT RESOLVED, that Michael B. Dehoff and Brian Grant are hereby designated as the Authorized officials of the Authority to sign all Construction and Discharge and Treatment Works Approval Permit applications required by NJDEP and endorse same on behalf of the Mount Holly Municipal Utilities Authority.

CERTIFICATION

I, Jennifer Rivera, Secretary of the Mount Holly Municipal Utilities Authority, do hereby CERTIFY the foregoing to be a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof held on August 8, 2024.

IN WITNESS WHERE OF, I have hereunto set my hand and affixed a seal of said Authority this 8th day of August 2024.

Jennifer Rivera, Secretary



**Mount Holly Municipal Utilities Authority
Regular Meeting of the Board of
Commissioners**

August 8, 2024

Executive Director's Report

- **Congratulations Robert Young:** On July 31, 2024, our current Superintendent Robert (Bob) Young concluded his 37 plus year career with the Authority. Bob was an exemplary employee in his time with the Authority and set the example for all those he worked with. Bob was as dedicated an employee one could ask for and continued his hard work up to the last day. Bob will be missed by everyone who had a chance to work with him. On behalf of everyone at the Authority, I'd like to thank Bob for everything he did and wish him the very best in retirement. Congratulations Bob!
- **Sludge Tank Conversion Project:** The project was awarded to BR Welding at our October 12, 2023 meeting after the bid opening on September 28, 2023. Contracts have been signed and a pre-construction meeting was held on November 29, 2023. The contract is for one calendar year but expectations are that it will be completed prior to that time. Notice to proceed was issued to the Contractor in February 2024. Submittals are being received and approved at this time.
- **Rancocas Road Headworks Upgrade:** On February 15, 2024, the Authority approved the proposal received from Environmental Resolutions Inc. for engineering services. A kick-off meeting was held on February 29, 2024. Preliminary schedule would result in a bid advertisement in September 2024. The Authority performed preliminary testing for our screen sizing the week of July 22nd. This was done in conjunction with Hydro-dyne Engineering, who is the manufacturer of the screening equipment being specified for the project.
- **Lumberton Corp. Center Pump Station #214 Upgrade:** On February 10, 2022, the Authority approved the engineering proposal for the upgrade project for Lumberton Corporate Center Pump Station #214 to Environmental Resolutions Inc. The project was advertised on January 19, 2024, and bids were received on March 5, 2024. A contract was awarded at the March 14, 2024, meeting to Sovereign Consulting Inc. Pre-construction meeting was held for May 16, 2024. Submittals are being received and construction is anticipated to begin in September 2024.
- **Certified Public Managers:** Wayne Gaskill and I recently completed the State of New Jersey Certified Public Manager program. The course began on October 27, 2023, and our last day was on August 2, 2024. The program delivers challenging theoretical concepts, practical learning activities, and real-world assignments that are essential for the development of management skills. This combined conceptual and experiential learning approach prepares program graduates with the necessary competencies to effectively impact organizations' mission and performance goals in today's dynamic public management environment. I'd like to congratulate Wayne Gaskill on his completion of the course and look forward to using our new skills to ensure continued success of the Mount Holly MUA.

Michael B. Dehoff
Interim Executive Director/CFO

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
ENGINEER'S STATUS REPORT
AUGUST 1, 2024**

- M-0030-0320 Sludge Tank Conversion
- Preconstruction Meeting was held with Contractor on November 29, 2023. Contractor was given Notice-to-Proceed starting February 1, 2024. Shop Drawing review is ongoing.
- M-0030-0329 Plant #2 PST and SST Upgrades and P-17 Drainage Pump Station
- Alaimo submitted 90% design for MHMUA review on January 11, 2024. Alaimo received MHMUA comments on June 14, 2024.
- M-0030-0331 Hollybrook Pumping Station Upgrade
- Soil borings were completed in January 2024. Alaimo received MHMUA comments on the mechanical/civil design on May 24, 2024. A meeting to review the electrical design was held on June 6, 2024. A meeting was held with PSE&G on July 1, 2024 to discuss the electrical power relocation. **Electrical and structural design is ongoing.**
- M-0031-0226 Rancocas Glen, Phase 1B
- A revised performance bond release request letter was issued on July 3, 2024. All punch list items have been completed.
- M-0031-0242 Wellington Farms
- Off-site sanitary as-built drawings were reviewed and review letter sent out on February 5, 2024. Off-site sanitary sewer Punch List (PL) inspection was completed on March 1, 2024. Additional shop drawings were reviewed on March 12, 2024. Developer has requested a Performance Bond reduction for Phases I and III.
- M-0031-0246 DPIF3 Acquisition Company – 1775 NJSH Route 38
- Revised documents were received on May 2, 2023. A review and comment letter was issued on August 25, 2023. Jack and Bore Shop Drawing was reviewed on November 14, 2023. Meeting was held on

February 8, 2024 to discuss jack and bore location and sanitary sewer easement. Shop Drawings were reviewed on April 29, 2024. The developer requested a performance bond release on July 3, 2024.

An as-built document review letter was issued on July 23, 2024.

M-0031-0247

The Enclave at Moorestown

Revised documents were received for review on January 2, 2024. A review and comment letter was sent out on February 9, 2024. Revised documents were received for review on February 26, 2024. A review and comment letter was issued on March 13, 2024.

M-0031-0257

Destia Holding, LLC

A revised Site Plan was submitted for review on November 2, 2023. A review and comment letter was issued on January 22, 2024. Revised documents were received on June 5, 2024. A review and comment letter was issued on July 3, 2024.

M-0031-0258

Longbridge Residential

Received revised documents on December 7, 2023. A review and comment letter was issued on December 27, 2023. A Performance Bond Estimate letter was issued on February 23, 2024.

M-0031-0260

Taco Bell

Revised documents were received on December 5, 2023. Documents were approved as noted on December 6, 2023. A revised utility plan was submitted for review on February 5, 2024. The field revisions to utility plan were reviewed on February 22, 2024. As-built drawings were submitted for review in May 2024.

M-0031-0261

Transwestern Development Company

Revised documents were received for review on September 29, 2023. A review and comment letter was issued on November 27, 2023. Revised documents were received for review on February 1, 2024. A review and comment letter was issued on March 1, 2024.

M-0031-0262 Route 206 Corridor Redevelopment Area

Revised documents were received on January 26, 2024. A review and comment letter was issued on March 21, 2024. Received revised documents on April 24, 2024. A review and comment letter was issued on June 10, 2024. **We received revised documents. A review and comment letter will be issued the week of August 5, 2024.**

M-0031-0264 Heritage Village at Moorestown

Revised documents were received for review on January 29, 2024. A review and comment letter was issued on February 8, 2024. Revised documents were received for review on February 21, 2024. A review and comment letter was issued on March 25, 2024. Plumbing plans were submitted for review. A review and comment letter was issued on May 6, 2024.

M-0031-0265 Hainesport Warehouses

A review and comment letter was issued on March 27, 2024. Shop drawings were received for review on April 17, 2024. A Performance Bond Estimate letter was issued on April 23, 2024. Shop drawings on the sanitary pump station were submitted for review on June 19, 2024.

M-0031-0266 2554 Route 206

Documents were received for review on December 4, 2023. A review and comment letter was issued on January 16, 2024. Revised documents were received for review. A review and comment letter was sent out on April 4, 2024. Received revised documents for review on April 19, 2024. A review and comment letter was issued on June 7, 2024.

M-0031-0267 NFI Westampton Warehouse

Received revised documents in April 2024. A review and comment letter was issued on May 23, 2024. **Received revised documents. A review and comment letter was issued on July 16, 2024.**

M-0031-0268 Hainesport Family Apartments

Documents were received for review on March 27, 2024. A review and comment letter was issued on May 31, 2024. **Received revised documents. A review and comment letter was issued on June 28, 2024.**

M-0031-0269

2470 Route 206

Documents were received for review on June 26, 2024. **A review and comment letter is to be issued the week of August 5, 2024.**

DJS/dal

Christopher J. Noll, PE, CME, PP
President & CEO

William H. Kirchner, PE, CME, N-2
Vice President

Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer

Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
Secretary



Joseph P. Orsino, Jr. CET, *Vice President*

Harry R. Fox, NICET III

G. Jeffrey Hanson, PE, CME

Joseph R. Hirsh, PE, CME, CPWM

C. Jeremy Noll, PE, CME, CPWM

Marc H. Selover, LSRP, PG

**Mount Holly Municipal Utilities Authority
Engineer's Status Report
August 1, 2024**

Active Items:

1. Pump Station #214—The preconstruction meeting was held. Our office has been reviewing the contractor's submittals. Construction is anticipated to begin in September.
2. Rancocas Road Treatment Plant Headworks Upgrade – The screen size testing was completed on July 23rd and our office expects to receive a report from the manufacturer no later than the end of August with the results and recommendations to incorporate into our design. We are continuing to move the design forward while waiting for those recommendations.
3. Authority Rule Updates – Our office is working through the markups from the Authority on the current Rules and Regulations. The updates to the Rules and Regulations have been sent to the Authority for review. Once complete our will schedule a meeting to discuss any additional changes that the Authority would like to make.
4. 98 Ark Road LLC – Our office has received the plans and application for this development on May 30th. Our office provided a review letter that incorporated both our comments as well as the Authority's on June 24, 2024. Our office and the Authority met with the applicant on July 2nd to discuss the review letter as well to gain a better understanding of the project overall. The applicant provided our office and the Authority with a follow up submission on July 22nd, and we are in the process of reviewing the new submission.



SUPERINTENDENT OF OPERATION'S REPORT

FOR

August 1, 2024

PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for July, 2024 is included. There were no violations during the month of May.
2. The **YEAR-TO-DATE CONSUMABLES USAGE REPORT** for July, 2024 is attached.
3. The **SLUDGE QUALITY** data summaries through July, 2024 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS REPORT** for July, 2024 is attached.
5. There was (1) **ONE ODOR COMPLAINT** received during the period covered by this report.
 - An odor complaint was called in on July 8th, 2024. The complaint was inspected and found to be coming from manhole #533 at the intersection of Cherry Street and Pearl Street. The Pearl St. main was the issue. The sewer main was cleaned by jetting it using the vector. The problem was grease built up in the first 50 feet of the main, it was cleared. We also jetted the downstream sewer main on Cherry Street to make sure everything was flowing.
6. The **YEAR-TO-DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for July, 2024 is attached.

Respectfully submitted,

Brian Grant

Superintendent

Mount Holly Municipal Utilities Authority

Report Date: 08/01/2024

Receipt Summary Report for the Period

7/1/2024 Through 7/31/2024

Page 1

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	6790	210,500		44	0.4	\$8,420.00
AAA Septic	Septage	5458	169,200		36	0.2	\$6,768.00
BEMS / BIG HILL LANDFILL	Leachate	3699	114,660		21	0.4	\$4,471.74
Burlington County RRF PO# 21-00927	Leachate	40065	1,242,000		207	0.6	\$22,356.00
Champion Contracting, LLC	Septage	3897	120,800		29	0.4	\$4,832.00
Clean Seat LLC	Septage	22	670		1	0.6	\$26.80
Complete Site Solutions LLC	Septage	155	4,800		4	1.1	\$192.00
DREDGE HARBOR BOAT CENTER LLC	Septage	406	12,600		2	0.1	\$504.00
Deckers Septic	Septage	2452	76,000		19	0.7	\$3,040.00
Dey Farms	Miscellaneous	1177	36,500		6	0.1	\$1,825.00
Dolan Septic LLC	Septage	687	21,312		4	1.2	\$1,118.88
Drayton	Septage	5968	185,000		37	0.4	\$7,400.00
Drayton Transfer Station	Septage	5323	165,000		33	0.7	\$6,600.00
Fieldsboro	Sludge	161	5,000		1	1.5	\$400.00
Gotta Go Septic	Septage	774	24,000		6	0.6	\$960.00
Helen Fort Middle School	Sludge	161	5,000		1	1.2	\$400.00
Homestead Treatment Utilities, Inc.	Sludge	2155	66,800		14	0.8	\$2,738.80
Jensen's Deep Run Mobile Home Park	Sludge	765	23,700		5	0.6	\$1,896.00
Joseph J Carbin Plumbing	Septage	290	9,000		4	0.4	\$360.00
Laird & Company	Miscellaneous	320	9,935		2	0.5	\$457.01
Medford Township STP	Sludge	9942	308,200		46	1.9	\$16,951.00
Mobile Estates of Southampton, Inc.	Sludge	324	10,050		2	2.0	\$804.00
NEW EGYPT SCHOOL PO#15-1280	Sludge	139	4,300		1	1.4	\$344.00
Oaks of Weymouth	Sludge	232	7,200		2	1.7	\$576.00
Puglisi Egg Farms. Inc.	Septage	774	24,000		4	0.5	\$960.00
Riccio Inc.	Septage	335	10,400		2	0.6	\$416.00
Russell Reid	Septage	8271	256,400		46	0.1	\$10,256.00
Seneca High School	Sludge	161	5,000		1	1.0	\$425.00
State Environmental Services	Septage	655	20,300		5	0.3	\$812.00
United Hospital Supply Corp.	Miscellaneous	619	19,200		4	0.4	\$960.00
Waste Management/Parklands Landfill	Leachate	3016	93,500		23	0.4	\$2,337.50

Total Gallons	Total Tons	No. of Trucks	Amount Charged
3,261,027	0	612	\$109,607.73

Annual Consumables Summary- 2024

Fund Number	Consumable Name	Unit													Actual	Actual	Actual	Projected 2024		2024		
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTD COST	Quantity	Costs	Budget		
020-6042	City H2O (1000 gal)	0.7775	6,647.58	242.76	233.29	185.39	276.18	239.77	276.43						8101.40	1157.34	\$6,299.00	13888.11	\$10,798.28	\$15,000.00		
040-6045	Diesel Fuel (gal) Vehicles	3.3400	136.06	155.38	187.13	428.23	280.00	240.00	208.96						1,635.76	233.68	\$5,463.44	2,804.16	\$9,365.89	\$10,850.00		
020-6044	Diesel Fuel (gal) Gen	3.6160	82.00	55.00	90.00	129.00	74.00	73.18	82.00						585.18	83.60	\$2,116.01	1,003.17	\$3,627.45	\$20,000.00		
022-6044	Diesel Fuel (gal) Maple Ave	2.2346	63.00	62.00	94.00	94.00	62.00	63.00	187.00						625.00	89.29	\$1,396.63	1,071.43	\$2,394.21	\$2,000.00		
020-6107	Ecogrow Nutrients	8.0000	15.00	15.00	15.00	15.00	15.00	15.00	15.00						105.00	15.00	\$840.00	180.00	\$1,440.00	\$2,000.00		
020-6041	Electric (100 kwhr)	3.1303	2,184.00	2,016.00	2,184.00	1,904.00	1,848.00	1,764.00	1,848.00						13,748.00	1,964.00	\$43,035.36	23,568.00	\$73,774.91	\$380,000.00		
022-6041	Electric (100 kwhr)Maple Ave	3.1303	754.03	535.91	436.36	321.81	419.87	326.47	N/a						2,794.45	465.74	\$8,747.47	5,588.90	\$17,494.93	\$165,000.00		
022-6102	Hypochlorite - Maple Ave	4.2490	0.00	39.00	39.00	137.00	117.00	58.00	69.00						459.00	65.57	\$1,950.29	786.86	\$3,343.36	\$2,500.00		
020-6105	Lime (lbs)	0.1130	800.00	200.00	450.00	500.00	300.00	900.00	400.00						3,550.00	507.14	\$401.15	6,085.71	\$687.69	\$1,000.00		
020-6104	MgOH (gal)	3.2100	3,417.00	2,434.00	1,403.00	1,681.00	1,056.00	2,296.00	1,200.00						13,487.00	1,926.71	\$43,293.27	23,120.57	\$74,217.03	\$100,000.00		
020-6046	Natural Gas (ccf)	1.5350	91.10	68.60	32.30	21.10	52.00	40.00	45.00						350.10	50.01	\$537.40	600.17	\$921.26	\$7,500.00		
022-6045	Natural Gas (ccf) Maple Ave	1.5350	94.00	98.27	119.64	67.30	N/A	53.41	N/a						432.62	86.52	\$664.07	1,038.29	\$1,593.78	\$5,000.00		
020-6102	Peracetic Acid (gal)	6.7400	806.00	626.00	919.00	724.00	499.00	733.00	877.00						5184.00	740.57	\$34,940.16	8886.86	\$59,897.42	\$85,000.00		
020-6101	Polymer (lbs)	2.1500	1,480.00	1,510.00	2,320.00	3,240.00	2,890.00	2,040.00	2,110.00						15,590.00	2,227.14	\$33,518.50	26,725.71	\$57,460.29	\$85,000.00		
040-6045	Unleaded-MUA (gal) Pll Tank	3.7541	276.00	36.80	26.00	67.40	55.7	46.00	67.40						575.30	82.19	\$2,159.73	986.23	\$3,702.40	\$90,000.00		
040-6045	Unleaded-MUA (gal)	3.6133	637.63	544.11	493.24	614.24	566.00	523.00	582.51						3,960.73	565.82	\$14,311.31	6,789.82	\$24,533.67			
Subtotal																			\$199,673.79		\$345,252.57	\$970,650.00
Collection System Consumables																						
040-6104	Bioxide (gals)	3.1600	2,376.30	2,498.50	2,527.70	2,191.90	2,499.50	2,617.00	2,715.50						17,426.40	2,489.49	\$55,067.42	29,873.83	\$94,401.30	\$130,000.00		
040-6044	Diesel Fuel (gal) P/S Gen	3.6160	33.40	8.40	22.70	15.50	14.70	3.70	23.80						122.20	17.46	\$441.88	209.49	\$757.50	\$1,500.00		
040-6046	Natural Gas (ccf)	1.3470	10,600.00	8,800.00	6,600.00	4,900.00	3,500.00	2,300.00	2,900.00						39,600.00	5,657.14	\$53,341.20	67,885.71	\$91,442.06	\$4,000.00		
Subtotal																			108,850.50		186,600.86	135,500.00
Total																			\$308,524.29		\$631,853.42	\$1,106,160.00

Maple Ave Gas & Electric usage is Unavailable at Time of Report

MONTHLY AVERAGE VALUES

PARAMETER	10/23	11/23	12/23	01/24	02/24	03/24	04/24	05/24	06/24	07/24	08/24	09/24	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	3.08	3.01	3.44	3.82	3.48	4.01	4.09	3.41	3.18	3.07					5
CBOD5(influent)	175	222	178	167	212	200	173	183	201	189					n/a
CBOD5(effluent)	2.4	3.8	3.1	2.4	4.3	4.8	4.5	2.3	3.5	< 2					15
COD(influent)	695	759	664	527	755	679	689	790	727	687					n/a
COD(effluent)	34.3	36.1	37.8	24	33.3	39.2	31.7	27.6	32.4	33.3					n/a
TSS(influent)	306	312	284	270	356	404	324	337	333	399					n/a
TSS(effluent)	2	1	1.5	1	1	1.5	1	1	1	1					30
pH(influent-Max)	6.7	6.7	6.8	6.7	6.8	7.2	7	6.9	7.3	7.1					n/a
pH(influent-Min)	6.1	6.4	6.1	6.2	6.4	6.3	6.5	6.5	6.5	6.7					n/a
pH(effluent-Max)	7.1	6.9	6.7	6.7	6.8	7.2	7	7	7.1	7.1					9
pH(effluent-Min)	6.5	6.5	6.2	6.4	6.5	6.5	6.6	6.7	6.7	6.8					6
Oil & Grease (effluent)	< 3.9	< 4.2	< 4	< 3.9	< 4	< 4.1	<4.0	< 4.1	< 4.1	4.8					10
SQAR															
Arsenic	< 12	12	< 12.5	< 12.3	< 11.2	< 11.2	< 11.9	< 11.1	< 10.3	< 10.6					41
Beryllium	< 6	< 5.3	< 6.2	< 6.2	< 5.6	< 5.6	< 6	< 5.5	< 5.2	< 5.3					n/a
Cadmium	< 3	< 2.6	< 3.1	< 3.1	< 2.8	< 2.8	< 3	< 2.8	< 2.6	< 2.7					39
Chromium	24.8	27.9	32.8	25.2	23.8	27.2	21.5	29	25.9	28.7					n/a
Copper	643	796	793	600	573	596	580	567	555	679					1500
Lead	21.2	25.6	25.5	22.3	19.9	19.4	25.1	32.1	19.3	20.4					300
Mercury	0.42	0.63	0.58	0.44	< 0.58	< 0.29	0.073	1.3	0.86	0.81					17
Molybdenum	13.8	16.5	15.7	15.3	14.7	14.8	12.5	18.1	19.4	23.7					75
Nickel	15.7	17.9	18.1	16.7	20.1	21.8	19.6	21.7	19.8	18.8					420
Selenium	< 30	< 26.3	< 31.2	< 30.8	< 28	< 28	< 29.8	< 27.7	30.4	< 26.6					100
Zinc	2530	2790	2980	2590	2420	2560	2400	2460	2670	3180					2800
Cyanide	< 1.8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	< 10					n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.
Most recent permit violation: 1/97 for Effluent Chlorine Residual

YEAR 2024

YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1) MISCELLANEOUS BEEPER CALL	8	4	6	13	9	5	17						62
2) MISCELLANEOUS CALLS NOT OURS	0	2	1	5	4	0	6						18
3) NUMBER OF OVERTIME CALLS	7	1	4	1	4	5	10						32
4) ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0	0						0
5) NUMBER OF FEET OF PIPE CLEANED	35,614	32,623	54,106	5,009	52,739	41,421	73,146						294,658
6) MANHOLE OVERFLOW INCIDENTS	0	1	0	1	0	0	1						3
7) LATERAL INSPECTIONS	2	1	1	0	1	0	0						5
8) MANHOLE INSPECTIONS	3	8	11	10	12	4	17						65
9) TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	3	4	6	5	6	3	8						35
10) NUMBER OF SERVICE CALLS NOT OUR PROBLEM	3	2	6	4	6	3	8						32
11) NUMBER OF OVERTIME SERVICE	2	2	2	2	0	0	2						10
12) NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0	0						0
13) NUMBER OF SECOND WATER METER READINGS	3	0	0	4	0	5	5						17
14) NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0	0						0
15) NUMBER OF FEET OF PIPE TELEVIEWED	0	110	0	200	417	417	0						1,144
16) MARK OUT REQUESTS	333	335	449	474	484	467	485						3027

** SAME MAIN IN A 3 MONTH PERIOD

**TABLE AR-4
SUMMARY OF IWPT MONITORING PROGRAM**

October 2023 through September 2024
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	3	3	0	0	1	1	2	2
Number of IUs added to POTW Monitoring Program	0	0	0	0	0	0	0	0
Number of IUs eliminated from POTW Monitoring Program	0	0	0	0	0	0	0	0
Total number of POTW inspections of IUs.	1	3		0		1	1	2
Total number of POTW sampling visits to IUs.	5	5 ¹		0		1	1	2
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm, United Hospital Supply

Bulk Waste Monitoring July, 2024

	July	June	October 2023- September 2024	October 2022- September 2023
1. Number of bulk delivery pH, T.S. and sensory checks:	612	550	5,730	6,263
2. Number of bulk delivery conventional pollutant checks:	0	0	0	0
3. Number of bulk septage sources:	15	16	21	23
4. Number of bulk sludge sources:	9	9	13	14

Sampling (July): Dey Farm, United Hospital
Inspections (July): None

TABLE AR-7
 Mount Holly Municipal Utilities Authority NJPDES 0024015
 SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS
 July, 2024

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0
United Hospital Supply	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation
 S/CWEA State/CWEA Violation
 FLV Federal Limit Violation
 RV Reporting Violation
 AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations
 SE Spill/Emergency at Discharger
 SN Number of Facilities that are Significant Non-Compliers
 CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8
 Mount Holly Municipal Utilities Authority NJPDES 0024015
 SUMMARY OF POTW COMPLIANCE ACTIONS
 July, 2024

FAC Name	Administrative									Legal/Judicial									
	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$250	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
United Hospital Supply	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
This Reporting Period	0	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$250	0	0
Last Reporting Period	0	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

KEY:	NV	Notice of Violation or Equivalent	I	Injunction
	CS	Formal Compliance Schedule	CA	Number of Civil Actions
	AM	Service Agreement Modification	CP	Civil Penalty Assessed (\$)
	AR	Service Agreement Revocation	CAA	Number of Civil Administrative Actions
	W	Informal Verbal Warnings, Notices & Status Checks	CAP	Civil Administrative Penalty Assessed (\$)
	AS	Service Agreement Suspension	SI	Number of Summonses Issued
	SC	Show Cause Hearing	SA	Summonses Assessed (\$)
	O	Orders Issued	PC	Total Penalties Collected (\$)
			CAF	Criminal Actions Filed by Attorney General or County Prosecutors
			MA	Miscellaneous Actions

July 2, 2024
MHMUA Safety Director / Special Projects / Purchasing Agent
Monthly Agenda Report for June 2024

2024 Claims, All Lines

Employee Incident/Injury Reports – Workers Compensation - * Indicates submittal to Qual-Care/Qual-Lynx*

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
1/23/24	0	0	While troubleshooting generator A battery, the employee's right hand contacted battery acid. Employees hand was flushed. No ill effects and no offsite treatment required.	Corrosive Liq. Skin Irritant
1/30/24	0	0	A plant operator reported eye irritation believed to be caused by dust. Eyes were irrigated. No ill effects and no offsite treatment required.	Foreign Body in Eyes
3/12/24	0	0	Employee was exposed to poison ivy while cutting and removing fallen trees at the Rancocas P WWTP. Qual-Care was notified as the rash had spread to the face and right eye. Employee was directed offsite medical treatment and returned to work with no job restrictions.	Animal, Insect, Foliage
5/11/2024	0	0	Plant operator suffered abrasions to hands when he tripped on a secure floor bracket and fell while completing routine equipment checks. The incident occurred at 00:15 hrs. Employee reported the bracket was hidden in the shadows. Abrasions were cleaned and bandaged. No offsite treatment was required.	Trip & Fall
5/31/24	0	0	A collection operator scraped his right cheek on the handle of the davit winch while performing routine maintenance at a sewer pump station. The scratch was cleaned and covered. No offsite treatment was required.	Struck against

General Liability – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION
7/25/24	Precautionary Claim Notice filed with Qual-Lynx regarding a backup of domestic water into the basement and first floor of 123 Front Street caused by a ruptured water main that severely damaged the sewer service later and surcharged the MHMUA sanitary sewer main. Although the actions or facilities of the MHMUA do not appear to have contributed directly to the backup, past TORT claims experience shows that multiple parties are usually named in such claims if brought forward. This action should put the MHMUA in a positive position to defend itself and be removed if a claim is received.

Property/Automobile Damage – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION
2/23/24	Collection operators reported minor damage to the water tank and wheel shroud on the Vactor. We have been unable to determine how the damage occurred. Investigation is ongoing.

Malicious Mischief and Vandalism

DOI	DESCRIPTION
2/22/24	An unknown individual was identified inside the Rancocas Road plant. He attempted to steal the electrical department's John Deere gator and was confronted by employee Brian Cox. The individual exited the facility going East on Rancocas Road. Review of security camera files noted the individual attempted to steal the MUA's 2002 Ford dump truck (keys left in vehicle). He then opened and looked inside the confined space trailer. Upon inspection of the dump truck personnel found a Venmo (credit card) on the ground by the driver side door of the dump truck. The incident was reported to MHPD and an investigation followed.

Permit Required Confined Space Entry Activity by Location – January 1, 2024 - December 31, 2024

Rancocas Road WWTP													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Contact Tanks	0	3	6	3	3	2	3						20
Disc Filters	3	0	0	2	2	0	0						7
Final Settling Tanks	0	0	0	0	5	5	0						10
Grit/Screen	0	0	0	0	0	0	0						0
Mag Tanks	0	0	0	2	0	0	0						2
Post Aeration	0	0	1	0	2	0	1						4
Sludge Tanks	0	0	0	0	0	0	0						0
Trickling Filters	0	1	1	7	0	2	0						11
Manholes/Vaults	0	0	1	0	2	0	0						3
Excavations	0	0	2	0	0	0	0						2
Hot Work	3	1	2	2	3	1	0						12
Utility Water PS	0	1	0	0	1	0	0						2
Other	0	3	5	0	0	1	0						9
Total	6	9	18	16	18	11	4						82
Maple Avenue WWTP													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Aeration Basins	0	0	0	0	0	0	0						0
Clarifiers	0	0	0	0	3	0	0						3
Excavations	0	1	0	0	0	0	0						1
Headworks	0	0	0	0	1	0	0						1
Manholes/Vaults	0	0	0	0	2	0	0						2
Hot Work	0	0	0	1	0	0	0						1
Other	0	0	0	0	0	0	0						0
Total	0	1	0	1	4	0	0						6
Collection System													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Air Release	0	0	0	47	1	0	0						48
Pump Stations	79	72	54	59	47	57	6						374
Excavations	0	0	0	0	1	0	0						1
Manholes/Vaults	4	3	0	6	2	2	0						17
Hot Work	1	0	0	0	0	0	0						1
Other	0	0	0	0	2	0	0						2
Total	84	75	54	112	53	59	6						443
Combined Totals	90	85	72	129	75	70	10						531

• Training:

[NET = New Employee Training / NC = No Total Contact Hour (TCH) applied / NC-NET – No TCH Credit-New Employee Training]

2024 In-Person Training Programs	NJDEP TCH Course #	NJDEP TCH Credits	# of Seminars
Accident/Incident Investigation & Review of Incident Reporting	99-121708-31	1	NET-1
Aerial Lifts and Truck-Mounted Aerial Devices			
Alcohol & Controlled Substance/Reasonable Suspicion	99-121709-31	1	
Arc Flash, Electrical Safety & Lockout/Tagout	99-121710-31	1	NET-1
Asbestos, Silica & Lead Awareness, including NJ Dry Cutting law		1	
Back Safety/Material Handling			
Communicable Disease (Bloodborne/Waterborne Pathogens)	99-101503-31	1	NET-1
Confined Space Entry/Fall Protection/Multi-Gas Meters (Classroom)	99-061503-31	2	NET-1 = 2
Confined Space Entry/Fall Protection/Multi-Gas Meters (BURLCO USAR Team CSE Rescue) or [Practical]	99-061504-31	2	NET-1
CPR / AED / First Aid (Initial) 6-Hours	99-061501-31	6	
CPR / AED / First Aid (Refresher) 4-Hours	99-061502-31	4	
Defensive Driving/Driver Safety	99-101504-31	1	
Employment Practices Liability Harassment/Hostile Work Environment			
Identifying Fall Hazards in the Workplace, Fall Protection, & Personal Fall Arrest Systems			
Federal Motor Carrier Safety Administration Regulations (FMCSA)			
Fire Extinguishers / Fire Safety/Hot Work & Welding	99-060105-31	1	NET-1

Hand, Power Tool, & Landscape Safety, Powder Actuated Tools & Chainsaw Safety	99-101506-31	1	NET-1
Hazard Communication (NJ RTK) w/ Global Harmonizing System (GHS)		1	NET-1
Hazardous Materials Refresher	99-101505-31	1	
Heavy Equipment Safety (waiting for quotes to provider at Maple Ave.)			
Homeland Security Emergency Preparedness (NIMS) (Classroom)	99-061506-31	1	
Homeland Security Emergency Preparedness (NIMS) (DVD)	99-061507-31	1	
Level One Awareness			NET-1
Jetter/VACTOR Truck Safety Awareness			
Ladder Safety/ Walking & Working Surfaces			
PPE & Respiratory Protection (1-hour each Classroom & Practical)	99-061508-31	2	NET-1
Office Safety			
Spill Prevention Control & Countermeasure (SPCC)			NET-1
Trench & Shore (Excavation Safety)			NET-1 + 2
Work Zone/Flagger			
Complacency in the Workplace, Incident Discussion, and PPE Review			NET-1
TOTAL YTD			15

Safety Bulletins

- Listed below are the Safety Bulletins that have been distributed to employees YTD:

Traffic Safety When Salting/Deicing on/or Around Roadways and Parking Lots
Cold and Flu Guidance
Scaffold Accidents
Fatal Injuries in the Workplace
Trench Accidents
PFAS, Worker Fatalities, Asset Management, & Cybersecurity
Husqvarna Recall Notice – Weed trimmers
Revised Confined Space Entry & Hot Work Permits
Clarification of Acceptable Hearing Protection
Excavation & Trench Safety
Workplace Safety, Accident Avoidance
Recognizing Heat Related Illness & Importance of Hydrating
Sad But True Fatalities Related to Confined Space Entries, Excavations and Trenches
EPA Notice Banning Methylene Chloride, Request to review workplace, Dispose of aerosol cans and advise

- Safety Committee
 - A meeting will be scheduled.
- Commercial Driver Refresher Program
 - A quote was received from the National Traffic Safety Institute (NTSI) for an online 5-module SAFER Driver CDL Refresher program for all our CDL drivers at \$60/driver.
- Excavation & Trenching
 - Policy and procedure were revised.
 - Competent Person Training program was revised.
 - Developed a Competent Person Knowledge and Skills bulletin.
 - Developed Competent Person Quick Reference guide.
 - Competent Person Daily Inspection Form was revised.
 - Met with representative from NJ Safety Services to discuss the availability of Competent Person and Heavy Equipment Operator Certification
 - Trenching and Shoring: A quote was received for one (1) 3.5 hours instructional program
 - \$450.00
 - Heavy Equipment Operator: A quote was received for two (2) full day instructional and practical programs focusing on the John Deere 310 loader and the CAT TH83 telehandler
 - \$995.00 x 2 = \$1990
- Multi-Gas Monitor Upgrade
 - We are starting the process of phasing out the current GFG multi-gas monitors as they are becoming less reliable, have required more frequent repairs, are no longer field serviceable, and are using an old software platform that is not compatible to our system.
 - We are replacing them with RKI Instruments multi-gas monitors that offer enhanced safety features:
 - Bluetooth compatible allowing the attendant to see the meter readings in real-time and also receive any alarm warnings
 - Adjustable alarm settings up to 110 decibels
 - Man-down alarm if the entrant is without movement for 30 continuous seconds
 - Touch activated panic alarm
 - Filters and sensors are field serviceable
 - 3-Year warranty

- NJUA JIF
 - Brendan Hirsch, Risk Control Consultant from J A Montgomery will be on site Monday August 12, 2024 to walkthrough several of the MHMUA facilities.

Purchasing & Contracts:

- Cured-In-Place-Piping
 - Have requested Pennoni to complete a review of the specification and provide any recommendations prior to advertising.
 - Pre-Bid Meeting:
 - A date for a pre-bid meeting will be included in the specification with notices emailed to all potential bidders that request a copy of the specification through www.mhmua.com.
- Emergency Generator Service Contracts (Annual)
 - We received quotes from FOLEY/CAT and Premium Power Services, LLC to perform quarterly maintenance and fluid checks on the four (4) plant generators.
 - Upon review it was recommended we issue the contract to Premium Power Services, LLC for a period of one (1) year.
 - The signed contract was returned to Premium Power Services, LLC along with information advising of the minimum insurance coverage, the need to provide a certificate of insurance, and an explanation of the invoicing and payment process.
- Lifting and Hoisting Equipment
 - Working with I&I Sling Max to determine the properly rated bridles and slings required for hoisting.
- Maple Avenue WWTP
 - Headworks Elevated Access Work Platforms
 - The project has been assigned to Pennoni to develop a complete specification for this project.
 - Design drawings from the original construction were provided to Pennoni upon request.
 - 6/3/24 – Pennoni was on site to confirm the original dimensions and gather additional information to start the CAD process.
 - Plant Drain
 - The new Thern davit and winch system was delivered, and installation will be scheduled.
- Replacement Towable Generator
 - Prices are being obtained from vendors:

ESCNJ Co-Op	GSA Advantage	NJ START	Sourcewell Co-Op
Caterpillar (1 model)	Caterpillar (2 models) Doosan Portable Power Kohler Power Systems	Emergency Equipment Sales FM Generators Inc.	Bobcat/Doosan/Clark Caterpillar (1 model) Cummins Kohler Power Systems

- Return Activated Sludge (RAS) Pumps
 - Ordered
- Hauling Contract
 - Specifications for Contract 2024-19: Removal of Pressed Sludge Grit & Screen Residuals, and Trash are being advertised with receipt and opening scheduled for Tuesday August 27, 2024, at 10AM prevailing time.
- Walton Road Cured-In-Place “CIPP” Liner installation
 - The incident was closed out by approval of an emergency payment resolution at the July meeting.

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
BANK BALANCE REPORT
JULY 2024**

<u>BANK ACCOUNTS</u>	<u>REGISTRATION</u>	<u>AMOUNT</u>
WSFS Bank	MHMUA Escrow Account	\$ 240,952.47
WSFS Bank	MHMUA Self Insured UE Fund	\$ 75,352.97
WSFS Bank	MHMUA Payroll	\$ 191,517.16
WSFS Bank	MHMUA Operating Fund	\$ 489,009.57
WSFS Bank	MHMUA Trustee Deposit Account	\$ 1,813,368.97
WSFS Bank	MHMUA FSA Account	\$ 6,756.74
		<u><u>\$ 2,816,957.88</u></u>

<u>ACCOUNTS HELD IN TRUST</u>			
T.D. Wealth Management	Debt Service Reserve	\$ 2,812,691.97	In Trust
T.D. Wealth Management	Revenue Fund	\$ 2,638,305.00	In Trust
T.D. Wealth Management	Renewal & Replacement	\$ 38,489,456.75	In Trust
T.D. Wealth Management	Debt Service Fund	\$ 3,127,931.38	In Trust
		<u><u>\$ 47,068,385.10</u></u>	

<u>Debt Service payment August 1, 2024:</u>		<u>DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2024:</u>	<u>NJEIT FEES</u>
Total Debt Payment 8/1/2024	\$ 1,441,254.12	Due 2/01/2024	\$ 155,353.75 18,960.00
Balance 7/31/2024	\$ 3,127,931.38	Due 06/01/2024	\$ 304,565.63
		Due 08/01/2024	\$ 1,422,294.12 18,960.00
		Due 12/01/2024	\$ 929,565.63
Debt Service (Required)/Available	<u><u>\$ 1,686,677.26</u></u>		<u><u>\$ 2,811,779.13 \$ 37,920.00</u></u>

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF CASH IN/OUT
FOR THE YEAR 2024**

SOURCE OF INCOME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
METER SERVICE	1,537,381.91	957,521.40	798,879.27	1,297,271.40	941,042.08	632,346.31	1,408,490.52						7,572,932.89
CONNECTION FEES	-	138,762.20	145,424.00	-	120,750.00	1,058,200.48	112,125.00						1,575,261.68
APPLICATION FEES	480.00	145.00	1,585.00	530.00	720.00	420.00	865.00						4,745.00
SLUDGE/SEPTAGE/LEACH.	91,705.26	70,756.11	51,854.88	144,743.62	160,224.05	85,989.84	110,301.84						715,575.60
OUTSIDE SERVICES	2,398.45	2,470.78	3,706.17	-	5,097.56	3,430.78	2,975.78						20,079.52
RENTAL INCOME	5,337.04	2,668.52	1,184.72	6,424.74	3,814.77	3,775.61	3,805.04						27,010.44
MISCELLANEOUS	12,053.50	4,477.00	12,194.14	416.40	-	12,224.70	832.23						42,197.97
INTEREST INCOME	166,657.85	171,013.35	165,651.08	182,481.66	178,716.89	187,552.62	184,849.50						1,236,922.95
TOTAL CASH IN	1,816,014.01	1,347,814.36	1,180,479.26	1,631,867.82	1,410,365.35	1,983,940.34	1,824,244.91	-	-	-	-	-	11,194,726.05
EXPENDITURES													
CHECK REGISTER	(497,343.47)	(462,998.73)	(328,311.32)	(693,373.83)	(444,289.30)	(376,716.02)	(434,076.49)						(3,237,109.16)
PAYROLL	(481,105.93)	(299,749.73)	(291,695.65)	(899,745.74)	(30,511.43)	(305,942.10)	(459,711.97)						(2,768,462.55)
BOND/LOAN PRINCIPAL		(74,798.75)											(74,798.75)
BOND/LOAN INTEREST		(80,555.00)				(304,565.63)							(385,120.63)
BOND/LOAN FEES		(18,960.00)											(18,960.00)
TOTAL CASH OUT	(978,449.40)	(937,062.21)	(620,006.97)	(1,593,119.57)	(474,800.73)	(987,223.75)	(893,788.46)	-	-	-	-	-	(6,465,491.09)
DIFFERENCE (IN/OUT)	\$ 837,564.61	\$ 410,752.15	\$ 560,472.29	\$ 38,748.25	\$ 935,564.62	\$ 996,716.59	\$ 930,456.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,729,234.96

